

THE MAYOR AND THE CITY COUNCIL MET IN REGULAR SESSION APRIL 04, 2022, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Mayor

Brian Estep, Councilmember Ward 1

Kevin Dunkel, Councilmember Ward 2

Dwain Sundberg, Councilmember Ward 3

David Davis, Councilmember Ward 4

Bo Reese, City Manager

Ben Loring, City Attorney

Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 2:30PM on April 01, 2022, pursuant to 25 O.S §311(9) (a) and (b).

THE COUNCIL MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Mayor Parker called the meeting to order at 6:31PM.

2. *Action Item* Proclamation Declaring April as Sexual Assault Awareness Month

Councilmember Dunkel moved to approve the proclamation declaring April as Sexual Assault Awareness Month. Councilmember Davis made the second. The Council was polled with the following results:

Dunkel, Aye

Davis, Aye

Estep, Aye

Sundberg, Aye

Parker, Aye

Mayor Parker declared the motion carried.

Mayor Parker presented the Community Crisis Center with the proclamation.

3. Public Input and Unscheduled Personal Appearances

None.

4. *Action Item* CONSENT AGENDA By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that Item 5 through Item 6 be placed on the consent agenda.

Councilmember Estep moved to transfer agenda item #5 (*Claims*) through #6 (*Minutes: March 21, 2022 (Regular) and March 28, 2022 (Regular)*) to the consent agenda and approve as presented. Councilmember Dunkel made the second. The Council was polled with the following results:

Estep, Aye

Dunkel, Aye

Davis, Aye

Sundberg, Aye

Parker, Abstain

Mayor Parker declared the motion carried.

5. *Action Item* Claims

Moved to consent agenda.

6. *Action Item* Minutes: March 21, 2022 (Regular) and March 28, 2022 (Regular)

Moved to consent agenda.

7. *Action Item* Resolution CC2022-05 to Waive the City's Garage Sale Permit Requirement and Fee for the Miami News-Record's Annual Citywide Garage Sale on May 14, 2022

Dana Giles explained that the News Record is requesting the city to waive the garage sale permit fee for the annual city wide garage sale.

Councilmember Dunkel moved to approve Resolution CC2022-05 to waive the City's garage sale permit requirement and fee for the Miami News Record's annual citywide garage sale on May 14, 2022. Councilmember Estep made the second. The Council was polled with the following results:

Dunkel, Aye Estep, Aye Sundberg, Aye Davis, Aye Parker, Aye

Mayor Parker declared the motion carried.

8.*Action Item* Letter of Support From the City of Miami for a Department of Commerce Emergency Solutions Grant for the Community Crisis Center

Kelsey Samuels explained that the Emergency Solutions grant pays for the operating costs of the Community Crisis Center. This is an annual grant and request.

Councilmember Estep moved to approve the letter of support from the City of Miami for a Department of Commerce Emergency Solutions grant for the Community Crisis Center. Mayor Parker made the second. The Council was polled with the following results:

Estep, Aye Parker, Aye Sundberg, Aye Dunkel, Aye Davis, Aye

Mayor Parker declared the motion carried.

9. Public Hearing for Consideration of Changing the Ward Boundaries as Set out in Ordinance 2022-05

Mayor Parker opened the public hearing at 6:36PM.

There were no public comments.

Mayor Parker closed the public hearing at 6:36PM.

No action taken.

10. *Action Item* Ordinance 2022-05 Amending Section 8-1 (Wards Established, Designated Boundaries Prescribed) of Chapter 8 (Elections) of the Code of Ordinances to Provide for a Change in Ward Boundaries; Providing Severability; Providing for Conflicting Provisions; Repealing all Conflicting Ordinances; and Establishing an Effective Date

Mayor Parker moved to approve ordinance 2022-05. Councilmember Estep made the second. The Council was polled with the following results:

Parker, Aye Estep, Aye Davis, Aye Sundberg, Aye Dunkel, Aye

Mayor Parker declared the motion carried.

11. *Action Item* Revised City of Miami Ward Boundary Map

Mayor Parker moved to approve the revised City of Miami ward boundary map. Councilmember Dunkel made the second. The Council was polled with the following results:

Parker, Aye Dunkel, Aye Sundberg, Aye Davis, Aye Estep, Aye

Mayor Parker declared the motion carried.

