

THE MIAMI SPECIAL UTILITY AUTHORITY (MSUA) MET IN REGULAR SESSION JUNE 06, 2022, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Chairman

Kevin Dunkel, Trustee

Dwain Sundberg, Trustee

David Davis, Trustee

Brian Estep, Trustee (Absent)

Bo Reese, City Manager

Ben Loring, Trust Attorney

Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 11:30AM on June 03, 2022, pursuant to 25 O.S §311(9) (a) and (b).

THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Chairman Parker called the meeting to order at 6:00PM.

2. Invocation

Invocation by Pastor of New Beginning Life Church, Jonathan Jennings

3. Pledge of Allegiance

Trustee Dunkel led the Pledge of Allegiance.

4. Public Input and Unscheduled Personal Appearances

None.

5. *Action Item* CONSENT AGENDA By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that Item 6 through Item 7 be placed on the consent agenda.

Trustee Davis moved to transfer Item #6 (*Claims*) through Item #7 (*Minutes: May 16, 2022 (Regular), and May 23, 2022 (Special)*) to the consent agenda and approve as presented. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results:

Davis, Aye

Dunkel, Aye

Sundberg, Aye

Parker, Aye

Estep, Absent

Chairman Parker declared the motion carried.

6. *Action Item* Claims

Moved to consent agenda.

7. *Action Item* Minutes: May 16, 2022 (Regular), and May 23, 2022 (Special)

Moved to consent agenda.

8. *Action Item* Davis, Wright, Tremaine Claims for GRDA Relicensing

City Manager Bo Reese explained the Davis, Wright, Tremaine claim is for the Pensacola relicensing and rule curve projects in the amount of thirty-eight thousand fifty-five dollars and eighty-five cents (\$38,055.85).

Chairman Parker moved to approve the Davis, Wright, Tremaine claim for GRDA relicensing. The motion was seconded by Trustee Davis. The Trust was polled with the following results:

Parker, Aye Davis, Aye Dunkel, Aye Sundberg, Abstain Estep, Absent

Chairman Parker declared the motion carried.

9. *Action Item* Fiscal Year 2022-2023 Budget

Bo Reese explained that the Trust budget for fiscal year 2022-2023 is included in the packet. Both the projected revenue and expenditures are forty-three million nine hundred six thousand four hundred twenty eight dollars (\$43,906,428). This is a balanced budget.

Trustee Davis moved to approve the fiscal year 2022-2023 budget. The motion was seconded by Trustee Sundberg. The Trust was polled with the following results:

Davis, Aye Sundberg, Aye Dunkel, Aye Parker, Aye Estep, Absent

Chairman Parker declared the motion carried.

10. *Action Item* Contract With TSPI for Utility Bill Printing and Mailing

Callie Hilburn explained that this contract is both with Trust and with the City so it will be on the next regularly scheduled Council meeting agenda for approval. A request for proposals was issued and there were six (6) responses received. Five met the minimum submittal requirements. TSPI ranked first in merit and second in cost ranking. Currently Peregrine is used and there have been several issues with the service including sending bills out on another city's letterhead. TPSI has more line item options and customization options for bills which allows for increased transparency. The cost difference is between Peregrine and TSPI is approximately five (5) cents per bill. Chairman Parker expressed his appreciation for Hilburn's effort in the utility billing office.

Chairman Parker moved to approve the contract with TSPI for utility bill printing and mailing. The motion was seconded by Trustee Sundberg. The Trust was polled with the following results:

Parker, Aye Sundberg, Aye Davis, Aye Dunkel, Aye Estep, Absent

Chairman Parker declared the motion carried.

11. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

12. Staff Reports (Written report included in packet, if available staff is present for questions)

None.

13. Trustee Community Announcements

None.

14. The Meeting Will be Continued From Council Chambers and Reconvened in the Staff Room for Purposes of the Executive Session at the Completion of Agenda Item 17 of the Regular Meeting of the City Council

The Trust continued the meeting from the Council Chambers and reconvened in the staff room at 6:14PM.

At this time the Trust meeting continued, and the Council meeting was called to order.

