

THE MAYOR AND THE CITY COUNCIL MET IN REGULAR SESSION SEPTEMBER 19, 2022, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Mayor  
Brian Estep, Councilmember Ward 1  
Kevin Dunkel, Councilmember Ward 2  
Dwain Sundberg, Councilmember Ward 3  
Brad Williams, Councilmember Ward 4

Bo Reese, City Manager  
Ben Loring, City Attorney  
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on [www.miamiokla.net](http://www.miamiokla.net) starting at 3:50PM on September 16, 2022, pursuant to 25 O.S §311(9) (a) and (b).

**THE COUNCIL MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:**

**1. Call to Order**

Mayor Parker called the meeting to order at 6:14PM.

**2. \*Action Item\* Proclamations Recognizing Hank Albertson, David Bodine, Leslie Dixon, Lance Fields, Ignacio Lopez Jr., and Andrea Szulwach for Their Military Service**

The Mayor and Council presented proclamations to Jack Dalrymple for each of the veterans who are participating in the "Great Deer Hunt." Jack Dalrymple explained that this event is a great opportunity to recognize veterans each year. This is an event that is unique to Miami, Oklahoma and has been going on for fourteen (14) years. The flag raising event has moved to the Commerce High School gym this year so that it could be held indoors away from any weather interference.

No action taken.

**3. \*Action Item\* Proclamation Recognizing Bob Carder for Outstanding Community Service**

The Mayor and Council presented a proclamation to Bob Carder for his outstanding community service pertaining to the Miami Rodeo. Several representatives of the Rodeo Miami team attended. Mayor Parker explained that the Miami Rodeo has won Rodeo of the Year for thirteen (13) years. Carder explained that the team is very thankful for the assistance from NEO and the City, especially Amanda Davis in working together on the event.

No action taken.

**4. Public Input and Unscheduled Personal Appearances**

None.

**5. \*Action Item\* CONSENT AGENDA By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that Item 6 through Item 7 be placed on the consent agenda.**

Councilmember Estep moved to transfer agenda item #6 (*Claims*) through #7 (*Minutes: September 06, 2022 (Regular)*) to the consent agenda and approve as presented. Councilmember Dunkel made the second. The Council was polled with the following results:

Estep, Aye                      Dunkel, Aye                      Williams, Aye                      Sundberg, Aye                      Parker, Aye

Mayor Parker declared the motion carried.

**6. \*Action Item\* Claims**

Moved to consent agenda.

**7. \*Action Item\* Minutes: September 06, 2022 (Regular)**

Moved to consent agenda.

**8. \*Action Item\* Award Bid C22-46 for Annual as Needed On-Call Open Trench and Boring Labor for Waterline Replacement to B-Town Construction, Collins Construction, Goins Enterprises, Cooper Resources, Broadhead Boring, Hassco Fabrication and Construction, Approve Contract Contingent Upon the Submission of Required Contract Documents, and Approve City Manager or his Designee to Sign Notice to Proceed**

Tyler Cline explained that the MSUA Trust approved this at the last meeting and now it is before Council.

Councilmember Estep moved to approve awarding bid C22-46 for annual as needed on-call open trench and boring labor for waterline replacement to B-Town Construction, Collins Construction, Goins Enterprises, Cooper Resources, Broadhead Boring, Hassco Fabrication and Construction, approve contract contingent upon the submission of required contract documents, and approve City Manager or his designee to sign notice to proceed. Councilmember Sundberg made the second. The Council was polled with the following results:

Estep, Aye                      Sundberg, Aye                      Dunkel, Aye                      Williams, Aye                      Parker, Aye

Mayor Parker declared the motion carried.

