

THE MIAMI SPECIAL UTILITY AUTHORITY (MSUA) MET IN REGULAR SESSION JULY 05, 2022, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Chairman (Absent)
Kevin Dunkel, Trustee
Dwain Sundberg, Trustee
David Davis, Trustee
Brian Estep, Trustee

Bo Reese, City Manager
Ben Loring, Trust Attorney
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 4:35PM on June 30, 2022, pursuant to 25 O.S §311(9) (a) and (b).

THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Vice Chairman Davis called the meeting to order at 6:00PM.

2. Invocation

Invocation by Chief of Miami Fire Department, Robert Wright

3. Pledge of Allegiance

Trustee Estep led the Pledge of Allegiance.

4. Public Input and Unscheduled Personal Appearances

None.

5. *Action Item* CONSENT AGENDA By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that Item 6 through Item 7 be placed on the consent agenda.

Trustee Estep moved to transfer Item #6 (*Claims*) through Item #7 (*Minutes: June 06, 2022 (Regular)*) to the consent agenda and approve as presented. The motion was seconded by Trustee Sundberg. The Trust was polled with the following results:

Estep, Aye Sundberg, Aye Dunkel, Aye Davis, Aye Parker, Absent

Vice Chairman Davis declared the motion carried.

6. *Action Item* Claims

Moved to consent agenda.

7. *Action Item* Minutes: June 06, 2022 (Regular)

Moved to consent agenda.

8. *Action Item* Budget Amendments: #22-32 MSUA Wastewater Collection Receipting Expending Oklahoma Water Resources Board Loan Proceeds

Staff accountant Jennifer Swanson explained that this amendment is for receipting and expending the Oklahoma Water Resources Board (OWRB) reimbursable loan proceeds.

Trustee Estep moved to approve budget amendment #22-32. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results:

Estep, Aye Dunkel, Aye Sundberg, Aye Davis, Aye Parker, Absent

Vice Chairman Davis declared the motion carried.

9. *Action Item* Budget Amendment: #23-02 MSUA Using Carryover Funds for Personnel

Jennifer Swanson explained that this amendment is to receipt and expend carryover funds for personnel raise increase that was approved after the FY 22-23 budget was approved.

Trustee Dunkel moved to approve budget amendment #23-02. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Dunkel, Aye Estep, Aye Sundberg, Aye Davis, Aye Parker, Absent

Vice Chairman Davis declared the motion carried.

10. *Action Item* Davis, Wright, Tremaine Claim for Pensacola/GRDA Relicensing

Bo Reese explained that the claim is for Davis, Wright, Tremaine in the amount of thirty-three thousand five hundred ten dollars (\$33,510.00) related to the Pensacola/GRDA relicensing. The Trust requested additional information regarding the invoice.

Trustee Estep moved to table the agenda item until the July 18, 2022 meeting. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results:

Estep, Aye Dunkel, Aye Sundberg, Aye Davis, Aye Parker, Absent

Vice Chairman Davis declared the motion carried.

11. *Action Item* Award Bid C22-28 Purchase of Two Automated Side Loader Refuse Collection Arms to Dickson Equipment Co. for \$43,933.00 Each for a Total Cost of \$87,866.00; Approve Contract Contingent Upon the Submission of Required Documents and Approve City Manager or his Designee to Sign Notice to Proceed

Kevin Horn explained that this request is for one (1) side arm for each of the pink and yellow refuse collection trucks, for a total of two (2). The current side arms have been re-built once and are completely worn out. This item is in the budget and the bid came in underbudget.

Trustee Estep moved to approve awarding bid C22-28 purchase of two automated side loader refuse collection arms to Dickson Equipment Co. for \$43,933.00 each for a total cost of \$87,866.00; approve contract contingent upon the submission of required contract documents and approve City Manager or his designee to sign notice to proceed. The motion was seconded by Trustee Sundberg. The Trust was polled with the following results:

Estep, Aye Sundberg, Aye Dunkel, Aye Davis, Aye Parker, Absent

Vice Chairman Davis declared the motion carried.

12. *Action Item* Award Bid C22-17 Contractor for 13.2kV Line Replacement Project to BBC Electrical Services in the Amount of \$299,900.00; Approve Contract Contingent Upon the Submission of Required Documents and Approve City Manager or his Designee to Sign Notice to Proceed

Tyler Cline explained this bid is to replace the wooden poles with steel poles and to run wire in three locations down in Riverview Park that frequently floods. All new poles have critter guard installed. Cline also announced that the electric department won an award for reliability and safety.

Trustee Dunkel moved to approve awarding bid C22-17 contractor for 13.2kV line replacement project to BBC Electrical Services in the amount of \$299,900.00; approve contract contingent upon the submission of required documents and approve City Manager or his designee to sign notice to proceed. The motion was seconded by Vice Chairman Davis. The Trust was polled with the following results:

Dunkel, Aye Davis, Aye Estep, Aye Sundberg, Aye Parker, Absent

Vice Chairman Davis declared the motion carried.

