

THE MAYOR AND THE CITY COUNCIL MET IN REGULAR SESSION MAY 02, 2022, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Mayor
Brian Estep, Councilmember Ward 1
Kevin Dunkel, Councilmember Ward 2
Dwain Sundberg, Councilmember Ward 3
David Davis, Councilmember Ward 4

Bo Reese, City Manager
Ben Loring, City Attorney
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 12:20PM on April 29, 2022, pursuant to 25 O.S §311(9) (a) and (b).

THE COUNCIL MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Mayor Parker called the meeting to order at 6:50PM.

2. Public Input and Unscheduled Personal Appearances

None.

3. *Action Item* CONSENT AGENDA By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that Item 4 through Item 5 be placed on the consent agenda.

Councilmember Estep moved to transfer agenda item #4 (*Claims*) through #5 (*Minutes: April 18, 2022 (Regular) and April 25, 2022 (Regular)*) to the consent agenda and approve as presented. Councilmember Dunkel made the second. The Council was polled with the following results:

Estep, Aye Dunkel, Aye Davis, Aye Sundberg, Aye Parker, Aye

Mayor Parker declared the motion carried.

4. *Action Item* Claims

Moved to consent agenda.

5. *Action Item* Minutes: April 18, 2022 (Regular) and April 25, 2022 (Regular)

Moved to consent agenda.

6. *Action Item* Budget Amendment: #22-24 General Fund, Grants - Police Department, Carryover (Receipting & Expending Vehicle Insurance, Bearcom Bill & Correcting Carryover)

Mike Addington explained that the budget amendment is to receipt and expend insurance monies for a police vehicle which was totaled and for a reimbursement check for school officer training to replenish the travel/education account. This amendment also corrects an error on amendment #22-07 and amendment #22-03.

Councilmember Dunkel moved to approve budget amendment #22-24. Councilmember Sundberg made the second. The Council was polled with the following results:

Dunkel, Aye Sundberg, Aye Davis, Aye Estep, Aye Parker, Aye

Mayor Parker declared the motion carried.

7. Presentation From Miami Economic Development Services (MAEDS)

Heather Lillard explained the history of the Miami Economic Development Services (MAEDS) program and provided a list of the executive committee and current board members. Lillard reported on the 2022-2023 strategic initiatives which are: business retention and expansion, workforce, recruitment of new business, collaboration with local City, County and Tribal governments, increased revenue, and marketing/value proposition. Lillard explained that they went through a strategic planning process to determine the initiatives and how to obtain metrics for quarterly reporting. Lillard also updated the Council on the CEO search, and they anticipate being able to announce the new President/CEO soon.

No action taken.

8. *Action Item* Crawford & Associates Engagement Letter for Accounting Services in FY 2022 – 2023

Councilmember Estep moved to approve letter of engagement with Crawford & Associates for accounting services in FY 2022-2023. Councilmember Sundberg made the second. The Council was polled with the following results:

Estep, Aye Sundberg, Aye Dunkel, Aye Davis, Aye Parker, Aye

Mayor Parker declared the motion carried.

9. *Action Item* Agreement With Miami Tribe of Oklahoma for Utility Prepayment

Councilmember Estep moved to approve the agreement with the Miami Tribe of Oklahoma for utility prepayment. Councilmember Dunkel made the second. The Council was polled with the following results:

Estep, Aye Dunkel, Aye Sundberg, Aye Davis, Aye Parker, Aye

Mayor Parker declared the motion carried.

10. *Action Item* End User License Agreement and Limited Warranty With Envisionware, Inc. for Print Management Software for the Miami Public Library; Authorize City Manager to Sign

Callie Cortner explained that the print management software from Envisionware, Inc. is an upgrade that will allow citizens to print from their mobile phone. The software works with their existing hardware.

Councilmember Davis moved to approve the end user license agreement and limited warranty with Envisionware, Inc. for print management software for the Miami Public Library; and authorize the City Manager to sign. Councilmember Estep made the second. The Council was polled with the following results:

Davis, Aye Estep, Aye Dunkel, Aye Sundberg, Aye Parker, Aye

Mayor Parker declared the motion carried.

11. *Action Item* Ordinance 2022-07 Establishing Authority and Procedure for the Closing of a Public Way, Alley, Street or Easement, Reserving the Right to Re-Open Same, Providing for Fees, Repealing Ordinances in Whole or In Part in Conflict Herewith and Declaring an Emergency

Ben Loring stated that this ordinance explains the procedure for closing a public way, street, alley or easement.

Councilmember Sundberg moved to approve ordinance 2022-07. Councilmember Davis made the second. The Council was polled with the following results:

Sundberg, Aye Davis, Aye Estep, Aye Dunkel, Aye Parker, Aye

Mayor Parker declared the motion carried.