**9. \*Action Item\* Service Agreement With Tyler Technologies, Inc. to Migrate the City's Financial Software Incode to the Tyler Technology Cloud Environment in the Amount of \$106,428.00**

Councilmember Estep moved to approve the service agreement with Tyler Technologies, Inc to migrate the City's financial software Incode to the Tyler Technology cloud environment in the amount of \$106,428.00. Councilmember Williams made the second. The Council was polled with the following results:

Estep, Aye                      Williams, Aye                      Dunkel, Aye                      Sundberg, Aye                      Parker, Aye

Mayor Parker declared the motion carried.

**10. \*Action Item\* Resolution CC2022-11 for Community Financial Support and Fee Waiver to Miami Public Schools (MPS) for Construction Projects Located in the City of Miami**

Kristi McClain explained this resolution waives the permit fees and inspection fees for any construction projects for Miami Public Schools.

Councilmember Dunkel moved to approve the resolution CC2022-11 for community financial support and fee waiver to Miami Public Schools (MPS) for construction projects located in the City of Miami. Councilmember Sundberg made the second. The Council was polled with the following results:

Dunkel, Aye                      Sundberg, Aye                      Estep, Aye                      Williams, Aye                      Parker, Aye

Mayor Parker declared the motion carried.

**11. \*Action Item\* Declare the Proposed Items Listed in the Packet as Surplus and Authorize the Items to be Offered for Sale Through Online Auction or Authorize Their Destruction to Protect Sensitive Information**

Ben Loring explained that the list of items requesting to be designated as surplus is in the packet. Items will be sold, the computers that contain sensitive information will be destroyed.

Mayor Parker moved to approve declare the proposed items listed in the packet as surplus and authorize the items to be offered for sale through online auction or authorize their destruction to protect sensitive information. Councilmember Williams made the second. The Council was polled with the following results:

Parker, Aye                      Williams, Aye                      Estep, Aye                      Dunkel, Aye                      Sundberg, Aye

Mayor Parker declared the motion carried.

**12. \*Action Item\* Ordinance 2022-12 Amending and Rewriting Chapter 4 (Animals) of the Code of Ordinances; Providing Severability; Providing for Conflicting Provisions; Repealing all Conflicting Ordinances; and Establishing an Effective Date**

Ben Loring explained that this ordinance was discussed at a previous meeting. The ordinance puts into effect a catch, neuter, release program for feral cats. The ordinance also provides for mandatory spay or neuter for animals picked up. Citizens can apply for an exemption to the mandatory spay and neuter provision. The ordinance will go into effect in thirty (30) days. Animal Control will be able to write citations to owners in violation of the ordinance.

Councilmember Dunkel moved to approve ordinance 2022-12 amending and rewriting Chapter 4 (Animals) of the code of ordinances; providing severability; providing for conflicting provisions; repealing all conflicting ordinances; and establishing an effective date. Councilmember Estep made the second. The Council was polled with the following results:

Dunkel, Aye                      Estep, Aye                      Williams, Aye                      Sundberg, Aye                      Parker, Aye

Mayor Parker declared the motion carried.

**13. \*Potential Action Item\* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))**

None.

**14. Staff Reports (Written report included in packet, if available staff is present for questions)**

None.

**15. Mayor and Council Community Announcements**

Mayor Parker announced that there is a new ice cream shop on Main Street. It is called Rollin' Cold.

**16. City Manager's Communications**

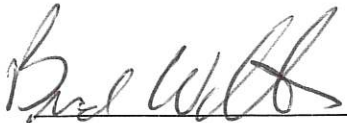
None.

**17. Adjournment**

Councilmember Sundberg moved to adjourn. Councilmember Estep made the second. The Council was polled with the following results:

Sundberg, Aye                      Estep, Aye                      Williams, Aye                      Dunkel, Aye                      Parker, Aye

Mayor Parker declared the meeting adjourned at 6:34PM.