15. Executive Session Pursuant to 25 O.S. 307(B)(3) for Purposes of Discussing the Purchase or Appraisal of Buildings on the East Side of the 100 Block of North Main Street

Chairman Parker asked Ben Loring, Tyler Cline, Bo Reese, Jill Fitzgibbon and Melissa Moore to remain for the executive session. Donna Edmondson and Travis Roubideaux attended by video conference.

Trustee Dunkel moved to go into executive session for the reason stated in the agenda with the people listed above. Trustee Sundberg made the second. The Trust was polled with the following results:

Dunkel, Aye Sundberg, Aye Davis, Aye Parker, Aye Estep, Absent

Chairman Parker declared the Trust in executive session at 6:54PM.

Chairman Parker declared the Trust out of executive session at 7:33PM.

The Trust reconvened the regular meeting at 7:57PM.

16. The Meeting Will be Reconvened in the Council Chambers After the Executive Session Of Both the City Council and MSUA

The Trust continued the meeting from the staff room and reconvened in the Council Chambers at 7:57PM.

17. Possible Action on Matters Addressed in Executive Session Agenda Item Number 15

Trustee Dunkel moved to authorize City Manager Bo Reese to negotiate a contract on purchasing the properties discussed in executive session and to come back to the Trust with financing options. The motion was seconded by Trustee Sundberg. The Trust was polled with the following results:

Dunkel, Aye Sundberg, Aye Davis, Aye Parker, Aye Estep, Absent

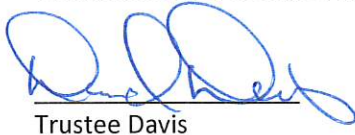
Chairman Parker declared the motion carried.

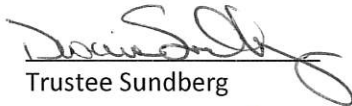
18. Adjournment

Trustee Dunkel moved to adjourn the meeting. The motion was seconded by Trustee Davis. The Trust was polled with the following results:

Dunkel, Aye Davis, Aye Sundberg, Aye Parker, Aye Estep, Absent

Chairman Parker declared the meeting adjourned at 7:58PM.