12. *Action Item*Emergency Clause for Ordinance 2022-07 Establishing Authority and Procedure for the Closing of a Public Way, Alley, Street or Easement, Reserving the Right to Re-Open Same, Providing for Fees, Repealing Ordinances in Whole or In Part in Conflict Herewith and Declaring an Emergency

Councilmember Sundberg moved to approve the emergency clause for ordinance 2022-07. Councilmember Dunkel made the second. The Council was polled with the following results:

Sundberg, Aye Dunkel, Aye Davis, Aye Estep, Aye Parker, Aye

Mayor Parker declared the motion carried.

13. *Action Item* Mayor's Nomination to Appoint Rick Aldridge to the Miami Housing Authority, (Term to Expire 01/03/2025)

Councilmember Dunkel moved to approve the Mayor's nomination to appoint Rick Aldridge to the Miami Housing Authority, (term to expire 01/03/25). Councilmember Estep made the second. The Council was polled with the following results:

Dunkel, Aye Estep, Aye Davis, Aye Sundberg, Aye

Mayor Parker declared the motion carried.

14. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

15. Staff Reports (Written report included in packet, if available staff is present for questions)

None.

16. Mayor and Council Community Announcements

Councilmember Sundberg stated that he would like the city to review the procedures for monies that are received from fundraisers and how they are accessed. The fundraiser for the 1949 Seagrave fire truck was good, a chassis was obtained with the help of Harp Auto Group.

17. City Manager's Communications

City Manager Bo Reese thanked everyone involved in Mural Fest.

18. The Meeting Will be Continued From Council Chambers and Reconvened in the Staff Room for Purposes of the Executive Session

The council continued the meeting from the Council Chambers and reconvened in the staff room at 7:19PM.

19. Executive Session: Under Authority of 25 Oklahoma Statute §307(B)(3) and (4) and for the Purpose of Confidential Communications Between the City Council, City Manager, Counsel for the City, and any Other Pertinent Staff Members to Discuss, Confer on and Possibly Take Action in Open Session Pertaining to Potential Economic Development Through Purchase of Real Property or Enhancement of Real Property to be Provided by the City and/or its Trust Authority as Part of an Economic Development Project. In the Opinion of Counsel for the City, the Council is Advised That the Executive Session is Necessary to Properly Inform and Advise the Council and That Disclosure Would Seriously Impair the Ability of the Council to be Informed and

Evaluate Possible Action in the Best Public Interest. After Conclusion of the Confidential Portion of the Executive Session, the Council Will Reconvene in Open Meeting and the Final Decision, if any, Will be put to a Vote

Mayor Parker asked Ben Loring, Tyler Cline, Bo Reese, Ken Williams (Via Teleconference), Melinda Stotts, and Melissa Moore to remain for the executive session.

Councilmember Dunkel moved to go into executive session for the reason stated in the agenda with the people listed above. Councilmember Estep made the second. The Council was polled with the following results:

Dunkel, Aye Estep, Aye Sundberg, Aye Davis, Aye Parker, Aye

Mayor Parker declared the Council in executive session at 7:25PM.

Mayor Parker declared the Council out of executive session at 8:07M.

The Council reconvened the regular meeting at 8:07PM.

20. *Potential Action Item*Discuss, Consider, and Vote on Any Matter Discussed in Executive Session

Councilmember Dunkel moved to authorize City Manager Bo Reese to issue a notice letter to utilities located in the alley of Main Street and A Street NW between 5th and 7th. Councilmember Sundberg made the second. The Council was polled with the following results:

Dunkel, Aye Sundberg, Aye Davis, Abstain Estep, Aye Parker, Abstain

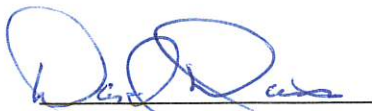
Mayor Parker declared the motion carried.

16. Adjournment

Mayor Parker moved to adjourn. Councilmember Dunkel made the second. The Council was polled with the following results:

Parker, Aye Dunkel, Aye Sundberg, Aye Davis, Aye Estep, Aye

Mayor Parker declared the meeting adjourned at 8:08PM.