  
Councilmember Williams

  
Councilmember Sundberg

  
Councilmember Dunkel

  
Councilmember Estep

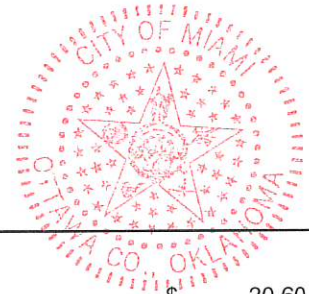
  
Mayor Bless Parker

ATTEST:   
Melissa Moore, City Clerk

**PURCHASE ORDERS PRESENTED**

**September 19, 2022**

<b>VENDOR</b>	<b>DESCRIPTION</b>		
<b>COURT</b>			
DEPT. OF PUBLIC UTILITIES	AUGUST POSTAGE	\$	20.60
		\$	<b>20.60</b>
<b>POLICE DEPARTMENT</b>			
FUELMAN	FUEL USAGE 8.22.22 - 8.28.22	\$	1,469.83
DEPT. OF PUBLIC UTILITIES	AUGUST POSTAGE	\$	43.88
OTA PIKEPASS	JULY TOLL CHARGES	\$	51.30
KATNER MILLS	AUTOMATIC TRANSAXLE - UNIT # 1401	\$	116.41
KATNER MILLS	HORN - UNIT # 1008	\$	43.98
KATNER MILLS	COOLING FAN/HOSES - UNIT # 1802	\$	361.32
O'REILLY	FUNNEL/CLEANER - UNIT # 1401	\$	37.48
LUBE N GO	OIL CHANGE - UNIT # P2101	\$	44.95
LUBE N GO	OIL CHANGE - UNIT # 2001	\$	64.95
TRANSUNION	AUGUST BACKGROUND CHECKS	\$	185.00
PIONEER PRINTING	BUSINESS CARDS FOR 2 OFFICERS	\$	64.00
		\$	<b>2,483.10</b>
<b>FIRE DEPARTMENT</b>			
FUELMAN	FUEL USAGE 8.22.22 - 8.28.22	\$	510.19
DEPT. OF PUBLIC UTILITIES	AUGUST POSTAGE	\$	19.59
KATNER MILLS	RIVETS/DRILL BIT	\$	3.09
KATNER MILLS	THREAD SEAL TAP/WASH N WAX	\$	93.49
KATNER MILLS	O RINGS	\$	0.59
ACE HARDWARE	BALLCOCK ADJ	\$	9.99
ARROWHEAD OUTDOOR	FIREFIGHTER AD	\$	75.00
MIAMI FIRE PROTECTION CO	(2) FIRE EXTINGUISHER RECHARGE/HOSE	\$	167.50
HUGO'S INDUSTRIAL SUPPLY	ROLL TOWELS/TISSUE	\$	384.64
		\$	<b>1,264.08</b>
<b>EMERGENCY MANAGEMENT</b>			
FUELMAN	FUEL USAGE 8.22.22 - 8.28.22	\$	123.62
		\$	<b>123.62</b>
<b>POLICE COMMUNICATION</b>			
DEPT. OF PUBLIC SAFETY	OLETS SEPTEMBER 2021 - PO # 22-00564	\$	750.00