12. Performer Presentation by Crawford & Associates

Bo Reese explained how beneficial it has been to come into the organization and get an understanding and base line, and to be able to evaluate the performance through the performer. Frank Crawford explained that the performer takes the financial health and performance and assigns each category a score to understand the overall financial health of the organization. The overall performer rating for FY 21 is an eight point three (8.3) which is an improvement from last year's eight point one (8.1) and is based on a scale from one (1) to ten (10), with ten (10) being a perfect score. The financial position (picture of health) rating improved from a five point nine (5.9) to a six point three (6.3). The financial performance (success) remained a perfect ten (10) for the second consecutive year. The financial capability (sustainability) improved from an eight point one (8.1) to an eight point three (8.3). Crawford stated that the City of Miami's score was out of the normal for the rest of the state, the rest of the state saw their score decrease whereas Miami increased. The capital asset condition indicates that the City's capital assets have a little less than one-third (31%) of their useful lives remaining. The overall change in net position improved from 2020 to 2021. For the year ending June 30, 2021, the City saw an increase in sales tax collection. The City also had direct control over sixty-nine percent (69%) of revenue (service charges). The ratio indicated that the City has limited exposure to financial difficulties.

Mayor Parker stepped out of the room at 6:56PM.

Mayor Parker returned at 7:01PM.

No action taken.

13. Ordinance 2022-06. Adopting a Rate Adjustment for Electric Sales; Providing for the Creation of a Temporary Rate Adjustment for Winter Storm Uri Temporary Production Cost Bill Recovery; And Providing an Effective Date

Councilmember Estep moved to approve the ordinance 2022-06. Councilmember Davis made the second. The Council was polled with the following results:

Estep, Aye Davis, Aye Sundberg, Aye Dunkel, Aye Parker, Aye

Mayor Parker declared the motion carried.

14. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

15. Staff Reports (Written report included in packet, if available staff is present for questions)

None.

16. Mayor and Council Community Announcements

Mayor Parker announced that Kevin Horn received a leadership award from the state for his work at the solid waste transfer station. Councilmember Estep recognized the City's new communication manager Melinda Stotts for bringing awareness to Todd Murphy and his team and what they do at the pollution control center.

17. City Manager's Communications


City Manager Bo Reese reiterated the city's appreciation for Kevin Horn and Todd Murphy.

18. Adjournment

Councilmember Dunkel moved to adjourn. Councilmember Estep made the second. The Council was polled with the following results:

Dunkel, Aye Estep, Aye Davis, Aye Sundberg, Aye Parker, Aye


Mayor Parker declared the meeting adjourned at 7:30PM.



Councilmember Davis


Councilmember Sundberg


Councilmember Dunkel


Councilmember Estep


Mayor Bless Parker

ATTEST: 
Melissa Moore, City Clerk



PURCHASE ORDERS PRESENTED

April 4, 2022

REVISED FINAL

VENDOR	DESCRIPTION	
POLICE DEPARTMENT		
FUELMAN	MARCH FUEL COST (3/7/22 - 3/14/22)	\$3,125.03
GOODYEAR AUTO	EAG ENFORCER A/W TIRES(PO#22-01267)	\$2,344.16
LUBE N GO	OIL CHANGES/OIL FILTERS/LUBRICATIONS	\$235.75
O'REILLY	SPARK PLUGS/CV SHAFT/HUB ASSEMBLY	\$377.86
SEAN MCDONALD	PER DIEM - TRAINING (PO# 22-01187)	\$15.00
		\$6,097.80
FIRE DEPARTMENT		
AIRGAS USA, LLC	TANK LEASE PAYMENT	\$150.95
BANCORP	APRIL LEASE PAYMENT	\$7,900.51
FUELMAN	MARCH FUEL COST (3/7/22 - 3/14/22)	\$776.42
HUGO'S INDUSTRIAL SUPPLY	4 CASES LG TRASH BAGS	\$155.92
O'REILLY	BRAKE ROTOR/SEMI-MET PAD	\$109.99
OSU FIRE SERV TRAINING	HEARTSAVER FIRST AID/BLS PROVIDER	\$28.00
		\$9,121.79
COUNTY/FIRE		
FELD FIRE	VULCAN LED 180	\$381.82
		\$381.82
EMERGENCY MANAGEMENT		
FUELMAN	MARCH FUEL COST (3/7/22 - 3/14/22)	\$131.69
		\$131.69
CODE ENFORCEMENT		
CM3 MECHANICAL, INC.	CONTRACTOR DOUBLE PAY	\$125.00