13. *Action Item* Resolution Approving Community Financial Support and Fee Waivers to KO Auto Wash Related to the Development of 1001 N Main as Recommended by Chairman Parker

Bo Reese explained that this is a resolution regarding property previously discussed in executive session.

Trustee Estep moved to approve the resolution approving community financial support and fee waivers to KO Auto Wash related to the development of 1001 N Main as recommended by Chairman Parker. The motion was seconded by Vice Chairman Davis. The Trust was polled with the following results:

Estep, Aye Davis, Aye Dunkel, Aye Sundberg, Abstain Parker, Absent

Vice Chairman Davis declared the motion carried.

14. Discussion and Possible Action on Solid Waste Trash Disposal Service and Possible Award of Bid C22-29 a 6-Month Solid Waste Tipping Fee Contract Contingent Upon the Submission of Required Documents and Approve City Manager or his Designee to Sign Notice to Proceed

Krista Duhon explained that the bid for the trash disposal service had one responder, which is the current vendor WCA. The bid amount came in at twice the current rate. At this amount the budget for trash disposal service for the year would be expended in six (6) months. The different options are: go back out to bid, move to a month to month agreement at new rates, or do the work in house. There may be a need to stop doing free disposal on Saturday and spring cleanup. There is further research and discussion that needs to happen to find a solution. Reese explained the goal is to find a solution within the current rate structure.

Trustee Dunkel moved to approve using WCA on a month to month basis at the new rates. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Dunkel, Aye Estep, Aye Sundberg, Aye Davis, Aye Parker, Absent

Vice Chairman Davis declared the motion carried.

15. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

16. Trustee Community Announcements


None.

17. Adjournment

Trustee Estep moved to adjourn the meeting. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results:

Estep, Aye Dunkel, Aye Sundberg, Aye Davis, Aye Parker, Absent

Vice Chairman Davis declared the meeting adjourned at 6:26PM.



Trustee Davis


Trustee Sundberg


Trustee Estep


Trustee Parker, Chairman


Trustee Dunkel

ATTEST: 
Melissa Moore, City Clerk



MSUA PURCHASE ORDERS PRESENTED

Tuesday, July 5, 2022

VENDOR	DESCRIPTION		
INVENTORY			
BORDER STATES	ACRS WIRE PENQUINN (PO#22-01762)	\$	8,572.00
HUGOS	BLEACH GALLONS	\$	265.80
		\$	8,837.80
CUSTOMER SERVICE			
PAYMENTUS	TRANSACTION FEES APRIL 2022	\$	19.90
PAYMENTUS	TRANSACTION FEES MAY 2022	\$	79.60
PAYMENTUS	TRANSACTION FEES FEB. 2022	\$	39.80
		\$	139.30
ADMINISTRATIVE SERVICES			
GRDA	PURCHASED POWER 5.1-5.31.22	\$	1,027,982.81
OTTAWA CO. COURT CLERK	VFW DEMOLITION (PO#22-01625)	\$	33,408.21
		\$	1,061,391.02
METERING			
FUELMAN	FUEL USAGE 5.30-6.6.22	\$	269.94
ITRON	SOFTWARE MAINTENANCE (PO#22-01847)	\$	2,079.00
TINT N MORE	BED COVER (PO#22-01818)	\$	4,107.00
		\$	6,455.94
IT			
CANON FINANCIALS	PRINTER CONTRACT CHARGES	\$	3,428.12
DAVENPORT GROUP	ENGINEERING SERVICES (PO#22-01676)	\$	10,000.00
SHI INTERNATIONAL	DELL LAPTOP (PO#22-01528)	\$	2,024.00
SPARKLIGHT	INTERNET	\$	17.19
		\$	15,469.31
ELECTRIC			
ACE	CHAIN PROOF	\$	13.77
ALTEC	UNIT #229 REPAIRS	\$	231.00
ALTEC	UNIT #233 REPAIR	\$	154.00
ALTEC	UNIT #218 REPAIRS	\$	241.69
B&B AUTO	RATCHET TIE, PADDED RATCHET	\$	154.00
B&B AUTO	BATTERY	\$	96.00
FUELMAN	FUEL USAGE 5.30-6.6.22	\$	1,737.70
JOE HARDING	ICE MAKER REPAIR (PO#22-01836)	\$	215.80
LOCKE SUPPLY	TEST LEADS	\$	54.85
LOCKE SUPPLY	ADAPTER, LOCKNUT, HEAD TEK SCREW	\$	151.05
LOCKE SUPPLY	1000' CABLE	\$	250.65
LOCKE SUPPLY	CABLE, PLUG, HOLE SAW	\$	301.11
MIAMI INDUSTRIAL	GLOVES	\$	111.58

