

THE MIAMI SPECIAL UTILITY AUTHORITY (MSUA) MET IN REGULAR SESSION MARCH 07, 2022, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Chairman

Kevin Dunkel, Trustee

Dwain Sundberg, Trustee (Absent)

David Davis, Trustee

Brian Estep, Trustee

Bo Reese, City Manager

Ben Loring, Trust Attorney

Melissa Moore, City Clerk (Absent)

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 12:30PM on March 04, 2022, pursuant to 25 O.S §311(9) (a) and (b).

THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Chairman Parker called the meeting to order at 6:00PM.

2. Invocation

Invocation by Chaplin of Miami Fire Department, Brandon Fletcher

3. Pledge of Allegiance

Trustee Dunkel led the Pledge of Allegiance

4. Public Input and Unscheduled Personal Appearances

None.

5. *Action Item* CONSENT AGENDA By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that Item 6 through Item 7 be placed on the consent agenda.

Trustee Dunkel moved to transfer Item #6 (*Claims*) through Item #7 (*Minutes: February 22, 2022 (Regular)*) to the consent agenda and approve as presented. The motion was seconded by Trustee Davis. The Trust was polled with the following results.

Dunkel, Aye

Davis, Aye

Parker, Aye

Sundberg, Absent

Estep, Aye

Chairman Parker declared the motion carried.

6. *Action Item* Claims

Moved to consent agenda.

7. *Action Item* Minutes: February 22, 2022 (Regular)

Moved to consent agenda.

8. *Action Item* Budget Amendment: #22-19 MSUA - Metering (Receipt & Expend Unbudgeted Revenue to Purchase Vehicle)

Municipal Finance Manager Mike Addington explained that the metering department has a 2008 vehicle which needs to be replaced. The budget amendment allows money to be moved to purchase a 2022 F150 to replace the 2008 vehicle. The vehicle will be purchased through a state bid.

Chairman Parker moved to approve budget amendment#22-19 MSUA – Metering (receipt & expend unbudgeted revenue to purchase vehicle) . The motion was seconded by Trustee Estep. The Trust was polled with the following results.

Parker, Aye Estep, Aye Davis, Aye Dunkel, Aye Sundberg, Absent

Chairman Parker declared the motion carried.

9. *Action Item* Goodell Stratton Claim and Davis, Wright, Tremaine Claim for GRDA Relicensing

City Manager Bo Reese explained that this claim is for Goodell Stratton’s and Davis, Wright, Tremaine’s work on the GRDA relicensing and is included in the budget.

Chairman Parker moved to approve the Goodell Stratton claim and Davis, Wright, Tremaine claim for GRDA relicensing. The motion was seconded by Trustee Estep. The Trust was polled with the following results.

Parker, Aye Estep, Aye Davis, Aye Dunkel, Aye Sundberg, Absent

Chairman Parker declared the motion carried.

10. *Action Item* Resolution CC2022-04/MSUA2022-01 A Joint Resolution Delegating Settlement Claims Payment Authority to the City Manager/Trust Manager

City Attorney Ben Loring explained this is a joint resolution for MSUA and Council to delegate settlement claims payment authority to the City Manager/Trust Manager. The resolution allows the City Manager/Trust Manager to settle claims not to exceed two thousand five hundred dollars (\$2,500.00).

Trustee Dunkel moved to approve resolution CC2022-04/MSUA 2022-01 . The motion was seconded by Trustee Davis. The Trust was polled with the following results.

Dunkel, Aye Davis, Aye Parker, Aye Estep, Aye Sundberg, Absent

Chairman Parker declared the motion carried.

11. *Action Item* One (1) Utility Easement From Pentavision Property LLC, (Grantor), as Presented; Approve Claim of \$22.00 to Record Easement at the Ottawa County Clerk’s Office

City Manager Bo Reese explained that the property owner requested the transformer to be closer to the AT&T tower and therefore are granting an easement to the city.

Trustee Davis moved to approve the utility easement from Pentavision Property LLC as presented; and approve the claim of \$22.00 to record easement at the Ottawa County Clerk’s office. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results.

Davis, Aye Dunkel, Aye Parker, Abstain Estep, Aye Sundberg, Absent

Chairman Parker declared the motion carried.

12. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

13. Staff Reports (Written report included in packet, if available staff is present for questions)

None.

14. Trustee Community Announcements


None.

15. Adjournment

Trustee Davis moved to adjourn the meeting. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Davis, Aye Estep, Aye Parker, Aye Dunkel, Aye Sundberg, Absent

Chairman Parker declared the meeting adjourned at 6:08PM.



