

THE MIAMI SPECIAL UTILITY AUTHORITY (MSUA) MET IN REGULAR SESSION JULY 03, 2023, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Chairman

Kevin Dunkel, Trustee

Dwain Sundberg, Trustee (Absent)

Brad Williams, Trustee (Absent)

Brian Estep, Trustee

Bo Reese, City Manager

Ben Loring, Trust Attorney (Absent)

Melissa Moore, City Clerk

Georgeann Roye, Attorney

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 2:20PM on June 30, 2023, pursuant to 25 O.S §311(9) (a) and (b).

THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Chairman Parker called the meeting to order at 6:00PM.

2. Invocation

Invocation by the Fire Chief of the Miami Fire Department, Chris Chenoweth.

3. Pledge of Allegiance

Trustee Dunkel led the Pledge of Allegiance.

4. Public Input and Unscheduled Personal Appearances

No action taken.

5. *Action Item* Claims

Trustee Estep moved to approve the claims as presented. Trustee Dunkel made the second. The Trust was polled with the following results:

Estep, Aye Dunkel, Aye Parker, Aye Williams, Absent Sundberg, Absent

Chairman Parker declared the motion carried.

6. *Action Item* Minutes: June 20, 2023 (Regular)

Trustee Estep moved to approve the minutes. Trustee Dunkel made the second. The Trust was polled with the following results:

Estep, Aye Dunkel, Aye Parker, Aye Williams, Absent Sundberg, Absent

Chairman Parker declared the motion carried.

7. *Action Item* Budget Amendment: #23-26 Receipting and Expending Wastewater Collection Oklahoma Water Resource Board (OWRB) Loan Proceeds

Jill Fitzgibbon explained that the budget amendment is for receipt and expending proceeds from the Oklahoma Water Resource Board (OWRB) loan.

Chairman Parker moved to approve budget amendment #23-26. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Parker, Aye Estep, Aye Dunkel, Aye Williams, Absent Sundberg, Absent

Chairman Parker declared the motion carried.

8. *Action Item* Crawford & Associates Engagement Letter for Accounting Services in Fiscal Year 2023-2024

Kristi McClain explained that the legal department has reviewed the agreement and recommended one change to the letter. Legal recommended the addition of a sixty (60) day termination clause.

Trustee Dunkel moved to approve the Crawford & Associates engagement letter for accounting services in fiscal year 2023-2024. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Dunkel, Aye Estep, Aye Parker, Aye Sundberg, Absent Williams, Absent

Chairman Parker declared the motion carried.

9. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

10. Trustee Community Announcements

None.

11. *Action Item* Adjournment

Trustee Dunkel moved to adjourn the meeting. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Dunkel, Aye Estep, Aye Parker, Aye Sundberg, Absent Williams, Absent

Chairman Parker declared the meeting adjourned at 6:02PM.

Absent
Trustee Williams

[Signature]
Trustee Sundberg

[Signature]
Trustee Estep

[Signature]
Trustee Parker, Chairman

[Signature]
Trustee Dunkel

ATTEST: Melissa Moore
Melissa Moore, City Clerk



MSUA PURCHASE ORDERS PRESENTED

7/3/2023 FY 22-23

VENDOR	DESCRIPTION		
CUSTOMER SERVICE			
PAYMENTUS CORP	TRANSACTIONS FEES FOR MAY. 2023	\$	39.80
TPSI	POSTAGE/PRINTING - PO # 23-02396	\$	1,188.28
TPSI	POSTAGE/PRINTING - PO # 23-02441	\$	735.63
		\$	1,963.71

ADMINISTRATIVE SERVICES

PEREGRINE	CHECKS	\$	421.43
		\$	421.43

METERING

FUELMAN	FUEL USAGE 6.5.23 - 6.11.23	\$	86.78
FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$	219.19
		\$	305.97

