

THE MIAMI COMMUNITY FACILITIES AUTHORITY (MCFA) MET IN REGULAR SESSION APRIL 13, 2022, AT THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 5:15PM WITH THE FOLLOWING MEMBERS PRESENT:

Kyle Stafford, Chairman
Nick Highsmith, Trustee
Bless Parker, Trustee
Mark Folks, Trustee/Vice Chairman (Absent)
Dustin Grover, Trustee (
Bill Osborn, Trustee /Secretary/Treasurer

Bo Reese, City Manager
Ben Loring, Trust Attorney (Absent)
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 2:25PM on April 12, 2022, pursuant to 25 O.S §311(9) (a) and (b).

THE TRUST MAY DISCUSS, CONSIDER, VOTE ON, AND/OR MAKE RECOMMENDATION TO THE CITY COUNCIL ON ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Chairman Stafford called the meeting to order at 5:20PM.

2. Invocation

Chairman Stafford gave the invocation.

3. Pledge of Allegiance

Chairman Stafford led the pledge of allegiance.

4. Public Input and Unscheduled Personal Appearances

None.

5. *Action Item* Consent Agenda

Trustee Parker moved to transfer agenda Item #6 (*Approve Claims*) through Item #7 (*Approve Minutes: January 12, 2022 (Regular)*) to the consent agenda and approve. Trustee Highsmith made the second. The Trust was polled with the following results:

Parker, Aye Highsmith, Aye Osborn, Aye Grover, Aye Stafford, Aye Folks, Absent

Chairman Stafford declared the motion approved.

6. *Action Item* Approve Claims

Moved to Consent

7. *Action Item* Minutes: January 12, 2022 (Regular)

Moved to Consent

8. Monthly Financial Report

Mike Addington explained that the revenue generated for the current fiscal year is one hundred sixty thousand one hundred sixty-eight dollars (\$160,168.00). The outstanding billed revenue continues to be the field rental fee from 4 States Football LLC in the amount of nine hundred fourteen dollars and sixty-four cents (\$914.64). The total available cash is three hundred sixty-two thousand five hundred forty-two dollars and eighty-five cents (\$362,542.85) including the one hundred thousand dollars (\$100,000.00) that is in a cd.

No action taken.

9. *Action Item* Wardogs Banner and Norsemen Banner Replacement on East Side of Stadium

Chairman Stafford explained that both the Wardog and Norsemen banners on the east side of the stadium need to be replaced and that he and Trustee Highsmith were hoping they could be replaced before the upcoming graduation ceremonies. The cost to replace the banners will be four thousand six hundred fourteen dollars (\$4,614.00) and it will take approximately two and a half weeks to replace.

Trustee Highsmith made a motion to approve replacing the banners for \$4,614.00. Trustee Osborn made the second. The Trust was polled with the following results:

Highsmith, Aye Osborn, Aye Grover, Aye Parker, Aye Stafford, Aye Folks, Absent

Chairman Stafford declared the motion approved.

10. *Action Item* Fiscal Year 2022-2023 Budget

Jill Fitzgibbon presented the proposed budget for the upcoming fiscal year which included the projected carryover, suite leases and facility leases. The Peoria Tribe paid for the scoreboard panel in full so the revenue is reflected in the current budget year and will not be shown in the projected revenue for the upcoming years. The Trust requested the budget include a fifteen percent (15%) reduction for both the Miami Public Schools booster club and the NEO A & M College booster club. Sixty thousand dollars (\$60,000.00) will be set aside for field turf replacement.

Trustee Osborn made a motion to approve the budget with the recommendation from the Trust. Trustee Highsmith made the second. The Trust was polled with the following results:

Osborn, Aye Highsmith, Aye Parker, Aye Grover, Aye Stafford, Aye Folks, Absent

Chairman Stafford declared the motion approved.

11. *Action Item* City of Miami Ad Sales Commission Agreement

Chairman Stafford explained the three ad sales commission agreements are on the agenda for a vote tonight. Trustee Highsmith explained that the attorney for Miami Public Schools has reviewed the agreement. Chairman Stafford confirmed that the attorney for NEO A & M College has as well. There was a discussion about whether the agreements should be for new and renewal ads or just new. The Trustees agreed that the agreements will only pertain to new ads and the Trust will come back later to discuss renewals.

Trustee Osborn made a motion to approve the amended agreement for new sales, not renewals and the Trust will come back to modify for renewals Trustee Grover made the second. The Trust was polled with the following results:

Osborn, Aye Grover, Aye Parker, Abstain Highsmith, Aye Stafford, Aye Folks, Absent

Chairman Stafford declared the motion approved.