DEPT. OF PUBLIC SAFETY	OLETS JULY - PO # 23-00472	\$ 750.00
		<b>\$ 1,500.00</b>
<b>CODE COMPLIANCE</b>		
DEPT. OF PUBLIC UTILITIES	AUGUST POSTAGE	\$ 156.73
OK UNIFORM BUILDING CODE	AUGUST STATE PERMIT FEE	\$ 340.00
O'REILLY	RADIATOR/THERMOSTAT	\$ 182.34
		<b>\$ 679.07</b>
<b>RISK MANAGEMENT</b>		
PIONEER PRINTING	PRINTER INK	\$ 152.60
OMES RISK MANAGEMENT	FIRE DEPT INSURANCE	\$ 392.60
OMES RISK MANAGEMENT	FIRE DEPT INSURANCE - PO # 23-00438	\$ 10,147.95
ARTHUR J GALLAGHER	RENEWAL PREMIUM CYBER POLICY - PO # 23-00488	\$ 8,582.82
AMERICAN BANKERS INS CO	RENEWAL OCT FLOOD INS - PO # 23-00485	\$ 11,079.00
TRAVELERS	ATTORNEY FEES - RE MURRAY - PO # 23-00370	\$ 521.00
J J KELLER & ASSOC	DRIVER TRAINING - PO # 23-00369	\$ 833.67
		<b>\$ 31,709.64</b>
<b>STREET DEPARTMENT</b>		
FUELMAN	FUEL USAGE 8.22.22 - 8.28.22	\$ 2,180.49
O'REILLY	RAT PAD SPRD	\$ 51.99
PREMIER TRUCK GROUP	AIR SPRING	\$ 190.98
POWERUP RENTAL	SCISSOR LIFT 9.9.21	\$ 80.00
LOOPERS METAL WORKS	PIPES/PLATE	\$ 394.72
		<b>\$ 2,898.18</b>
<b>CEMETARY</b>		
DEPT. OF PUBLIC UTILITIES	AUGUST POSTAGE	\$ 2.28
AMERICAN BATTERY	REPAIR STARTER FOR KIOTI	\$ 139.00
		<b>\$ 141.28</b>
<b>MUNICIPAL BUILDING (FACILITIES)</b>		
FUELMAN	FUEL USAGE 8.22.22 - 8.28.22	\$ 68.26
HUGO'S INDUSTRIAL SUPPLY	ROLL TOWELS/TISSUE	\$ 412.50
KONE	ELEVATOR MAINTENANCE	\$ 174.79
		<b>\$ 655.55</b>
<b>SPORTS ACTIVITIES</b>		
HK ELECTRIC LLC	TENNIS COURT LIGHTS	\$ 425.00
		<b>\$ 425.00</b>
<b>SWIMMING POOL</b>		
M&D LUMBER	LUBMER FOR SPLASH PAD	\$ 150.27
ALLEN SIGN	SPLASH PAD SIGNS	\$ 265.00
		<b>\$ 415.27</b>
<b>ANIMAL CONTROL</b>		
MINDY MAYFIELD	SPAY/NEUTER DOGS/CATS	\$ 460.00
		<b>\$ 460.00</b>
<b>PARKS</b>		
FUELMAN	FUEL USAGE 8.22.22 - 8.28.22	\$ 1,013.01
FASTENAL	MOWER HARDWARE	\$ 7.02