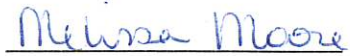

Trustee Davis


Trustee Sundberg


Trustee Estep


Trustee Parker, Chairman


Trustee Dunkel

ATTEST: 
Melissa Moore, City Clerk

MSUA PURCHASE ORDERS PRESENTED

Monday, June 6, 2022



VENDOR	DESCRIPTION
INVENTORY	

ANIXTER	UTILICO CONNECTORS (PO#22-01516)	\$	2,736.00
HUGOS	FLAGS, TOWELS, GLOVES (PO#22-01607)	\$	803.80
HUGOS	CONES	\$	450.00
HUGOS	ENFORCER WASP & HORNET SPRAY	\$	467.28
JOPLIN SUPPLY CO.	FIXTURE CONNECTOR (PO#22-01517)	\$	1,270.80
		\$	5,727.88
CUSTOMER SERVICE			
PIONEER PRINTING	DOCUMENT COVERS	\$	11.50
		\$	11.50
ADMINISTRATIVE SERVICES			
OTTAWA CO. COURT CLERK	VFW DEMOLITION (PO#22-01625)	\$	33,408.21
		\$	33,408.21
METERING			
ACTION GRAPHICS	BUSINESS CARDS	\$	56.00
FUELMAN	FUEL USAGE 5.2.22	\$	66.00
PAYMENTUS	CUSTOMIZATION SERVICES	\$	350.00
		\$	472.00
IT			
CANON FINANCIALS	PRINTER CONTRACT CHARGES	\$	3,116.47
DAVENPORT GROUP	ENGINEERING SERVICES (PO#22-01676)	\$	10,000.00
SHI INTERNATIONAL	DELL LAPTOP (PO#22-01528)	\$	2,024.00
		\$	15,140.47
ELECTRIC			
ACE HARDWARE	BATTERIES, DIFFUSER	\$	81.12
ALTEC	UNIT 215 REPAIR (PO#22-01648)	\$	588.68
ANDERSON ENGINEERING	PROFESSIONAL SERVICES	\$	262.00
ANDERSON ENGINEERING	PROFESSIONAL SERVICES	\$	350.20
ANDERSON ENGINEERING	PROFESSIONAL SERVICES	\$	333.14
ANDERSON ENGINEERING	PROFESSIONAL SERVICES (PO#22-01668)	\$	2,175.00
FASTENAL	NUTS & BOLTS	\$	8.87
FUELMAN	FUEL USAGE 5.2.22	\$	573.09
GLOBAL RENTAL	ARTICULATING AERIAL DEVICE (PO#22-01613)	\$	5,125.00
HALL ESTILL	CORPORATE ADVICE (PO#22-01602)	\$	1,836.83
HALL ESTILL	NEGOTIATIONS (PO#22-01649)	\$	1,278.25
JUSTIN PARKER	PERDIEM - LINEMAN SCHOOL (PO#22-01705)	\$	144.25
KATNER MILLS	BELT TENSIONER ASSEMBLY	\$	120.99
LOCKE SUPPLY	SOCKET ADAPT, IMPACT	\$	62.20
MAC'S HYDRAULIC SERVICE	UNIT #229/UNIT# 222 REPAIRS (PO#22-01720)	\$	2,033.85
MIAMI INDUSTRIAL SUPPLY	COWHIDE GLOVES	\$	111.58
MICAH ROBERTSON	PERDIEM - LINEMAN SCHOOL (PO#22-01704)	\$	144.25
MIDSTATE TRAFFIC CONTROL	SIGNAL CABINET REPLACEMENT(PO#22-00551)	\$	33,466.00
NOTHWEST TRANSFORMER	RECONDITION TRANSFORMER (PO#22-01650)	\$	2,932.00
NOTHWEST TRANSFORMER	RECONDITION TRANSFORMER (PO#22-01651)	\$	5,644.00
OLSSON	FEEDER REBUILD (PO#22-01702)	\$	2,950.00
OLSSON	UTILITY RELOCATE (PO#22-01701)	\$	1,542.76
O'REILLY	MICRO V-BELT	\$	85.74
OZARKO TIRES	VEHICLE ALIGNMENT	\$	105.00
SAGEY HICKS	PERDIEM - LINEMAN SCHOOL (PO#22-01703)	\$	144.25
TYLER CLINE	PERDIEM - MESO (PO#22-01721)	\$	36.75
		\$	62,135.80
ROW			
BACCO	LINE CLEARANCE TREE TRIMMING (PO#22-01601)	\$	5,415.60
BACCO	LINE CLEARANCE TREE TRIMMING (PO#22-01640))	\$	4,296.80
BACCO	LINE CLEARANCE TREE TRIMMING (PO#22-01694)	\$	2,351.00
FUELMAN	FUEL USAGE 5.2.22	\$	90.27
		\$	12,153.67
WATER PRODUCTION			
ACCURATE ENVIRONMENTAL	TOTAL COLIFORM TESTING	\$	267.00