ELECTRIC

FUELMAN	FUEL USAGE 6.5.23 - 6.11.23	\$	288.51
FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$	517.05
IRON WORKS	FLAT METAL	\$	149.43
GELLOCO UNIFORMS	BOOTS	\$	290.23
KATNER MILLS	FUEL FILTER - UNIT # 233	\$	58.88
HALL ESTILL, ATTORNEYS	PROFESSIONAL SERVICES	\$	180.00
ALTEC INDUSTRIES	UNIT 221 REPAIRS - PO # 23-02429	\$	5,710.23
JOE HARDING SALES & SERV	ICE MACHINE MAINTENANCE - PO # 23-02422	\$	957.30
BLACKROCK AUTOMATION	SUB # 3 SECURITY CAM - PO # 23-02424	\$	4,113.80
BLACKROCK AUTOMATION	ATS COMMISSIONING - PO # 23-02423	\$	10,495.59
ANDERSON ENGINEERING	PROFESS SERV 4.1.23 - 4.30.23 PO # 23-02421	\$	3,202.75
OLSSON	520 POLE RELOCATION - PO # 23-02427	\$	40,250.74
		\$	66,214.51

ROW

FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$	262.28
ASPLUND TREE EXPERT	TREE TRIMMING WEEK ENDING 5/20/23 - PO # 23-02425	\$	4,757.60
ASPLUND TREE EXPERT	TREE TRIMMING WEEK ENDING 5/27/23 - PO # 23-02425	\$	5,074.00
ASPLUND TREE EXPERT	TREE TRIMMING WEEK ENDING 6/3/23 - PO # 23-02425	\$	4,059.20
ASPLUND TREE EXPERT	TREE TRIMMING WEEK ENDING 6/10/23 - PO # 23-02425	\$	4,824.80
FABICK CAT	MULCHER RENTAL - PO # 23-02430	\$	8,611.43
		\$	27,589.31

WATER PRODUCTION

FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$	80.07
		\$	80.07

WATER DISTRIBUTION

FUELMAN	FUEL USAGE 6.5.23 - 6.11.23	\$	437.26
FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$	429.22
B & L WATERWORKS	REDUCER COUPLING, HEX BUSHING & BRASS SOLID	\$	16.55
B & L WATERWORKS	CAMLOCK ADAPTER & HYDRANT ADAPTER	\$	24.99
NEO CONCRETE	SIDEWALK & DRIVE 331 G NE - PO # 23-02426	\$	1,116.00
HASSCO FABRICATION	CONCR WORK - PARKING LOT @ NEO - PO # 23-02407	\$	15,078.00
B-TOWN CONSTRUCTION	INSTALL NEW SERVICE LINE - PO # 23-02390	\$	4,400.00
MID-CENTRAL CONTRACT SER	LABOR FOR AUTOMATION SUPPORT - PO # 23-02325	\$	1,160.00