FASTENAL	BOOM MOWER HARDWARE	\$ 6.01
O'REILLY	GRAVELY 672 OIL CHANGE	\$ 86.34
O'REILLY	GRAVELY 672 OIL CHANGE (CREDIT)	\$ (4.18)
LOOPERS METAL WORKS	JD TRACTOR REPAIRS	\$ 20.00
STRIMPLE OUTDOOR POWER	GRAVELY MOWER VBELT/HYDRO BELT/RAW EDGE	\$ 40.95
STRIMPLE OUTDOOR POWER	GRAVELY MOWER REPAIRS	\$ 117.95
STRIMPLE OUTDOOR POWER	GRAVELY MOWER FUEL CAP	\$ 27.45
SERVICE SOLUTIONS INC	REPAIR FAIRGRND GRANDSTAND RSTMS - PO #23-00474	\$ 500.00
		<b>\$ 1,814.55</b>
<b>LIBRARY</b>		
INGRAM	BOOK ORDERS	\$ 399.90
INGRAM	BOOK ORDERS	\$ 15.94
INGRAM	BOOK ORDERS	\$ 15.94
INGRAM	BOOK ORDERS	\$ 82.90
INGRAM	BOOK ORDERS	\$ 63.21
INGRAM	BOOK ORDERS	\$ 63.40
MIDWEST TAPE	DVD ORDERS	\$ 126.15
MIDWEST TAPE	DVD ORDERS	\$ 25.23
MIDWEST TAPE	DVD ORDERS	\$ 25.98
MIDWEST TAPE	DVD ORDERS	\$ 95.46
MIDWEST TAPE	DVD ORDERS	\$ 111.69
MIDWEST TAPE	DVD ORDERS	\$ 24.48
MIDWEST TAPE	DVD ORDERS	\$ 63.70
KONE	ELEVATOR MAINTENANCE	\$ 174.79
		<b>\$ 1,288.77</b>
<b>GENERAL GOVERNMENT</b>		
DEPT. OF PUBLIC UTILITIES	AUGUST POSTAGE	\$ 4.62
REID NEWSPAPER	LEGAL PUBLICATION ORD # 2022-11	\$ 71.45
MIAMI SENIOR CENTER	MONTHLY BILLING CONTRACT #C21-42 - PO # 23-00192	\$ 1,000.00
MAEDS	PARTNERSHIP CONTRACT # C22-48 - PO # 23-00505	\$ 12,500.00
		<b>\$ 13,576.07</b>
<b>HUMAN RESOURCES</b>		
DEPT. OF PUBLIC UTILITIES	AUGUST POSTAGE	\$ 13.02
MCAFEE & TAFT	PROFESSIONAL SERV - REVIEW EMAIL DOCUMENTS	\$ 55.00
THOMAS A HOFFMANN	CLEET PSYCH EVAL - 1 OFFICER	\$ 125.00
INVESTIGATIVE CONCEPTS	BACKGROUND CHECKS - AUGUST	\$ 314.80
NORTHEAST TECHNOLOGY CNTR	TESTING FEE - 1 OFFICER	\$ 45.00
ARROWHEAD OUTDOOR	HR GENERALIST AD	\$ 75.00
ARROWHEAD OUTDOOR	DEPUTY CO CLERK AD	\$ 75.00
		<b>\$ 702.82</b>
<b>WORKERS COMPENSATION</b>		
CONSOLIDATED BENEFITS	SEPTEMBER SERVICE FEES - PO # 23-00245	\$1,500.00
		<b>\$1,500.00</b>
<b>CEMETARY FUND</b>		
PAULINE L KEMP	LAND RESALE - PO # 23-00362	\$ 720.00

