

THE MAYOR AND THE CITY COUNCIL MET IN REGULAR SESSION OCTOBER 24, 2022, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 5:30 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Mayor
Brian Estep, Councilmember Ward 1
Kevin Dunkel, Councilmember Ward 2
Dwain Sundberg, Councilmember Ward 3 (Absent)
Brad Williams, Councilmember Ward 4

Bo Reese, City Manager
Ben Loring, City Attorney
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 2:00PM on October 21, 2022, pursuant to 25 O.S §311(9) (a) and (b).

THE COUNCIL MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Mayor Parker called the meeting to order at 5:31PM.

2. Pledge of Allegiance

Mayor Parker led the Pledge of Allegiance.

3. *Action Item* Engagement Letter With Arledge & Associates for Fiscal Year 2021 – 2022 Single Audit Services

Jill Fitzgibbon explained that earlier this year the Council approved the audit of fiscal year 2021-2022 to be completed by Arledge & Associates. The City expended more than seven hundred fifty thousand dollars (\$750,000.00) in federal funds. This requires the City to complete a single audit. The cost is approximately five thousand dollars (\$5,000.00). Bo Reese explained that the state uses Arledge & Associates for forensic audits.

Councilmember Estep moved to approve the engagement letter with Arledge & Associates for fiscal year 2021 – 2022 single audit services. Councilmember Williams made the second. The Council was polled with the following results:

Estep, Aye Williams, Aye Dunkel, Aye Parker, Aye Sundberg, Absent

Mayor Parker declared the motion carried.

4. Review Finance Statement

Jill Fitzgibbon explained that the Council has received financial statements with three (3) funds each month, the current budget includes twenty-eight (28) funds. Fitzgibbon was tasked with providing a one (1) page financial statement that includes all twenty-eight (28) funds. The financial statement includes the original budget with both expenditures and revenue, the approved budget amendments, and the current status of all twenty-eight (28) funds. Bo Reese explained that the financial statement will be provided to Council each month. Councilmember Estep requested that a graph be provided for funds that are trending differently than anticipated for both the expenditures and revenue. Reese agreed that providing graphs would be beneficial. Mayor Parker requested that the PCAx be included in the financial statement each month. Fitzgibbon explained that at a future meeting the Council will be asked to decide on an amount of money to be held in reserves. Reese explained that the certification of the rainy day fund is used in bond rates.

No action was taken.

5. 2023 Meeting Schedule

The Council discussed whether it would be beneficial to move the meetings to Tuesday night or keep them on Monday nights. Councilmember Dunkel explained that he would have to speak to his Captain about Tuesday night meetings. Ben Loring reminded them that the new schedule must be approved and posted by December 15, 2022.

No action taken.

6. Adjournment

Councilmember Estep moved to adjourn. Councilmember Dunkel made the second. The Council was polled with the following results:

Estep, Aye Dunkel, Aye Williams, Aye Parker, Aye Sundberg, Absent

Mayor Parker declared the meeting adjourned at 6:03PM.


Councilmember Williams


Councilmember Sundberg


Councilmember Dunkel


Councilmember Estep


Mayor Bless Parker

ATTEST: 
Melissa Moore, City Clerk