O'REILLY	AIR FILTER	\$	18.27
OZARK CRANE	115 TON CRANE AND CREW (PO#22-01879)	\$	4,262.20
REID NEWSPAPER	WATERLINE RELOCATION BID	\$	99.45
S&C ELECTRIC CO.	ATS/ATO UPGRADES (PO#22-00781)	\$	45,538.00
SCOTT CONSTRUCTION	CONCRETE REPAIR (PO#22-01679)	\$	10,000.00
		\$	63,631.12
ROW			
BACCO	LINE CLEAR TREE TRIMMING (PO#22-01832)	\$	3,977.00
BACCO	LINE CLEAR TREE TRIMMING (PO#22-01878)	\$	4,296.80
FABICK CAT	330 CAT EXCAVATOR (PO#22-01166)	\$	299,788.00
FUELMAN	FUEL USAGE 5.30-6.6.22	\$	197.62
HUGOS	OFFICE SUPPLIES	\$	55.65
HUGOS	OFFICE & SAFETY SUPPLIES	\$	90.29
JOE HARDING	ICE MAKER REPAIR (PO#22-01836)	\$	215.80
		\$	308,621.16
WATER PRODUCTION			
JOE HARDING	ICE MAKER REPAIR (PO#22-01836)	\$	215.80
LIVINGSTON PLUMBING	REPAIRED DRAIN LINE	\$	425.00
		\$	640.80
WATER DISTRIBUTION			
BATTERY OUTFITTERS	SCADA BATTERIES (PO#22-01874)	\$	512.05
B&L WATERWORKS	FULL FACE RED RUBBER GASKET	\$	7.95
B&L WATERWORKS	MJ TEE	\$	378.00
B&L WATERWORKS	WHITE METER BOX	\$	204.30
B&L WATERWORKS	FULL CIRCLE CLAMP	\$	53.40
COLLINS CONSTRUCTION	REMOVE & RESTORE SIDEWALK (PO#22-01539)	\$	1,740.00
COLLINS CONSTRUCTION	REPAIR WATER SERVICE LINE (PO#22-01539)	\$	400.00
COLLINS CONSTRUCTION	REMOVE AND RESTORE 6" CURB (PO#22-01539)	\$	1,566.00
DIRECT TRAFFIC CONTROL	BARRICADES, SIGNS, STANDS (PO#22-01734)	\$	9,358.75
FUELMAN	FUEL USAGE 5.30-6.6.22	\$	611.81
HASSCO	DIRT WORK	\$	450.00
HASSCO	DRIVEWAY POURS (PO#22-01728)	\$	6,000.00
NEO CONCRETE	4000# CONCRETE- 215 H. NW	\$	147.00
NEO CONCRETE	4000# CONCRETE (PO#22-01876)	\$	686.00
SCOTT CONSTRUCTION	CONCRETE REPAIR (PO#22-01679)	\$	20,000.00
UTILITY SUPPLY	TAP SLEEVE (PO#22-01819)	\$	2,097.03
UTILITY SUPPLY	TAP SLEEVE (PO#22-01826)	\$	2,097.03
UTILITY SUPPLY	TAP SLEEVE (PO#22-01877)	\$	1,398.02
		\$	47,707.34
POLLUTION CONTROL			
ACE	RESIN, CLOTH	\$	55.95
FUELMAN	FUEL USAGE 5.30-6.6.22	\$	172.92
		\$	228.87
WASTEWATER COLLECTION			
CIRCLE B UNDERGROUND	MIAMI SEWER PROJECTS (PO#22-01890)	\$	352,770.25
SERVICE SOLUTIONS	SEWER CAMERA LOCATE ISSUE (PO#22-01794)	\$	799.00
		\$	353,569.25
SOLID WASTE			
AIRE MASTER	DEODORIZER SERVICES	\$	14.00
DICKSON EQUIPMENT	G4 ARM HARNESS SWITCH (PO#22-01785)	\$	810.60
FUELMAN	FUEL USAGE 5.30-6.6.22	\$	4,237.36
GFL ENVIRONMENTAL	MAY 2022 TIPPING FEES (PO#22-01797)	\$	49,131.32
OKLAHOMA TURNPIKE AUTH.	TOLL FEES 5.1-5.31.22	\$	17.40
REID NEWSPAPER	ARM BID PUBLICATION	\$	65.14
SOUTHERN TIRE MART	G6 TRASH TRUCK TIRES (PO#22-01494)	\$	2,120.00
SOUTHERN TIRE MART	TRAILER TIRES	\$	352.00
SOUTHERN TIRE MART	LOADER TIRES (PO#22-01492)	\$	1,081.00
SOUTHERN TIRE MART	G4 DRIVE TIRES (PO#22-01471)	\$	2,120.00
SOUTHERN TIRE MART	TRASH TRUCK TIRES (PO#22-01408)	\$	1,276.71