		\$ 720.00
<b>STREET &amp; ALLEY</b>		
KIRBY SMITH MACHINERY	TRACK FOR MINI-EX - PO # 23-00466	\$ 2,412.86
		<u>\$ 2,412.86</u>
<b>CAPITAL IMPROVEMENT</b>		
LOCKE SUPPLY	CC UPSTAIRS RENO - PO # 23-00444	\$1,645.81
		<u>\$1,645.81</u>
<b>DEMOLITION FUND</b>		
REID NEWSPAPERS	LEGAL PUBLICATION - BID UNDERGRND STORAGE	\$ 62.25
COLLINS CONSTRUCTION	DEMO OF TRANSFER STATION - PO # 23-00453	\$ 11,995.00
		<u>\$ 12,057.25</u>
<b>LIBRARY GRANT/DONATION</b>		
INGRAM	BOOK ORDERS	\$ 12.08
INGRAM	BOOK ORDERS	\$ 155.36
INGRAM	BOOK ORDERS	\$ 88.52
INGRAM	BOOK ORDERS	\$ 26.86
INGRAM	BOOK ORDERS	\$ 24.15
HASSCO	REPAIR SHEETROCK	\$ 270.00
HASSCO	WALL REMODEL - PO # 23-00502	\$ 1,110.00
HASSCO	WALL REMODEL - PO # 23-00501	\$ 1,110.00
SCHOOL OUTFITTERS	MOBILE BOOKCASE - PO # 23-00124	\$ 1,437.82
SMART APPLE MEDIA	BOOK BOX ORDER W/ 36 BOOKS	\$ 595.32
		<u>\$ 4,830.11</u>
<b>MCVB</b>		
BARRELS & MORE	4 BURN BARRELS	\$ 80.00
MIAMI OK CONV & VISITOR BUREAU	FULL PAGE INSIDE COVER AD	\$ 50.00
MIAMI PUBLIC SCHOOLS	COMMUNITY SPIRIT - ALUMNI	\$ 400.00
GREEN COUNTY TOURISM	DIGITAL MARKETING MEDIA BUY - AUGUST	\$ 152.33
GREEN COUNTY TOURISM	GOOGLE - AUGUST	\$ 350.00
GREEN COUNTY TOURISM	PREMIER FACEBOOK AD PACKAGE	\$ 400.00
GREEN COUNTY TOURISM	GOOGLE - JUNE	\$ 325.00
GREEN COUNTY TOURISM	DIGITAL MARKETING MEDIA BUY - JUNE	\$ 152.25
NOTTS GROCERY	66FEST 22 LUNCH	\$ 187.96
HAMPTON INN	66FEST 22 - 36 RMS - PO # 23-00426	\$ 3,628.80
FACEBOOK	FACEBOOK ADS - PO # 23-00419	\$ 900.00
ALLEN SIGN	66FEST 22 BANNERS - PO # 23-00421	\$ 6,100.00
EQUIPMENT SHARE	66FEST 22 MULE/KUBOTA RENTAL - PO # 23-00425	\$ 943.60
AMANDA DAVIS	REIM RODEO EVENT - PO # 23-00440	\$ 334.38
		<u>\$ 14,004.32</u>
<b>INFRASTRUCTURE STREET DIVISION</b>		
KEMP STONE	CRUSHER ROCK - PO # 23-00498	\$ 10,402.90
KEMP STONE	CRUSHER ROCK - PO # 23-00436	\$ 8,161.15
TEETER'S PAVING	ASPHALT A STREET - PO # 23-00465	\$ 9,461.76
BROWNCO	DOWELS QUANTITY 1,920 - PO # 23-00468	\$ 6,816.00
HASSCO	BACKFILL C STREET - PO # 23-00475	\$ 2,175.00

HASSCO	BACKFILL C STREET - PO # 23-00476	\$ 1,850.00
NEO CONCRETE	CONCRETE DELIVERY LINCOLN ST - PO # 23-00477	\$ 6,018.00
NEO CONCRETE	CONCRETE DELIVERY LINCOLN ST - PO # 23-00478	\$ 5,900.00
NEO CONCRETE	CONCRETE DELIVERY B STREET - PO # 23-00496	\$ 3,540.00
TEETER'S ASPHALT & MATERIALS	ASPHALT OVERLAY A STREET - PO # 23-00460	\$ 40,316.72
		<u>\$ 94,641.53</u>
<b>JUV ALCOHOL FUND</b>		
SOUTHERN UNIFORM	CADET VEST/BELT	\$ 106.21
		<u>\$ 106.21</u>
<b>AIRPORT</b>		
DEPT. OF PUBLIC UTILITIES	AUGUST POSTAGE	\$ 12.54
OK AIRPORT OPERATORS ASSOC	OAOA MEMBERSHIP	\$ 275.00
EPIC FUELS	AV GAS 7500 GALLONS - PO # 23-00292	\$ 33,900.00
		<u>\$ 34,187.54</u>
<b>OFF-CYCLE CHECKS</b>		
OTTAWA CO CLERK	LIEN RELEASES 8.31.22	\$ 54.00
OTTAWA CO CLERK	LIEN RELEASES 9.13.22	\$ 90.00
OTTAWA CO TREASURER	LIEN RELEASES 9.13.22	\$ 5.00
KURT LIVELY	LETS TALK ABOUT IT, OK - PRESENTATION 9.14.22	\$ 247.77
		<u>\$ 396.77</u>
	<b>TOTAL GENERAL FUND</b>	<b>\$ 60,157.60</b>
	<b>TOTAL OTHER FUNDS</b>	<b>\$ 166,105.63</b>
	<b>TOTAL GOVERNMENTAL FUNDS</b>	<b><u>\$ 226,660.00</u></b>