FUELAMN	MARCH FUEL COST (3/7/22 - 3/14/22)	\$109.83
O'REILLY	WINDOW REGULATORY ASSEMBLY	\$64.86
		<u>\$299.69</u>
RISK MANAGEMENT		
AMERICAN BANKERS INS	FL INS RENWL - W RIVERVIEW (PO# 22-01258)	\$3,533.00
ARTHUR J GALLAGHER	NOTARY BOND - A. BASS	\$30.00
ARTHUR J GALLAGHER	3 YR FUEL TAX BOND (2022-2025)	\$250.00
TOMO DRUG TESTING	EMPLOYMEE PANEL TESTING	\$445.00
TRAVELERS INSURANCE	DEDUCTABLE - CLAIM	\$903.84
		<u>\$5,161.84</u>
STREET DEPARTMENT		
FUELMAN	MARCH FUEL COST (3/7/22 - 3/14/22)	\$2,264.29
HILLBILLY PUMPING	PORT TOILET - MARCH SERVICE	\$95.00
MISACO	45 ORNG/NAVY TEES W/POCKETS	\$467.00
WALLIS LUBRICANT	TRACTOR HYD BULK OIL (PO#22-01214)	\$1,941.20
		<u>\$4,767.49</u>
CEMETARY		
KARNES PRO TIRE	BACK HOE TIRES (PO#22-01244)	\$1,100.00
		<u>\$1,100.00</u>
SWIMMING POOL		
ZEAGER BROS. INC.	WOODCARPET/RAMP (PO#22-01294)	\$4,933.69
		<u>\$4,933.69</u>
ANIMAL CONTROL		
FUELMAN	MARCH FUEL COST (3/7/22 - 3/14/22)	\$26.65
MINDY MAYFIELD DVM	DOG/CAT NEUTER & SPAY	\$265.00
OK STATE BOARD OF VET ME'S	OK CERT ANIMAL EUTH TECH RENEWAL	\$40.00
WORKING HANDS	CAR WASH	\$11.00
		<u>\$342.65</u>
PARKS		
FRYE FARM TRAILERS	DL142 TRAILER 14' LONG (PO#22-01300)	\$11,050.00
FUELMAN	MARCH FUEL COST (3/7/22 - 3/14/22)	\$535.67
HUGO'S INDUSTRIAL SUPPLY	MAINTENANCE SUPPLIES (PO#22-01302)	\$670.74
		<u>\$12,256.41</u>
LIBRARY		
CALLIE CORTNER	PER DIEM OREGON PUB LIB (PO#22-01210)	\$180.00
CENGAGE LEARNING	BESTSELLER BOOK ORDERS	\$60.78
4 STATE MAINTENANCE SUPPLY	TISSUES & GLOVES	\$70.23
INGRAM	VARIOUS BOOK ORDERS	\$529.14
		<u>\$840.15</u>
GENERAL GOVERNMENT		
CRAWFORD & ASSOCIATES	PROFESSIONAL SERVICES	\$410.00
HALL ESTILL ATTY	ARISE CONTRACT REVIEW (PO#22-01318)	\$5,886.50
OMECORP, LLC	INK CARTRIDGE FOR MAIL MACHINE	\$208.00
		<u>\$6,504.50</u>
HUMAN RESOURCES		
AMBER STARK	PER DIEM (PO#22-01197)	\$28.50
ARROWHEAD OUTDOOR	MECHANIC FOR HIRE - BILLBOARD AD	\$75.00
CINDY VANOVER	PER DIEM (PO#22-01205)	\$69.50
MARY LONG	PER DIEM (PO# 01196)	\$38.25
MCAFEE & TAFT	PROFESSIONAL LEGAL SERVICES	\$82.50
		<u>\$293.75</u>