TRI STATE TRUCK CENTER	STEERING ELEMENT G6	\$	26.04
YELLOWHOUSE MACHINERY	CUT BLADE UNIT#6319	\$	119.64
		\$	<u>61,371.21</u>
COMMUNITY DEVELOPMENT			
FUELMAN	FUEL USAGE 5.30-6.6.22	\$	142.93
		\$	<u>142.93</u>
CITY OF MIAMI	SALARIES & BENEFITS JUNE 16, 2022	\$	178,308.89
BANK OF AMERICA	MSUA CREDIT CARD CHARGES JUNE 2 - JUNE 15, 2022	\$	20,959.36
	UTILITY REFUNDS 6.10.22, 6.21 & 6.24.22	\$	1,091.75
	TOTAL MSUA CLAIMS	\$	<u>2,128,566.05</u>

**MSUA CREDIT CARDS
JUNE 2- JUNE 15, 2022**

INVENTORY

O'REILLY- MOTOR OIL	\$98.66	
TOTAL		\$ 98.66

CUSTOMER SERVICE

PEREGRINE CORP - PRINTING	\$356.97	
PEREGRINE CORP - POSTAGE	\$635.70	
TOTAL		\$992.67

ADMINISTRATIVE SERVICES

FRED PRYOR - CONTRACT TRNG K. DUHON	\$199.00	
AMAZON - TABLE SHELF	\$35.90	
TOTAL		\$234.90

METERING

CLEAN UNIFORM	\$67.92	
TOTAL		\$67.92

INFORMATION TECHNOLOGY

BOLT - PHONES	\$7,268.24	
WAL-MART - HDMI CABLES	\$43.46	
AMAZON - NETWORK SWITCH	\$229.99	
TOTAL		\$7,541.69

ELECTRIC

AMAZON -KEYBOARD MOUSE	\$64.99	
TRACTOR SUPPLY SLEDGE HAMMER	\$39.99	
FARWEST - FUSE CUP & CABLE CUTTERS	\$359.36	
BINFORD SUPPLY ELECTRONIC GATE	\$842.68	
CLEAN UNIFORM	\$306.00	
DANNER-LACROSSE BOOTS	\$400.00	
TOTAL		\$2,013.02

RIGHT-OF-WAY

KATNER - HYDRO FLUID	\$185.98	
BEACHNER GRAIN -CHEMICALS	\$184.00	

BINFORD SUPPLY ELECTRONIC GATE	\$842.68	
CLEAN UNIFORM	\$68.40	
TOTAL		\$1,281.06
WATER PRODUCTION		
CLEAN UNIFORM	\$26.40	
TOTAL		\$ 26.40
WATER DISTRIBUTION		
AMAZON-STENCILS	\$59.90	
WALMART- COOLER/GATORADE	\$178.74	
ACE HDWE CHAIN SAW CHAINS	\$71.96	
TRACTOR SUPPLYCHAIN SAW CHAINS	\$24.99	
AMZN- METAL DETECTOR FOR LOCATE TRCK	\$705.00	
BO'S TIRE-TIRE CHNGE	\$90.00	
O'REILLY -BATTERY WATER TRUCK	\$170.59	
BINFORD SUPPLY ELECTRONIC GATE	\$842.68	
TRACTOR SUPPLY PANNELS - ROCKDALE	\$1,481.43	
TRACTOR SUPPLY GRASS SEED H ST NW	\$1,769.92	
TOTAL		\$5,395.21
POLLUTION CONTROL		
ACE STIHL CHAINS	\$37.99	
ACE - BLOWER	\$279.99	
ACE-PLUMBING PARTS	\$28.21	
TOTAL		\$346.19
WASTE WATER COLLECTION		
AMZN CLEANING SUPPLIES	\$89.24	
HARBOR FRT-SPRAYER TV TRUCK	\$62.98	
TOTAL		\$152.22
SOLID WASTE		
HARBOR FREIGHT-GLOVES/MISC SUPPLIES	\$217.14	
ACE HDWE-SLEDGE HAMMER	\$28.99	
AMAZON-BUCKET PUMP	\$40.94	
WOODSHED OF - DEF	\$499.50	
LOCKE-FILTERS	\$58.32	
LOCKE-FILTERS	\$48.06	
CLEAN UNIFORM	\$67.60	
WAL-MART-PHONE CASE	\$19.88	
TOTAL		\$980.43
STORM WATER		
AMAZON -MAG. GLASS	\$8.99	
SCREENVISION - COMMERCIAL	\$1,820.00	
TOTAL		\$1,828.99
TOTAL MSUA FUNDS		\$ 20,959.36