

THE MIAMI COMMUNITY FACILITIES AUTHORITY (MCFA) MET IN REGULAR SESSION JUNE 22, 2022, AT THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 5:15PM WITH THE FOLLOWING MEMBERS PRESENT:

Kyle Stafford, Chairman
Nick Highsmith, Trustee
Bless Parker, Trustee
Mark Folks, Trustee/Vice Chairman
Dustin Grover, Trustee ()
Bill Osborn, Trustee /Secretary/Treasurer
Shannon Duhon, Trustee

Bo Reese, City Manager
Ben Loring, Trust Attorney
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 3:05PM on June 21, 2022, pursuant to 25 O.S §311(9) (a) and (b).

THE TRUST MAY DISCUSS, CONSIDER, VOTE ON, AND/OR MAKE RECOMMENDATION TO THE CITY COUNCIL ON ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Chairman Stafford called the meeting to order at 5:20PM.

2. Invocation

Chairman Stafford gave the invocation.

3. Pledge of Allegiance

Chairman Stafford led the pledge of allegiance.

4. Public Input and Unscheduled Personal Appearances

None.

5. *Action Item* NEO Ad Sales Commission Agreement

Chairman Stafford explained that the commission agreements with Miami Public School and the City were approved at a previous meeting.

Trustee Highsmith made a motion to approve the NEO ad sales commission agreement. Trustee Parker made the second. The Trust was polled with the following results:

Highsmith, Aye Parker, Aye Osborn, Aye Grover, Abstain Folks, Aye Stafford, Abstain Duhon, Aye

Chairman Stafford declared the motion approved.

Chairman Stafford explained that Trustee Duhon rescinded his resignation. Now that he has accepted a new job, he is able to serve once again. Since no one had been appointed as his replacement, he was able to rescind his resignation.

6. *Action Item* Ratify and Approve Claims

Trustee Duhon made a motion to ratify and approve claims. Trustee Highsmith made the second. The Trust was polled with the following results:

Duhon, Aye Highsmith, Aye Parker, Aye Osborn, Aye Grover, Abstain Folks, Aye Stafford, Abstain

Chairman Stafford declared the motion approved.

7. *Action Item* Minutes: April 13, 2022 (Regular)

Trustee Parker made a motion to approve minutes April 13, 2022 (Regular). Trustee Folks made the second. The Trust was polled with the following results:

Parker, Aye Folks, Aye Highsmith, Aye Osborn, Aye Grover, Aye Duhon, Abstain Stafford, Aye

Chairman Stafford declared the motion approved.

8. Monthly Financial Report

Jill Fitzgibbon explained the financial statement through May 30, 2022. The total revenues received are one hundred sixty thousand three hundred seventeen dollars (\$160,317.00). The expenditures are forty-seven thousand four hundred ninety-four dollars and fifteen cents (\$47,494.15). The 4-States bill remains outstanding.

No action taken.

9. *Action Item* J-K Media Videoboard Agreement

The only changes to the agreement were the dates.

Trustee Parker made a motion to approve the J-K Media videoboard agreement. Trustee Folks made the second. The Trust was polled with the following results:

Parker, Aye Folks, Aye Highsmith, Aye Osborn, Aye Grover, Aye Duhon, Aye Stafford, Aye

Chairman Stafford declared the motion approved.

10. *Action Item* Authorize Purchasing Agent to Receive Quotes on Placing the Repair and Replacement Monies Into an Interest Bearing CD and Then to Place Monies at the Location With the Highest Rate

Krista Duhon recommended that the Trust make it the common practice to authorize the purchasing agent to receive quotes on placing the repair and replacement monies into an interest bearing account and then to place monies at the location with the highest rate. The revenue from the last cd investment was one hundred forty-nine dollars and three cents (\$149.03). The Trust will continue to be able to determine the amount of money that is invested. Chairman Stafford requested that a report be issued to the Trust each time something is done with the money.

Trustee Osborn made a motion to authorize the purchasing agent to receive quotes on placing the repair and replacement monies into an interest bearing account and then to place monies at the location with the highest rate, and to authorize Trust Manager to sign paperwork. Trustee Grover made the second. The Trust was polled with the following results:

Osborn, Aye Grover, Aye Duhon, Aye Parker, Aye Highsmith, Aye Folks, Aye Stafford, Aye

Chairman Stafford declared the motion approved.

