

MIAMI PUBLIC LIBRARY MEETING
Minutes of Monday, May 8, 2023

Meeting called to order at 12:05 pm by Sloane Arana.

Members present: Kit Waters Ulrey, Aron Matthews, Becky Baird, Sloane Arana, Caitlyn Baker, and Callie Cortner.

Minutes: Correction to minutes the donations for February was \$300. This was a formula error. Accepted as amended.

Circulation Report and Cash Receipts April '23:

We have an issue with Hoopla going over so we will need to look into the usage to determine if a bunch of people are using it or just a few and make appropriate changes to limiting it because of a budget. Callie will look at the usage to determine if we need to set a limit on how many people can access or a dollar amount for each person.

Director's Report:

Statistics: We notice that when we advertise on social media we get an increase so we will set up for recurring announcement. Newsbank is underutilized. ebscoHost isn't very user-friendly. The staff are going to look into how to better promote and show how to use it. Beanstack will increase with summer reading and using Google Analytics for free is not a perfect way of tracking how our genealogy, Preservica, is used but at least gives an idea. For JobNow- Callie created a webpage with area job listings. It allows you to click on a link that takes you to application for jobs or a contact page. If businesses are not listed there is a form/link for them to fill out. Also on the page is a link to JobNow which will help with resume and interview skills and a link for ExcelHS. PenMac Staffing and other temporary employment agencies will be listed on the page. Our door counts doubled possibly because of MuralFest.

Financials: We had \$695.37 in cash receipts and Donations of \$360.88 for April. We will be investing in 1 new all computer. Regarding Notary, Kit asked if tribal election absentee ballots would be notarized for free and Callie clarified that anything that has to do with elections will be notarized for free.

Events: MuralFest was a success. All art on the library was done by locals. Callie is using Canva to highlight the great photos they can make. We did enroll 25 students at MuralFest.

Let's Talk About It ends this week. We do have a female speaker who has agreed to do it next time and the next theme is "The Cowboy."

Summer Programming: Sonja Smith presented. This will run from June 1st to July 31st. Mad Science will kick it off at 1 pm on June 1. Lego League will be for kids 5-12 years old every Tuesday from 10-11. Story time will be every Wednesday from 10am and have guest readers. There will be a family movie night, teen game night, outdoor teen game night, on July 20th Kevin Wade the magician will do a show at 10 am for younger children and teens at 2 pm. He will teach teens some magic tricks and give them a magic kit. Sidewalk Chalk with upbeat encouraging phrases. And in the 1st week in July will be working on a paperchain of kindness and collecting food for Salvation Army. The teens and adults will do an open mic Comedy Night, show and tell and a Karaoke Night in Art Park. The pool party will be July 28th from 6:15-8:15 pm. And each week there will be a theme for a Grab n Go kit. Sonja is checking with the Animal Shelter about reading to adoptable dogs and cats. And the Teens are doing a Clean Up on June 15th. Sonja has mailed to local businesses about sponsorships and is doing Remind.

Outdoor Space: We didn't get the grant. We are thinking of doing small things like removing trees and the lower plants out. Putting down pea gravel or artificial turf. Can we do small fence around and picnic tables with umbrellas? The city will do all labor and tear out for no cost. Friends of the Library is focusing on Imagination Library so this would be out of the library budget. A gentleman has reached out to have the bricks out of our windows. Our windows are single pane

and leak. Tinting windows downstairs will cost \$6,000. Callie is looking into the cost for replacing them, but we won't do floor to ceiling. The windows could be included in next year's fiscal budget. Becky Baird brought up the need for the fence, "Without the fence you don't have usable space." The fence is \$80,000 which is all the money. Callie said in the process of getting quotes on different projects and options. Becky said if the city can set the posts, she might be able to find people to do welding. They would have to have the posts in then we need to bid on cost of fencing itself.

Staffing: We will have two positions that need to be filled: Assistant youth librarian and Adult department librarian.

Assistant Library Director's Report:

Health and Literacy: Learning the Ropes coming up and we need adults who would be interested. We will be doing cooking demonstrations once a month at the farmer's market and Boys and Girls Club but we do not have dates yet.

Financial Literacy: Working on preparing an agenda for those interested in teaching about budgeting and avoiding scams.

Imagination Library: 550 enrolled. Last month we had \$400-500 and this month \$500-600. The challenge is how to raise funds. We can do t-shirt designs, send out more letters to businesses and churches. Carol is creating a new letter and can update request form. Maybe December was bad to try and raise the money. We will look into doing an annual fundraiser event because at this rate the funds would last just 2.5 years.

Excel High School: 1 student has started completing classes. 2 are approved for requisite testing and waiting on the results.

Friends of Library Report:

Becky was not at the last meeting, but about \$400 was raised from MuralFest.

Meeting adjourned at 1:20 pm. Next meeting scheduled Monday, June 12, 2023 12:05 the library.

Minutes by: Kit Waters

Sloane C Araver
Aam Mathis
Kristina E Waters Urey
Raymond Underwood