Councilmember Davis



Councilmember Sundberg




Councilmember Dunkel



Councilmember Estep



Mayor Bless Parker

ATTEST: 
Melissa Moore, City Clerk



PURCHASE ORDERS PRESENTED

May 2, 2022

DESCRIPTION

VENDOR

PROFESSIONAL LEGAL

GEORGEANN ROYE, ATTORNEY	LEGAL SERVICES (PO#22-00418)	\$900.00
		<u>\$900.00</u>

MUNICIPAL JUDGE

DEPT OF PUBLIC UTILITIES	MARCH POSTAGE TOTALS	\$12.19
		<u>\$12.19</u>

POLICE DEPARTMENT

DEPT OF PUBLIC UTILITIES	MARCH POSTAGE & FREIGHT COST	\$20.62
FUELMAN	APRIL FUEL COST (4/4/22 - 4/11/22)	\$2,551.05
LUBE & GO	UNIT# 1302,2101& 1801 OIL CHANGE/LUBE	\$119.85
OFFICER C.J. WEAVER	PER DIEM CLEET TRNING(PO#22-01430)	\$354.00
OFFICER D.WRIGHT	PER DIEM 9 WEEKS (PO#22-01375)	\$2,352.25
OFFICER T.MCGREGOR	PER DIEM CLEET TRNING (PO#22-01429)	\$354.00
OFFICER Z.GIBSON	PER DIEM CLEET TRNING (PO#22-01421)	\$354.00
O'REILLY AUTO PARTS	ONE GALLON ANTIFREEZE	\$11.49
		<u>\$6,117.26</u>

FIRE DEPARTMENT

DEPT OF PUBLIC UTILITIES	MARCH POSTAGE & FREIGHT COST	\$376.93
FUELMAN	APRIL FUEL COST (4/4/22 - 4/11/22)	\$906.15
HK ELECTRIC	LABOR - VOLTAGE CHECK ON HEATER	\$55.00
KATNER MILLS MOTOR SUPPLY	TARP STRAPS & BACK UP LAMPS	\$23.27
STERICYCLE	MEDICAL WASTE SERVICE	\$376.30
US BANCORP	PUMPER & TANKER - LEASE PAYMT	\$7,900.51
		<u>\$9,638.16</u>

EMERGENCY MANAGEMENT

OTA-PIKEPASS	TOLL ROAD COSTS	\$13.75
		<u>\$13.75</u>

CODE ENFORCEMENT

DEPT OF PUBLIC UTILITIES	POSTAGE & FREIGHT COST	\$178.25
FUELAMN	APRIL FUEL COST (4/4/22 - 4/11/22)	\$52.60
		<u>\$230.85</u>

RISK MANAGEMENT

PIONEER PRINTING	VARIOUS TONER / OFFICE SUPPLIES	\$271.36
TRAVELERS	REMAINING INS CLAIM DEDUCTIBLE	\$458.85
		<u>\$730.21</u>

STREET DEPARTMENT

FUELMAN	APRIL FUEL COST (4/4/22 - 4/11/22)	\$2,485.74
RUSH TRUCK CENTER	AIR CMPRSSR/HOSE/COIL (PO#22-01467)	\$1,810.87
		<u>\$4,296.61</u>

CEMETARY

ALERT 360	SEC MONITORING - MAY PAYMT	\$25.99
FUELMAN	APRIL FUEL COST (4/4/22 - 4/11/22)	\$307.84
SOONER PRINTING	BUSINESS CARDS	\$48.00
		<u>\$381.83</u>

SWIMMING POOL

ALERT 360	SEC MONITORING - MAY PAYMT	\$22.00
SUNBELT POOLS	PULSAR BRIQUETTES (PO#22-01270)	<u>\$7,997.87</u>
		\$8,019.87

ANIMAL CONTROL

FUELMAN	APRIL FUEL COST (4/4/22 - 4/11/22)	<u>\$24.66</u>
		\$24.66

PARKS

ALERT 360	SEC MONITORING - MAY PAYMT	\$23.99
FUELMAN	APRIL FUEL COST (4/4/22 - 4/11/22)	<u>\$649.59</u>
		\$673.58

LIBRARY

ALERT 360	SEC MONITORING - MAY PAYMT	\$32.00
BLACKSTONE PUBLISHING	CD'S FOR LIBRARY	\$147.96
CALLIE CORTNER	IQC LUNCH SUPPLY REIM (PO#22-01401)	\$45.89
CENGAGE LEARNING	WEST/CHRIST/MYSTERY BOOK ORDERS	\$157.46
INGRAM	CHILD/TEEN/ADULT BOOK ORDERS	\$807.22
MIDWEST TAPE	WIDESCREEN DVD - SPIDERMAN	\$22.49
MIDWEST TAPE	HOOPLA / ONLINE BOOKS (PO#22-01432)	\$1,000.00
OK LIBRARY ASSOCIATION	S. SMITH CERTIFICATION FEE	\$20.00
RICK PULLEY	TAI CHI CLASSES (PO#22-01383)	<u>\$600.00</u>
		\$2,833.02