Trustee Davis


Trustee Sundberg


Trustee Estep

Absent
Trustee Parker, Chairman


Trustee Dunkel

ATTEST: 
Melissa Moore, City Clerk



MSUA PURCHASE ORDERS PRESENTED

Monday, March 7, 2022

VENDOR	DESCRIPTION	
INVENTORY		
BORDER STATES	INSULATORS (PO#22-01071)	2,136.00
BRENNTAG	CHLORINE CYLINDERS (PO#22-01023)	1,368.00
SOLOMON	TRANSFORMER 225 KVA (PO#22-01081)	9,650.00
SOLOMON	TRANSFORMER 150 KVA (PO#22-01082)	24,030.00
ULINE	SILVER & BLUE INDUSTRIAL DUCT TAPE	389.33
UTILITY SUPPLY	WATER INVENTORY (PO#22-00824)	10,350.00
		47,923.33
CUSTOMER SERVICE		
PAYMENTUS	JANUARY TRANSACTION FEES	59.70
		59.70
ADMINISTRATIVE SERVICES		
ADMIRAL EXPRESS	OFFICE SUPPLIES	339.52
		339.52
METERING		
FUELMAN	FUEL USAGE 2/7-2/14/2022	284.87
WORKING HANDS CAR WASH	CAR WASH	13.00
		297.87
IT		
TYLER TECHNOLOGIES	MONTHLY EXECUTIME CHARGES (PO#22-00228)	1,430.84
		1,430.84
ELECTRIC		

ACE HARDWARE	MOTOMIX FUEL	16.99
ALTEC	EQUIPMENT PARTS UNIT#215 (PO#22-01090)	606.13
ALTEC	SHOP SUPPLIES	414.24
ALTEC	PLATFORM & LINER (PO#22-01087)	4,328.87
ALTEC	EQUIPMENT PARTS UNIT#223 (PO#22-01088)	1,231.27
ALTEC	SWITCH UNIT#218 (PO#22-01089)	515.48
ALTEC	EQUIPMENT PARTS UNIT #389	326.49
ARVEST EQUIPMENT FINANCE	LEASE PAYMENT MARCH 2022	8,307.43
B&B AUTO SUPPLY	DIESEL CONDITIONER	239.88
BORDER STATES	ACSR WIRE (PO#22-00600)	7,556.87
BORDER STATES	POWER SUPPLY	388.82
FUELMAN	FUEL USAGE 2/7-2/14/2022	1,070.90
JUSTIN PARKER	PERDIEM REIMBURSEMENT (PO#22-01069)	27.00
OLSSON	FEEDER REBUILD (PO#22-01083)	4,490.93
		<hr/>
		29,521.30
ROW		
ALTEC	EQUIPMENT PARTS UNIT #237	65.28
BACCO	LINE CLEAR TREE TRIMMING (PO#22-01085)	5,415.60
FUELMAN	FUEL USAGE 2/7-2/14/2022	233.40
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		5,714.28
WATER PRODUCTION		
ACCURATE ENVIRONMENTAL	TOTAL COLIFORM TESTING	262.00
MID-CENTRAL CONTRACT	CHLORINE ANALYZER (PO#22-01078)	920.00
		<hr/>
		1,182.00
WATER DISTRIBUTION		
ACE HARDWARE	CEMENT, PRIMER	37.98
B&L WATERWORKS	VALVES (PO#22-01093)	1,347.24
B&L WATERWORKS	RED HAT VALVE	203.42
B&L WATERWORKS	DUAL SOCKET WRENCH	173.30
FUELMAN	FUEL USAGE 2/7-2/14/2022	641.53
OTA	TOLL FEES	3.90
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		2,407.37
POLLUTION CONTROL		
EARP FILTRATION	BLOWER FILTERS (PO#22-00911)	2441.55
EDWARDS EQUIPMENT	SEAL	121.59
FUELMAN	FUEL USAGE 2/7-2/14/2022	128.80
LOCKE SUPPLY	CONTACTOR, TIME DELAY FUSE	178.55
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		2870.49
SOLID WASTE		
AIRE MASTER	DEODORIZER SERVICES	34.93
AIR WISE HEATING	IGNITOR	220.71
EUBANKS EQUIPMENT	CAN HAULER TRUCK BED (PO#22-00169)	15500.00
FUELMAN	FUEL USAGE 2/7-2/14/2022	2932.73
KATNER MILLS	ANTIFREEZE	178.47
KATNER MILLS	ANTIFREEZE	475.92
MIAMI INDUSTRIAL	HOSE, SWIVEL, O'RING	150.67
O'REILLY	BATTERY	410.37
SOUTHERN TIRE MART	TRUCK TIRES (PO#22-01046)	1960.00
TOTE A LONG	WINTER VESTS (PO#22-00964)	611.00
TRI STATE TRUCK	STEERING GEAR BOX (PO#22-00996)	3001.32
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		25476.12
COMMUNITY DEVELOPMENT		
FUELMAN	FUEL USAGE 2/7-2/14/2022	45.47
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		45.47
STORMWATER		
ALLEN SIGNS	DUMPSTER DECALS	382.50
VANCE FORD LINCOLN	VALVE ASSEMBLY	49.53
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		431.03