STREET & ALLEY

ANDERSON ENGINEERING	13 MAIN STREETS (PO#22-01221)	\$27,000.00
ANDERSON ENGINEERING	PROF LABOR UNITS (PO#22-01309)	\$1,462.80
KEMP STONE	TON CR RUN (PO#22-01229)	\$5,090.22
KEMP STONE	254.66 TON CRSHR RUN RCK (PO#22-01203)	\$2,482.96
KEMP STONE	CRUSHER RUN (PO#22-01292)	\$5,063.90
NEO CONCRETE & MATERIALS	CONCRETE FOR LINCOLN (PO#22-01264)	\$882.00
NEO CONCRETE & MATERIALS	CONCRETE AND LABOR (PO#22-01215)	\$1,628.00
NEO CONCRETE & MATERIALS	CONCRETE AND LABOR (PO#22-01293)	\$1,666.00
TORRES CONCRETE & CONST	CURB/GUARD/SIDEWALK (PO#22-01265)	\$5,525.00
		\$50,800.88

INSURANCE FUND

BENEFIT MANAGEMENT INS	EMPLOYEE HEALTH INSURANCE	\$28,000.00
MUTUAL OF OMAHA	EMPLOYEE LIFE INSURANCE	\$31,400.00
NFP CORPORATE SERVICES	BROKER SERVICES	\$4,500.00
		\$63,900.00

WORKERS COMPENSATION

CONSOLIDATED BENEFITS (CBR)	TPA WORKERS COMPENSATION	\$1,500.00
		\$1,500.00

DEMOLITION FUND/GRANT

OTTAWA COUNTY CLERK	LIEN RELEASES (3/22/22)	\$90.00
		\$90.00

GRANT/DONATION FUND

ANDERSON ENGINEERING	FEMA INFRASTR 22ND ST (PO#22-01213)	\$18,533.63
		\$18,533.63

MCVB

ARROWHEAD OUTDOOR	MULTIPLE CITY BILLBOARDS (PO#22-01198)	\$650.00
BOX TALENT AGENCY	RT 66 FEST CONCERT DEP (PO#22-01301)	\$6,750.00
GREEN COUNTRY TOURISM	FULL PAGE AD OTG (PO#22-01199)	\$6,950.00
HAMPTON INN	66 FEST - ARTIST HOTEL (PO#22-01332)	\$2,563.02
MIAMI REGIONAL CHAMBER	STATE OF COMMUNITY - REGISTRATION	\$75.00
SHERRY SPILLERS	PER DIEM ROGERS, AR (PO#01231)	\$224.00
SHERRY SPILLERS	PER DIEM WICHITA, KS (PO#01232)	\$124.75
THIN THREAD MEDIA	FEB/MARCH ROUTE MAG (PO#22-01269)	\$1,500.00
THIN THREAD MEDIA	APRIL/MAY ROUTE MAG (PO#22-01268)	\$1,500.00
		\$20,336.77

UTILITY IMPROVEMENT BONDS

ELIDA HERNANDEZ	EASEMENT PURCHASE (PO#22-01240)	\$3,660.00
GERALD & BARBARA DYER	EASEMENT PURCHASE (PO#22-01284)	\$500.00
GERALDINE SHERWOOD	EASEMENT PURCHASE (PO#22-01239)	\$2,460.00
JOSHUA GUNN	EASEMENT PURCHASE (PO#22-01285)	\$2,500.00
HUGO TORRES	EASEMENT PURCHASE (PO#22-01242)	\$1,000.00
KAREN K. VANOVER	EASEMENT PURCHASE (PO#22-01241)	\$450.00
		\$10,570.00

FACILITIES

FUELMAN	MARCH FUEL COST (3/7/22 - 3/14/22)	\$136.12
OK DEPT OF LABOR	ASBESTOS INSPECTOR APP - B. MOORE	\$50.00
TICOLINI ENTERTAINMENT	EVENT REFUND CHECK	\$500.00
		\$686.12

AIRPORT

DEPT OF PUBLIC UTILITIES	FEB POSTAGE FEES	\$11.13
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FUELMAN	MARCH FUEL COST (3/7/22 - 3/14/22)	\$31.77
LUBE N GO	OIL CHANGES & LUBES	<u>\$83.90</u>
		\$126.80
CITY OF MIAMI	SALARIES & BENEFITS (3-24-22)	\$309,665.61
	TOTAL GENERAL FUND	\$47,603.88
	TOTAL OTHER FUNDS	<u>\$171,173.59</u>
	TOTAL GOVERNMENTAL FUNDS	<u><u>\$528,443.08</u></u>