ACCURATE ENVIRONMENTAL	TOTAL COLIFORM TESTING	\$	60.00
CORE & MAIN	12 VOLT PUMPS (PO#22-01451)	\$	3,996.96
FENCING SOLUTIONS	OPC FENCING (PO#22-01324)	\$	34,150.00
KARNES PRO TIRE	FLAT REPAIR	\$	25.00
KARNES PRO TIRE	TIRES UNIT #233 (PO#22-01584)	\$	2,497.00
LOCKE SUPPLY	FLUKE METER (PO#22-01585)	\$	628.31
MIDSTATE TRAFFIC CONTROL	CONTROLLER CABINET RENT (PO#22-01577)	\$	1,500.00
SOONER PRINTING	DATAFLOW TRACK	\$	23.13
TAYLOR OVERHEAD DOOR	DOOR REPAIR (PO#22-01692)	\$	769.79
TS3	VIDEO SURVEILLANCE SYSTEM INSTALL(PO#22-01335)	\$	16,370.07
UTILITY SERVICE CO.	WELL INSPECTIONS (PO#22-01317)	\$	29,812.25
		\$	90,099.51
WATER DISTRIBUTION			
B&L WATERWORKS	FORD PIPE RESTRAINT	\$	104.42
B&L WATERWORKS	BLUE TWO PIECE NYCORE LIDS	\$	468.72
COLLINS CONSTRUCTION	LUMP SUM BID (PO#22-01666)	\$	2,240.00
CORE & MAIN	PEORIA HOUSING (PO#22-01266)	\$	2,293.72
DITCH WITCH	PIERCING TOOL (PO#22-01171)	\$	6,169.00
FUELMAN	FUEL USAGE 5.2.22	\$	778.95
GOINS ENTERPRISES	WATER METER CONNECTION (PO#22-01222)	\$	35,000.00
GOINS ENTERPRISES	WATER METER CONNECTION (PO#22-01567)	\$	22,758.10
HUGOS	OFFICE SUPPLIES	\$	49.74
ISCO INDUSTRIES	HIGHLAND PROCESSOR (PO#22-01544)	\$	4,428.75
ISCO INDUSTRIES	ELECTROFUSION COUPLING (PO#22-01586)	\$	1,741.16
KEMP STONE	CRUSHER RUN ROCK (PO#22-01485)	\$	7,138.05
LEWIS TAUUNEACIE	WATER TIE INS 4TH ST. (PO#22-01653)	\$	3,500.00
NEO CONCRETE	3606 SECAY CONCRETE (PO#22-01726)	\$	588.00
SPRINGDALE TRACTOR	BLADE KIT (PO#22-01725)	\$	2,073.55
		\$	89,332.16
POLLUTION CONTROL			
FUELMAN	FUEL USAGE 5.2.22	\$	117.32
KATNER MILLS	BREAKER	\$	8.99
KATNER MILLS	BREAKER	\$	4.29
KEMPER AUTOMOTIVE	UNIT 133 OIL LEAK REPAIR (PO#22-01661)	\$	618.54
LOCKE SUPPLY	PLEATED FILTERS	\$	134.16
RONKEN INDUSTRIES	UV CAPASITORS (PO#22-01514)	\$	962.17
WORKING HANDS CAR WASH	EQUIPMENT CAR WASH	\$	9.00
		\$	1,854.47
WASTEWATER COLLECTION			
CIRCLE B UNDERGROUND	SEWER IMPROVEMENTS (PO#22-01733)	\$	409,652.90
J&R EQUIPMENT	1" SWIVEL	\$	369.96
SPRINGDALE TRACTOR	BLADE KIT (PO#22-01725)	\$	2,073.56
UTILITY SUPPLY	8" TEST BALL	\$	290.00
		\$	412,386.42
SOLID WASTE			
AIRE MASTER	DEODORIZER SERVICES	\$	14.00
AIRE MASTER	DEODORIZER SERVICES	\$	22.28
ALERT 360	MONITORING SERVICES	\$	30.00
FUELMAN	FUEL USAGE 5.2.22	\$	2,332.22
OTA	TOLL FEES	\$	5.90
REDDY ICE	BOX OF ICE	\$	308.00
WASTE RESEARCH	GRIPPER SWITCH	\$	370.94
WASTE RESEARCH	JOYSTICK (PO#22-01611)	\$	1,399.53
WEST TERMITE	PEST CONTROL	\$	60.00
		\$	4,542.87
COMMUNITY DEVELOPMENT			
FUELMAN	FUEL USAGE 5.2.22	\$	75.68
		\$	75.68

BANK OF AMERICA
CITY OF MIAMI

MSUA CREDIT CARD CHARGES APRIL 16-MAY 1, 2022
SALARIES & BENEFITS MAY 19, 2022
UTILITY REFUNDS 5.11.22/5.25.22
TOTAL MSUA CLAIMS

\$ 33,241.73
\$ 170,851.07
\$ 1,989.49

\$ **933,411.43**

**MSUA CREDIT CARDS
APRIL 16 – MAY 1, 2022**

CUSTOMER SERVICE

PEREGRINE PRINTING \$286.89
PEREGRINE POSTAGE \$510.90

TOTAL \$ **797.79**

ADMINISTRATIVE SERVICES

AMAZON - PHONE CASE \$18.73
AMAZON-PHONE CASE \$20.97
AMAZON-ROLL PAPER \$34.99
AMAZON - B.ELLIS REIMB. \$26.09
AMAZON-CC REIMB. BE \$68.79