12. *Action Item* NEO Ad Sales Commission Agreement

No action taken.

13. *Action Item* Miami Public Schools Ad Sales Commission Agreement

Trustee Parker made a motion to approve the amended agreement for new sales, not renewals and come back to modify for renewals Trustee Osborn made the second. The Trust was polled with the following results:

Parker, Aye Osborn, Aye Grover, Aye Highsmith, Abstain Stafford, Aye Folks, Absent

Chairman Stafford declared the motion approved.

14. *Action Item* Facility Use Agreements Between MCFA and Miami Public Schools, MCFA and NEO A & M College, and MCFA and City of Miami

Trustee Highsmith made a motion to approve the facility use agreements between MCFA and Miami Public Schools, MCFA and NEO A & M College, and MCFA and the City of Miami. Trustee Grover made the second. The Trust was polled with the following results:

Highsmith, Aye Grover, Aye Osborn, Aye Parker, Aye Stafford, Aye Folks, Absent

Chairman Stafford declared the motion approved.

15. *Action Item* Memorandum of Understanding With Miami Youth Football League for Fiscal Year 2022-2023

Trustee Grover stated that he has received a partial schedule, they are waiting for the finalized NEO schedule.

Trustee Highsmith made a motion to approve the memorandum of understanding with Miami Youth Football League for fiscal year 2022-2023. Trustee Parker made the second. The Trust was polled with the following results:

Highsmith, Aye Parker, Aye Osborn, Aye Grover, Aye Stafford, Aye Folks, Absent

Chairman Stafford declared the motion approved.

16. Suite, Scoreboard Panel, Scoreboard Commercials, and Banner Advertising

Chairman Stafford explained the rates for the suites, scoreboard panel, scoreboard commercials, and banner advertising should be reevaluated after the Trustees have had time to make sales. Jill Fitzgibbon will send the approved templates to the Trustees.

No action taken.

17. Rates for Events & Discussion of Entertainment Uses at the Sports Complex

Chairman Stafford explained that beer sales would need to be exclusive to Sodexo. Amanda Davis explained that there is some interest in using the sports complex for entertainment purposes. Davis explained there would need to be a further discussion regarding the suites use and how to protect the turf. Davis will reach out to the City Clerk when this agenda item needs to be placed back on the agenda.

No action taken.

18. *Possible Action Item* Upgrading the Scoreboard/Scoreboard Maintenance

Jill Fitzgibbon explained that the FY 22-23 budget includes forty-five thousand for upgrading the scoreboard or for scoreboard maintenance. Trustee Grover will reach out to Daktronics for pricing information on scoreboard maintenance and replacement. Trustee Grover stated that the tri-caster and computers need to be updated.

No action taken.

19. *Possible Action Item* Field Turf Maintenance Agreement

The one year field turf maintenance agreement includes two (2) cleanings a year and costs four thousand two hundred seventy-one dollars (\$4,271.00), same price as last year. Trustee Grover recommends continuing the field turf maintenance.

Trustee Grover made a motion to approve the Field Turf maintenance agreement. Trustee Osborn made the second. The Trust was polled with the following results:

Grover, Aye Osborn, Aye Parker, Aye Highsmith, Aye Stafford, Aye Folks, Absent

Chairman Stafford declared the motion approved.

20. Discussion of Upcoming Football Season

The Trust recommended no changes and asked the City Clerk to reach out to J-K Media regarding the upcoming video board contract agreement renewal.

No action taken.

21. Chairman and Trustee Community Announcements

None.

22. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

23. Adjournment

Trustee Parker moved to adjourn. Trustee Grover made the second. The Trust was polled with the following results:

Parker, Aye Grover, Aye Osborn, Aye Highsmith, Aye Stafford, Aye Folks, Absent

Chairman Stafford declared the meeting adjourned at 6:12PM.



Kyle Stafford, Chairman

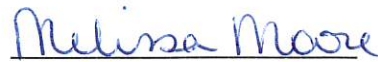


Bill Osborn, Treasurer/Secretary

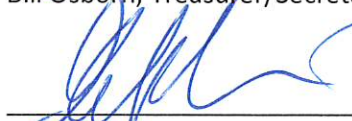


Bless Parker, Trustee

ATTEST:



Melissa Moore, City Clerk



Mark Folks, Vice Chairman



Dustin Grover, Trustee

Vacant



Nick Highsmith, Trustee

**MCFA
PURCHASE ORDERS PRESENTED**



VENDOR	DESCRIPTION	TOTAL
ALLEN SIGN	PEORIA SCOREBOARD PANEL (PO#22-01354)	1689.50
		\$1,689.50