

Miami Public Library Board Meeting

Minutes of Monday, August 14, 2023

Present: Ray VandeGiessen, Sloane Arana, Meghan Dorey, Bethany Osborn, Callie Cortner, Caitlyn Baker

Callie introduced new staff members Melissa Matthews-Adult Services Librarian, Noa Maze-Assistant Youth Services Librarian, and Stephanie Rothman-Library Assistant.

Ray called the meeting to order at 12:05.

Motion made by Sloane to approve minutes from the July meeting as presented. Meghan seconded, passed unanimously.

Director's Report

Callie presented circulation and use statistics for June & July. Reported on switching from physical magazines to promoting digital accessibility through Overdrive. Blackstone Unlimited will be replacing Hoopla due to differences in pay structures. Callie also presented the income statement from July.

The board discussed the 2024 board meeting schedule. A decision was reached to shift the meeting to Tuesdays to avoid Monday holidays and hold meetings bi-monthly (every other month) instead of monthly. Callie will present to the city to ensure no prohibition against that. Sloane made a motion to adopt a bi-monthly schedule beginning in February 2024. Bethany seconded, passed unanimously.

Report that one of the AWE Early Literacy stations has been replaced; looking for a sponsor to replace a second station with a bi-lingual option.

Caitlyn & Callie attended two outreach events at Miami First Christian and the MPS Back-to-School Resource Fair. The Teen Life Fair is coming up October 7th.

Discussion held about upcoming potential changes.

- Callie plans to continue a regular social media schedule to highlight each department on a rotating basis.
- Callie plans to ask the city for a larger vehicle next year to replace the current sedan. The car was hit while parked during HeritageFest and is currently out of commission.
- The small food pantry has been well received, Mayor Parker is working on refurbishing a refrigerator to add. Discussion of possible expansion.
- The outdoor space construction will start soon at the front of the building. Looking to add an outdoor bookdrop.

The large meeting room has been painted and redecorated, staff will probably be doing the same for the small meeting room soon.

Callie asked the board to review current policies and note any concerns- particularly in the areas of wi-fi hotspots, meeting room rental, TV/ad space, and parent-guardianship issues. She is asking the City for a review of potential changes.

Callie announced an additional upcoming staff change. Terry Gilbert will be retiring in November, current employee Jayden Headrick is training under him to move into that position. Sonja Smith turned in her resignation as Youth & Children's Librarian but will be staying until her replacement is hired and trained.

Assistant Director's Report:

The Health Literacy grant has been a success and will be up for renewal soon.

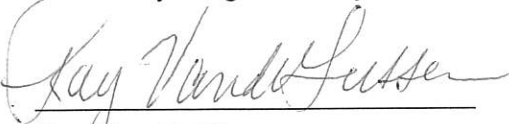
Imagination Library: Continued success and interest from the community. Funds are at the 25% level, \$3400 needed for the remainder of the year has been covered.

Friends of the Library: Carla Lilly is the current President. Callie and Caitlyn are trying to limit the time dedicated to FoL activities. Will be completing a Bench Fundraiser, 2 are currently committed.

Excel High School: There are 5 current enrollments and 2 new applicants.

Meeting adjourned at 1:03.

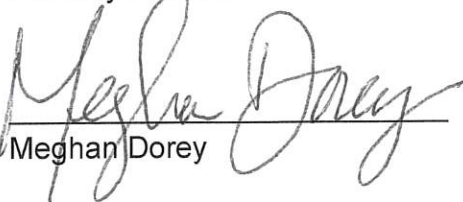
Minutes by: Meghan Dorey




Ray Van DeGiessen



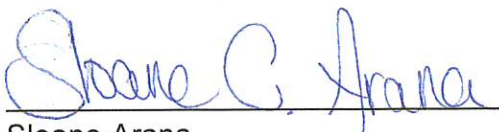
Bethany Osborn



Meghan Dorey



Kit Waters Ulrey



Sloane Arana



Justin Addis