TOTAL \$ **169.57**

METERING

PIONEER-TRANSMISSION REBUILD 08' FORD TRK \$2,416.38
AMAZON-BATTERIES \$59.98
ACE-TOGGLE SWTCH \$9.99
CLEAN - UNIFORM \$64.21
AT&T PAYMENT - IPADS \$40.04
AMAZON-SCRN PRTR,CASE \$24.47

TOTAL \$ **2,615.07**

INFORMATION TECHNOLOGY

AT&T PAYMENT - IPADS \$1,054.24

TOTAL \$ **1,054.24**

ELECTRIC

FARWEST LINESAGEY'S CLIMBING GEAR \$1,799.94
ALTEC - LATCH KIT \$66.05
TORQD PERF-VALVE CVR GASKET R&R \$465.77
ALTEC - LATCH KIT UNIT 229 \$100.60
TREASE - NITROGEN \$69.98
FARWEST LINE LINEMAN BELT \$606.05
BORDER STATES - PHOTO CELL \$411.50
CLEAN - UNIFORM \$202.80
FARWEST-FR VESTS \$419.29
GELLCO CLOTHING FR CLOTHES \$1,024.06
CLEAN - UNIFORM \$101.20
AT&T PAYMENT - IPADS \$80.08

TOTAL \$ **5,347.32**

RIGHT-OF-WAY

WALMART CELL PHONE CASES	\$19.99	
WALMART.MAGNETIC FILE	\$20.49	
MID KANSAS CHEMICALS	\$1,000.00	
MID WEST- CHEMICALS	\$26.75	
CLEAN - UNIFORM	\$46.80	
CLEAN - UNIFORM	\$23.60	
AT&T PAYMENT - IPADS	\$120.12	
TOTAL		\$1,257.75

WATER PRODUCTION

CLEAN - MATS	\$17.60	
TRACTOR SUPPLY -CHAIN AND TARP	\$157.97	
WALMART.COM MONITOR	\$139.00	
TRACTOR SUPPLY - HITCH	\$199.98	
ONG - GAS USAGE	\$55.20	
TOTAL		\$569.75

WATER DISTRIBUTION

ACE HDWE - SLEDGE HAMMER ROPE	\$54.98	
ACE HDWE -ICE CHEST	\$39.99	
M&D LUMBER -WOOD FOR CONCRETE FORMS	\$40.99	
SPARKLIGHT CABLE/INTERNET	\$91.98	
AT&T PAYMENT - IPADS	\$120.12	
DEQ CERT FEE- POTTER/NAMESTKA	\$248.00	
TOTAL		\$596.06

POLLUTION CONTROL

ACE- SCRWDVDR SET	\$27.99	
ACE - SAWZAL BLADE	\$51.97	
ACE - SUPPLIES	\$96.92	
WAL-MART - TOTES	\$164.76	
WALLIS LUBE - OIL	\$238.50	
FASTENAL - BOLTS	\$61.47	
ACE MULCH	\$88.84	
ACE MULCH	\$39.90	
LIGHTING SPECIALTIES- FOSTORIA HEATERS (16)	\$18,000.00	
TOTAL		\$18,770.35

SOLID WASTE

HARBOR FREIGHT-WRENCHES	\$124.94	
HARBOR FREIGHT -DRILL BIT	\$29.99	
ACE-BOLTS	\$9.08	
TRACTOR SUPPLY-LOCK PIN	\$5.98	
MIAMI IND- HYDRAULIC LINE	\$75.65	
BO'S TIRE- TIRE REPAIR	\$250.00	
O'REILLY -FREON	\$44.95	
WOODSHED OF - DEF	\$489.60	
TRACTOR SUPPLY-ROUND UP	\$479.96	

LOCKE-LIGHTBULBS	\$113.20	
CLEAN - UNIFORM	\$37.65	
CLEAN - UNIFORM	\$37.65	
ONG - GAS USAGE	\$132.79	
US CELLULAR-SCREEN CASE	\$131.38	
TOTAL		\$1,962.82
COMMUNITY DEVELOPMENT		
AT&T PAYMENT - IPADS	\$40.04	
TOTAL		\$40.04
STORM WATER		
WALMART CELL PHONE CASES	\$19.99	
WALMART.MAGNETIC FILE	\$40.98	
TOTAL		\$60.97
TOTAL MSUA FUNDS		<u>\$ 33,241.73</u>