

THE MAYOR AND THE CITY COUNCIL MET IN SPECIAL SESSION, AND THE MIAMI SPECIAL UTILITY AUTHORITY MET IN SPECIAL SESSION MAY 22, 2023, IN THE MIAMI PUBLIC LIBRARY AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Council Members

Bless Parker, Mayor
Brian Estep, Councilmember Ward 1
Kevin Dunkel, Councilmember Ward 2
Dwain Sundberg, Councilmember Ward 3
Brad Williams, Councilmember Ward 4

Bo Reese, City Manager
Ben Loring, City Attorney
Kembi Miller, Admin. Assist. to the CM

Miami Special Utility Authority

Bless Parker, Chairman
Brian Estep, Trustee
Kevin Dunkel, Trustee
Dwain Sundberg, Trustee
Brad Williams, Trustee

Bo Reese, City Manager
Ben Loring, City Attorney
Kembi Miller, Admin. Assist. to the CM

Notice of a special meeting of the Miami City Council, Miami, Oklahoma, called by Mayor Bless Parker, was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 2:45PM on May 18, 2023, pursuant to 25 O.S. §311(9) (a) and (b) and the agenda was displayed and posted in the same manner on May 18, 2023, at 2:45PM.

Notice of a special meeting of the Miami Special Utility Authority, Miami, Oklahoma, called by Chairman Bless Parker, was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 2:45PM on May 18, 2023, pursuant to 25 O.S. §311(9) (a) and (b) and the agenda was displayed and posted in the same manner on May 18, 2023, at 2:45PM.

THE COUNCIL/TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER, AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order the City Council

Mayor Parker called the meeting to order at 6:00PM.

2. *Action Item* Proclamation Declaring June 10, 2023 as Corbin Walls Day

Councilmember Dunkel moved to approve the proclamation declaring June 10, 2023 as Corbin Walls Day. Councilmember Estep made the second. The Council was polled with the following results:

Dunkel, Aye Estep, Aye Williams, Aye Sundberg, Aye Parker, Aye

Mayor Parker declared the motion carried.

3. Call to Order the Miami Special Utility Authority

Chairman Parker called the meeting to order at 6:00PM.

4. *Action Item* Sales Tax Agreement Incentive

Trustee Dunkel moved to approve the sales tax agreement incentive. Trustee Estep made the second. The Trust was polled with the following results:

Dunkel, Aye Estep, Aye Williams, Aye Sundberg, Aye Parker, Aye

Chairman Parker declared the motion carried.

5. *Action Item* Sales Tax Agreement Incentive

Councilmember Estep moved to approve the sales tax agreement incentive. Councilmember Dunkel made the second. The Council was polled with the following results:

Estep, Aye Dunkel, Aye Williams, Aye Sundberg, Aye Parker, Aye

Mayor Parker declared the motion carried.

6. Presentation of the Rate and Non-Rate Study by Wildan Financial Services

Dan Jackson and Dennis Goral presented the rate and non-rate study. The study compared the city to other municipalities. The departments included in the study were Community Development, Cemetery, Animal Control, Parks and Recreations, Airport, Finance, MDRA and Utility.

The recommendations for the departments are as follows: Community Development to increase the rate to fifteen (15) of the current fees to be closer to full cost recovery, keep eleven (11) of the fees at the current rate, and to add one (1) new fee. This recommendation would bring the subsidy down to an average of thirty-seven percent (37%) from the current fifty-four percent (54%).

Utility Services to increase the rate of thirty-five (35) fees, keep thirty-six (36) of the fees at the current rate., add one (1) new fee, reduce one (1) fee to be closer with the full cost calculation, and removed one (1) fee that is not utilized. This recommendation would reduce the average subsidy amount for utility services from forty-four percent (44%) to twenty-four percent (24%).

Finance to add three (3) new business license fees.

Cemetery to increase sixteen (16) of the current fees, keep nine (9) fees at the same rate, and add four (4) new fees. This recommendation would bring the subsidy down from thirty-two percent (32%) to six percent (6%).

Parks and Recreation to increase three (3) fees, keep twenty-six (26) of the fees at the same rate, and remove four (4) fees that are not utilized. This recommendation would bring the subsidy down from sixty-five percent (65%) to fifty-eight percent (58%).

Airport to keep thirteen (13) fees at the rate currently set and add one (1) new fee.

MDRA to keep current fees at the set rate. No change is needed at this time.

It is recommended that the city include an annual inflation factor which will allow the City Council by resolution to annually adjust fees based on CPI or other factors. A recommended list of fee changes was included in the packet.

No action taken.

7. Discussion of Fiscal Year 2023-2024 Budget

Jill Fitzgibbon provided an update on the amount of carryover and outside organization funding (an updated list will be provided). Fitzgibbon explained that the new budget will include two hundred and ten (210) for the FTE, instead of the two hundred six (206) from the previous budget. These four (4) positions will be utilized if rate increases are approved. The budget includes five hundred thousand dollars (\$500,000.00) for the stadium that the Miami Community Facilities Authority Trust oversees. The budget for the Coleman Theatre will include

approximately four hundred thousand dollars (\$400,000.00) to assist with capital improvement projects instead of the ninety-five thousand dollars (\$95,000.00) for operations. It was explained that at this time there is an amount of carryover that could be utilized for operating expenses of the Coleman Theatre. An update was provided on the rainy-day fund.

No action taken.

8. *Action Item* Adjournment Miami Special Utility Authority

Trustee Sundberg moved to adjourn the meeting. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Sundberg, Aye Estep, Aye Dunkel, Aye Williams, Aye Parker, Aye

Chairman Parker declared the meeting adjourned at 7:52PM.

9. *Action Item* Adjournment City Council

Councilmember Sundberg moved to adjourn. Councilmember Estep made the second. The Council was polled with the following results:

Sundberg, Aye Estep, Aye Dunkel, Aye Williams, Aye Parker, Aye

Mayor Parker declared the meeting adjourned at 7:52PM.



Councilmember Williams



Councilmember Sundberg



Councilmember Dunkel



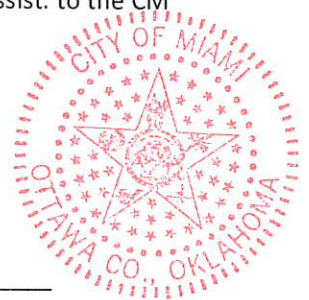
Councilmember Estep



Mayor Bless Parker

ATTEST: 

Kembi Miller, Admin. Assist. to the CM





Trustee Williams



Trustee Sundberg




Trustee Estep



Trustee Parker, Chairman



Trustee Dunkel

ATTEST: 

Kembi Miller, Admin. Assist. to the CM