432.03

MSUA CC 1/16-2/1/2022
SALARIES & BENEFITS FEBRUARY 24, 2022
TOTAL MSUA CLAIMS

14927.81
172894.25

\$ 305,522.38

MSUA CREDIT CARDS
JANUARY 16- FEBRUARY 1, 2022

INVENTORY - ELECTRIC

BORDER ELECTRIC INVENTORY	\$320.30	
TOTAL		\$320.30

CUSTOMER SERVICE

PEREGRINE -PRINTING	\$773.73	
COLOR CODE MELLISA RUSSELL	\$39.95	
COLOR CODE STEPHANIE HAPPY	\$39.95	
WALMART- 5 SWIFFER DUSTERS	\$27.20	
PEREGRINE -POSTAGE	\$1,377.87	
COLOR CODE SUSANNE DANIELS	\$39.95	
TOTAL		\$2,298.65

ADMINISTRATIVE

AMAZON - CALENDAR	\$17.57	
AMAZON - CALENDAR/MOUSE PAD	\$36.14	
A RIFKIN - BANK BAG	\$81.85	
WAL-MART -DEANNA'S CAKE	\$42.98	
WM-CUTLERY	\$3.83	
TOTAL		\$182.37

INFORMATION TECHNOLOGY

CANON - COPIER CONTRACTS	\$3,116.47	
TOTAL		\$3,116.47

ELECTRIC

HASTINGS FIBER GLASS HANDLE	\$94.08	
LOWES SUBSTATION SUPPLIES	\$138.32	
ALTEC GLOVES/OUTRIGGER PAD	\$479.33	
LOWES KN95 MASKS	\$39.96	
ALTEC INDUSTRIES, CONDUCTOR COVER	\$379.08	
TREASE INDUSTRIAL NITROGEN	\$49.99	
ATLAS STEEL PRODUCTS, STEEL BARS	\$1,284.00	
IRON WORKS STEEL IRON	\$121.86	
TRACTOR SUPPLY CHOP SAW/ACC	\$226.96	
TREASE INDUSTRIAL LATCH & ROD	\$77.82	
FARWEST GLOVE BAG AND GLOVES	\$213.91	
CLEAN - UNIFORM	\$303.60	
GELCO CLOTHING FR JEANS	\$404.80	
TOTAL		3813.71

RIGHT-OF-WAY

CLEAN - UNIFORM	\$70.80	
J HARLEN CO INC - J. MAHURIN UNIFORMS	\$444.91	
AGRICULTURAL CONFERE REGISTRATION	\$330.00	
TOTAL		\$845.71

WATER PRODUCTION

CLEAN - UNIFORM	\$17.60	
CLEAN - MATS	\$8.80	
TOTAL		\$26.40

WATER DISTRIBUTION

ATWOOD 24 VINITA - INS. BOOTS	\$299.96	
O'REILLY AUTO PARTS CAPSULE UNIT223	\$15.92	
KARNES -2 TIRES	\$483.49	
KATNER MILLS MTR HTER	\$260.00	
SPARKLIGHT CABLE/INTERNET	\$89.79	
TOTAL		\$1,149.16

POLLUTION CONTROL

AMZN HAND DRY	\$194.04	
USA BB OVERALLS	\$61.03	
ACE-DOOR CLSR	\$69.99	
AMZN DOOR HANDLE	\$44.97	
ACE PVC FITTINGS	\$35.54	
AMZN DOOR SPINDLE	\$29.99	
USA BB COLIBROTH	\$470.35	
USA BB BOD PILLOWS	\$243.50	
ODEQ CERT FEE	\$62.00	
TOTAL		\$1,211.41

WASTEWATER COLLECTION

TRACTOR SUPPLY - BOOTS	\$164.99	
TOTAL		\$164.99

SOLID WASTE

ACE- HEATER	\$89.99	
BO'S TIRE- 61212 TIRE REPAIR	\$200.00	
BO'S TIRE-G4 TIRE REPAIR	\$25.00	
TLG PETERBILT-DRAIN PLUGS	\$33.02	
BO'S TIRE- TIRE REPAIR	\$42.00	
BO'S TIRE- TIRE REPAIR	\$100.00	
OTC - TITLE & TAG SW	\$50.40	
OK.GOV - OTC CC FEE PW	\$1.80	
WOODSHED OF - DEF	\$499.50	
ACE- CAP	\$2.59	
LOCKE-HYD RPR PRTS	\$134.53	
ACE-KEYPAD ENTRY	\$129.99	
AMZN-FILTER	\$111.59	

SWANA-WEP TRAINIG

\$378.23

TOTAL

\$1,798.64

TOTAL MSUA FUNDS

\$14,927.81

MSUA PURCHASE ORDERS PRESENTED

MONDAY MARCH 7, 2022

VENDOR	DESCRIPTION GRDA	
ADMINISTRATIVE SERVICES		
DAVIS WRIGHT TREMAINE	PENSACOLA RELICENSING (PO#22-01115)	61,411.00
GOODELL, STRATTON	RULE CURVE CHANGE	<u>1,329.30</u>
	TOTAL MSUA CLAIMS	62,740.30