HK ELECTRIC	INSTALL CONDUIT & CIRCUIT @ OPC - PO # 23-02359	\$	1,275.00
		\$	23,937.02
POLLUTION CONTROL			
FUELMAN	FUEL USAGE 6.5.23 - 6.11.23	\$	97.78
FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$	41.72
LOCKE SUPPLY	REDUCING BUSHING	\$	1.82
PACE ANALYTICAL	SUMMER TESTING	\$	250.00
PACE ANALYTICAL	SUMMER TESTING INFLUENT - PO # 23-02151	\$	1,494.56
PACE ANALYTICAL	SUMMER TESTING INFLUENT - PO # 23-02159	\$	1,497.96
		\$	3,383.84
SOLID WASTE			
FUELMAN	FUEL USAGE 6.5.23 - 6.11.23	\$	1,257.24
FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$	1,077.99
AIRE-MASTER	BI-WEEKLY DEODORIZING SERVICE	\$	15.63
NORTHEAST TECH	CDL TESTING - PATRICK McCOY	\$	75.00
O'REILLY	CONNECTOR & WIRE MF CONN - WHITE PETE	\$	23.48
O'REILLY	CONNECTOR - ORANGE	\$	22.18
FASTENAL	NUT & BOLTS - UNIT # 6319	\$	33.93
TLG PETERBILT JOPLIN	BLADE - FAN - UNIT # 6212	\$	263.67
TLG PETERBILT JOPLIN	RECEIVER, TXV CROSS - UNIT # 6212	\$	170.46
TLG PETERBILT JOPLIN	TXV, CROSS - UNIT # 6212	\$	59.02
TLG PETERBILT JOPLIN	GASKETS, O-RING & AIR PIPE - UNIT # 6212	\$	77.39
KATNER MILLS	AIR FILTER - UNIT # 6212	\$	75.98
YELLOW HOUSE	TRAVEL WAR & FREIGHT	\$	366.04
B-3 CONSTRUCTION	FROZEN ELEPHANT CONSTRUCTION	\$	351.12
MIAMI INDUSTRIAL SUPPLY	HYDRAULIC HOSE & FITTINGS	\$	173.82
NEO CONCRETE	CONCRETE PILLARS	\$	236.00
WEST TERMITE - PEST - LAWN	MONTHLY PEST CONTROL	\$	63.00
ACTION GRAPHICS	RECEIPT BOOKS	\$	393.36
TRI STATE TRUCK CENTER	WATER PUMP - UNIT # 6205	\$	300.00
KATNER MILLS	EGR VALVE - UNIT # 6212 - PO # 23-02391	\$	2,800.00
BOYD METALS	COLUMN REPAIR MATERIALS - PO # 23-02244	\$	7,206.50
SCOTT CONSTRUCTION	CONCRETE COLUMNS - PO # 23-02431	\$	7,200.00
TORRES CONCRETE	DRIVEWAY REPAIR @ C ST NE. - PO # 23-02386	\$	728.00
TAYLOR OVERHEAD DOOR	DOOR REPAIR L.H. TRACK & ANG HINDGE - PO # 23-02433	\$	1,202.00
STELLA ENVIRONMENTAL	TRUCKS HAULING TO PRAIRIEVIEW LANDFILL - PO #23-02400	\$	44,420.39
PRAIRIEVIEW LANDFILL	LANDFILL 5/1-5/15 - PO #23-02250	\$	27,297.89
PRAIRIEVIEW LANDFILL	LANDFILL 5/16-5/31 - PO #23-02397	\$	24,638.56
PRAIRIEVIEW LANDFILL	LANDFILL 6/1-6/15 - PO #23-02451	\$	18,298.73
		\$	138,827.38
STORM WATER			
FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$	15.82
		\$	15.82

UTILITY REFUND CHECKS	FINAL BILLS 6.21.23	\$	732.30
UTILITY REFUND CHECKS	FINAL BILLS 6.28.23	\$	595.09
TOTAL MSUA CLAIMS		\$	264,066.45

MSUA PURCHASE ORDERS PRESENTED

7/3/2023 FY 23/24

VENDOR	DESCRIPTION		
ADMINISTRATIVE SERVICES			
MIAMI HOME PLATE	LEASE PAYMENT - JULY	\$	100.00
		\$	100.00
IT			
CANON FINANCIAL SERVICES	MONTHLY CONTRACT - DATE - PO #	\$	3,116.47
TYLER TECHNOLOGIES	EXECUTIME FEE JULY 2023 - PO #	\$	736.88
TYLER TECHNOLOGIES	EXECUTIME FEE AUGUST 2023 - PO #	\$	736.88
		\$	4,590.23
WATER DISTRIBUTION			
ARVEST EQUIPMENT FINANCE	2022 JOHN DEERE 310SL - PO #	\$	2,381.06
		\$	2,381.06
POLLUTION CONTROL			
CANON FINANCIAL SERVICES	MONTHLY CONTRACT - JULY	\$	128.52
		\$	128.52
SOLID WASTE			
ARVEST EQUIPMENT FINANCE	2022 CATEPILLAR 938M - PO #	\$	4,303.23
		\$	4,303.23
COMMUNITY DEVELOPMENT			
ARVEST EQUIPMENT FINANCE	2023 FORD EXPLORER - PO #	\$	936.27
		\$	936.27
BANK OF OKLAHOMA	BOND PAYMENT - PO #	\$	57,207.43
BANK OF OKLAHOMA	OWRB PAYMENT - PO #	\$	39,849.56
	TOTAL MSUA CLAIMS	\$	109,496.30