11. *Action Item* Service Agreement With Daktronics, Inc. for the Scoreboard

Trustee Grover explained that one of the computers went down on Saturday. Daktronics is willing to enter into a service maintenance agreement for one (1) additional year with the current equipment. After one (1) year they will not enter into a new agreement without some of the equipment being replaced. Daktronics sent two (2) agreements; the first is for the additional year in the amount of ten thousand forty dollars (\$10,040.00). The second agreement contains new equipment and is in the amount of seventy thousand dollars (\$70,000.00). It was discussed that the video board and the field turf will need to be replaced in approximately three (3) years. The tri-caster also needs to be updated. Trustee Grover explained that to replace the scoreboard and the tri-caster it will be approximately two hundred twenty thousand dollars (\$220,000). Chairman Stafford explained that the commitments to the video advertising for the panels and the suites are tied to the videoboard. Trustee Duhon requested to have Daktronics put together a proposal for replacement

of everything. The Trust is going to do some research on the cost of the upgrade to videoboard and equipment, turf, and commitments to re-sign a suite lease.

Trustee Osborn made a motion to approve the one (1) year service agreement with Daktronics, Inc. and approve the purchase of computer equipment needed. Trustee Duhon made the second. The Trust was polled with the following results:

Osborn, Aye Duhon, Aye Grover, Aye Parker, Aye Highsmith, Aye Folks, Aye Stafford, Aye

Chairman Stafford declared the motion approved.

12. Discussion of Upcoming Football Season

Chairman Stafford reiterated the importance of selling video board panels. The eight-man football game was a success last weekend.

No action taken.

13. Field Turf Maintenance Reports

Trustee Grover explained that the G-Max numbers are not concerning and there is enough infill. The Trustees will gather information different field turf options and report back to the Trust.

No action taken.

14. Chairman and Trustee Community Announcements

None.

15. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

16. Adjournment

Trustee Parker moved to adjourn. Trustee Folks made the second. The Trust was polled with the following results:

Parker, Aye Folks, Aye Highsmith, Aye Osborn, Aye Grover, Aye Duhon, Aye Stafford, Aye

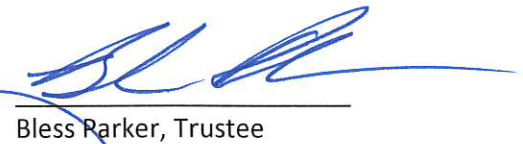
Chairman Stafford declared the meeting adjourned at 6:06PM.



Kyle Stafford, Chairman

Absent

Bill Osborn, Treasurer/Secretary



Bless Parker, Trustee

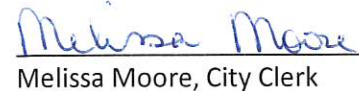
ATTEST:

Absent

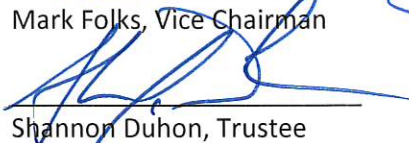
Mark Folks, Vice Chairman



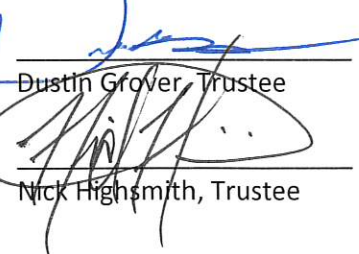
Dustin Grover, Trustee



Melissa Moore, City Clerk



Shannon Duhon, Trustee



Nick Highsmith, Trustee



**MCFA
PURCHASE ORDERS PRESENTED**

VENDOR	DESCRIPTION	TOTAL	
FIELDTURF	FINAL FIELD MAINTENANCE		\$ 2,135.50
JK MEDIA	8-MAN FOOTBALL GAME	\$ 300.00	
SODEXO	8-MAN FOOTBALL GAME	\$ 1,128.08	
NEO DEVELOPMENT FOUNDATION	(PO#22-01868) 25% SALES COMMISSION FOR SELLING LARGE SCOREBOARD PANEL TO PEORIA TRIBE FOR 60,000.00	\$ 15,000.00	
		\$ 18,563.58	