GENERAL GOVERNMENT

AMERICAN RED CROSS	MARQUEE REIMBURSEMENT FUNDS	\$40.00
CRAWFORD & ASSOCIATES	PRESENTATION PERFORMETER REPORT	\$1,001.81
DEPT OF PUBLIC UTILITIES	CITY CLERK MARCH POSTAGE TOTALS	\$3.45
MIAMI NEWS RECORD	VARIOUS PUBLICATIONS COSTS	\$313.15
THE BEESTRO	BUDGET MEETING DINNER	<u>\$154.70</u>
		\$1,513.11

HUMAN RESOURCES

ADMIRAL EXPRESS	VARIOUS OFFICE SUPPLIES	\$201.21
DEPT OF PUBLIC UTILITIES	POSTAGE & FREIGHT COST	\$14.22
FUELMAN	APRIL FUEL COST (4/4/22 - 4/11/22)	\$31.67
MCAFFEE & TAFT	PROF LEGAL SERVICES	\$495.00
OFFICER L. BACON	RETIREMENT (PO#22-01416)	\$250.00
THOMAS A. HOFFMANN, PhD	CLEET PSYCH EVAL (2 OFFICERS)	<u>\$250.00</u>
		\$1,242.10

UNEMPLOYMENT TAX PAYMENT

OK EMPLOYMENT SEC COMM	Q1 TAX PAYMENT	<u>\$188.00</u>
		\$188.00

STREET & ALLEY

ERGON A&E	207+ GALLONS CRS-2	\$437.03
KEMP STONE	CRUSHER RUN ROCK (PO#22-0143)	\$4,463.90
KEMP STONE	CRUSHER RUN ROCK (PO#22-01470)	\$2,110.79

LONGAN CONSTRUCTION	BLK COLD PTCH ASPHLT (PO#22-01466)	\$897.35
NEO CONCRETE & MATERIALS	12TH NE PROJ (PO#22-01487	\$882.00
NEO CONCRETE & MATERIALS	LINCOLN DRIVEWAYS (PO#22-01448)	\$1,764.00
PRYOR STONE	3/8" CHIPS (PO#22-01464)	\$1,278.66
RUSH TRUCK CENTER	SWEEPER REPAIR PARTS (PO#22-01438)	\$718.15
TORRES CONCRETE CONST	DRIVEWAY/SKD STR (PO#22-01497)	\$3,650.00
TORRES CONCRETE CONST	CONCR WRK ON LINCOLN (PO#22-01440)	\$3,050.00
		<u>\$19,251.88</u>
INSURANCE FUND		
BENEFIT MANAGEMENT INS	EMPLOYEE HEALTH INSURANCE	\$28,000.00
MUTUAL OF OMAHA	EMPLOYEE LIFE INSURANCE	\$31,400.00
NFP CORPORATE SERVICES	BROKER SERVICES	\$4,500.00
		<u>\$63,900.00</u>
WORKERS COMPENSATION		
CONSOLIDATED BENEFITS	TPA WORKERS COMPENSATION	\$1,500.00
		<u>\$1,500.00</u>
DEMOLITION FUND/GRANT		
OTTAWA COUNTY CLERK	LIEN COSTS / RECORDING FEES	\$126.00
		<u>\$126.00</u>
GRANT/DONATION FUND		
BRIAN COWLISHAW	LET'S TALK ABOUT IT OKLAHOMA	\$242.96
		<u>\$242.96</u>
MCVB		
AMANDA DAVIS - SOFTBALL	CASH FOR UMPIRES (PO#22-01437)	\$3,840.00
BOX TALENT AGENCY	ROUTE 66 HERITAGE FEST	\$15,500.00
BOX TALENT AGENCY	ROUTE 55 HERITAGE FEST	\$6,750.00
TUESDAY'S GONE BAND	ROUTE 66 HERITAGE	\$6,100.00
GREEN COUNTRY TOURISM	4 INVOICES - VARIOUS TRAVEL/BANR ADS	\$1,297.29
		<u>\$33,487.29</u>
FACILITIES		
FENCING SOLUTIONS	HANDRAILS AT CIVIC CNTR (PO#22-01003)	\$5,400.00
FUELMAN	APRIL FUEL COST (4/4/22 - 4/11/22)	\$62.84
MERINA MURITOK	EVENT REFUND CHECK	\$500.00
NEW PLANT & POTTING SOIL	CIVIC CENTER PLANTERS (PO#22-01442)	\$1,088.00
		<u>\$7,050.84</u>
CITY OF MIAMI	SALARIES & BENEFITS (4-21-22)	\$309,235.81
	TOTAL GENERAL FUND	\$43,678.04
	TOTAL OTHER FUNDS	\$118,696.13
	TOTAL GOVERNMENTAL FUNDS	<u>\$471,609.98</u>