



**DEMOLITION PERMIT APPLICATION**

Street Address: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone \_\_\_\_\_

Owner Mailing Address \_\_\_\_\_

Demolition Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Contractor Mailing Address \_\_\_\_\_

Comments: \_\_\_\_\_

*Shaded Area for Office Use Only*

Date Issued:	Permit No:
Work Plan Submitted <input type="checkbox"/> Yes <input type="checkbox"/> No	Right of Entry <input type="checkbox"/> Yes <input type="checkbox"/> N/A
<u>Disconnects and Meter Removal:</u> <input type="checkbox"/> Gas  <input type="checkbox"/> Water & Sewer  <input type="checkbox"/> Electric	Property Location:  Lot _____ Block _____  Subdivision _____
Is the footprint of the project more than one (1) acre? <input type="checkbox"/> Yes <input type="checkbox"/> No If "yes," <u>SWP3</u> is required.	<b>Comments:</b>
<b>Permit Approved By:</b>  _____	<b>Fee Waivers:</b> <b>Tipping Fee Waived:</b> _____  <b>Dumpster Rental Fee Waived:</b> _____

General Liability     Workers' Comp     Performance Bond     Waived \_\_\_\_\_  
 Community Development Director or designee has the authority to waive the requirement for insurance and/or bonds when the property owner is doing work on their own private property.

1. Pursuant to Chapter 6, Article III, Sec. 6-56 of the City's Code of Ordinances, every building or structure or portion or remnants thereof which is found to be in noncompliance with the site cleanup requirements specified in the City Code of Ordinances shall be brought into compliance with these requirements, as applicable, within the period of time provided by written notice by the Building Inspector, Code Officer, or official designee.
  
2. Permits for demolishing structures and buildings shall be conditioned on the following terms and conditions, all of which are additional and supplemental to any other or further requirements of federal, state or local laws, ordinances and regulations, and the site plan which accompanies the application for a demolition permit shall directly address the applicant's method of compliance with each of the following requirements before a demolition permit may be issued:
  - a. As reasonably requested by the City, provide evidence of compliance with all federal, state and local laws, statutes, ordinances and regulations;
  
  - b. Remove all floors, foundations, footings, basement and retaining walls, cisterns/wells, accessory structures, fencing, and nuisance trees and/or shrubs;
  
  - c. Once all required debris has been removed from the demolition site, **and prior to filling any excavations and/or other cavities**, an inspection must be done by the city Building Inspector, Code Officer, or official designee;
  
  - d. Fill excavations and other cavities with gravel, rocks or other noncombustible, inorganic, unregulated material, and cover the same with dirt so that broken concrete or other fill material is not left exposed;
  
  - e. Remove all sewage and other waste materials from existing cavities in compliance with law applicable regulations and fill with earth, sand, gravel or other approved material;
  
  - f. Fill wells with gravel and rocks or install a concrete cap (lined wells only) of sufficient size and weight that it cannot easily be removed;
  
  - g. Grade site so that surface is smooth and properly sloped for required drainage, and which shall conform to existing neighboring grades on all sides;



No bond shall be released until 1 year after project completion, and the final inspection has been approved.

6. Demolition permits shall be valid for a period not to exceed sixty (60) days from date of issuance with extension(s) of up to sixty (60) days each allowed for extenuating circumstances as approved by the City Manager or his or her designee. No extension shall be granted unless the terms of any required bond shall also remain in effect for the time period of the extension.
  7. Any variance from or waiver of any of these requirements must be in writing, signed by an authorized City representative and no oral representations shall be binding on the City under any circumstances.
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This approval grants permission to do the work covered by this application in accordance with plans as approved and all applicable city and state ordinances, regulations and laws governing location, construction and occupancy of building.

Unless requirements are waived in writing by an authorized City representative, it is the responsibility of the contractor to provide proof of an active general liability insurance policy listing the City of Miami as an additional insured; provide proof of Workers' Compensation Insurance or, in the alternative, an affidavit of exemption; and a Performance Bond of not less than \$50,000, or such greater amount as may be deemed appropriate by the City Manager or his or her designee. Such bond shall be executed by the contractor. The surety thereon shall be a corporate surety company authorized to do business in the State of Oklahoma.

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### **Applicant Certifications**

I hereby declare under the penalty of perjury under the laws of the State of Oklahoma that the statements in this application and any attachments hereto are true and correct. I further declare under penalty of perjury that all construction work under this permit will conform to the attached plans, specifications, and drawings and to the Codes and Ordinances of the City of Miami and that all electrical, plumbing, heat & air construction shall be performed by contractors licensed by the State of Oklahoma and by the City of Miami. With the execution of this demolition permit application, I acknowledge and accept the terms and conditions of the storm water pollution prevention plan, if applicable.

Date: \_\_\_\_\_

Applicant Printed Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

**Property Owner Certifications**

I hereby declare under the penalty of perjury under the laws of the State of Oklahoma that the statements in this application and any attachments hereto are true and correct. I further declare under penalty of perjury that all construction work under this permit will conform to the attached plans, specifications, and drawings and to the Codes and Ordinances of the City of Miami and that all electrical, plumbing, heat & air construction shall be performed by contractors licensed by the State of Oklahoma and by the City of Miami. With the execution of this demolition permit application, I acknowledge and accept the terms and conditions of the storm water pollution prevention plan, if applicable.

I certify that the applicant has my authorization to submit the demolition permit application. I certify that I understand that as the Property Owner, I am ultimately responsible for anything that is done to the property. \_\_\_\_\_(initial)

Date: \_\_\_\_\_

Property Owner Printed Name: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_