

THE MAYOR AND THE CITY COUNCIL MET IN REGULAR SESSION FEBRUARY 22, 2022, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Mayor

Brian Estep, Councilmember Ward 1

Kevin Dunkel, Councilmember Ward 2

Dwain Sundberg, Councilmember Ward 3

David Davis, Councilmember Ward 4

Bo Reese, City Manager

Ben Loring, City Attorney

Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 2:15PM on February 18, 2022, pursuant to 25 O.S §311(9) (a) and (b).

THE COUNCIL MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Mayor Parker called the meeting to order at 6:04PM.

2. Public Input and Unscheduled Personal Appearances

None.

3. *Action Item* CONSENT AGENDA By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that Item 4 through Item 5 be placed on the consent agenda.

Councilmember Estep moved to transfer agenda item #4 (*Claims*) through #5 (*Minutes: February 07, 2022 (Regular)*) to the consent agenda and approve as presented. Councilmember Dunkel made the second. The Council was polled with the following results:

Estep, Aye

Dunkel, Aye

Davis, Aye

Sundberg, Aye

Parker, Aye

Mayor Parker declared the motion carried.

4. *Action Item* Claims

Moved to consent agenda.

5. *Action Item* Minutes: February 07, 2022 (Regular)

Moved to consent agenda.

6. *Action Item* Budget Amendment: #22-17 General Fund – Emergency Management, Travel Information Center (TIC), Fire (Receipting and Expending 911 Board Reimbursement, Vehicle Insurance, Fire Training and HVAC, Moving TIC Funds)

Municipal Finance Manager Mike Addington explained that the budget amendment is for several departments and includes moving the remaining travel information center fund monies to the general fund to close this fund due to the State taking back the management of the center. The budget amendment also includes the addition of money into the fire department training budget and a safe-room rebate.

Councilmember Estep moved to approve budget amendment #22-17 general fund – emergency management, travel information center (TIC), fire (receipting and expending 911 board reimbursement, vehicle insurance, fire

training and HVAC, moving TIC funds. Councilmember Davis made the second. The Council was polled with the following results:

Estep, Aye Davis, Aye Sundberg, Aye Dunkel, Aye Parker, Aye

Mayor Parker declared the motion carried.

7. Potential Forged in Fire Event at the Fairgrounds

Buddy Thomas explained that he would like to have a Forged in Fire event at the City's Ottawa County Fairgrounds on September 01 and September 02, 2023. He has held smaller events in Quapaw but feels he is ready to put on a larger event. He will apply for a two (2) day event insurance policy and rent port-a-potties if needed. This event would be free to the public. The contestants and vendors would pay a fee to participate or sell items. He will work with Kevin Browning and an update will be provided to the council.

No action taken.

8. *Action Item* Contract With Schneitters Fireworks & Importing Co. in the Amount of \$20,000.00 for the July 04, 2022 Fireworks Display, Scott Garber Pyro-Technician; Approve City Manager or his Designee to Sign Contract Contingent Upon Submission of all Required Contract Documents

City Manager Bo Reese explained that the increase in cost is due to the increase in cost of material and to allow for an increase to make the event a bigger show. This event is a good partnership with the Peoria Tribe. Justin Hilgenberg explained that moving the event from Riverview Park has allowed the event to continue to grow and now the event is not at risk of being cancelled due to flooding.

Councilmember Dunkel moved to approve contract with Schneitters Fireworks & Importing company in the amount of \$20,000.00 for the July 04, 2022 fireworks display, Scott Garber Pyro-Technician; approve City Manager or his designee to sign contract contingent upon submission of all required contract documents. Councilmember Sundberg made the second. The Council was polled with the following results:

Dunkel, Aye Sundberg, Aye Davis, Aye Estep, Abstain Parker, Aye

Mayor Parker declared the motion carried.

9. *Action Item* Salary Survey Agreement Between Gallagher Benefit Services Agreement, Inc. and the City of Miami in the Amount of \$31,000.00, Authorize the City Manager to Sign

Bo Reese explained that the salary survey is important for the City to remain competitive with the market. Cindy Vanover explained that Gallagher Benefit Services conducted the initial study several years ago and using the previously established relationship lowers the cost. The salary study will include union and non-union jobs. The survey will be sent to approximately thirty (30) organizations including tribes.

Councilmember Davis moved to approve the salary survey agreement between Gallagher Benefit Services and the City of Miami in the amount of \$31,000.00, authorize the City Manager to sign. Councilmember Dunkel made the second. The Council was polled with the following results:

Davis, Aye Dunkel, Aye Sundberg, Aye Estep, Aye Parker, Aye

Mayor Parker declared the motion carried.

10. *Action Item* Award of New Annual Contract (C21-54) for Veterinary Services for Fiscal Year 2022-2023 as Recommended by Staff and Upon the Submission of all Required Contract Documents

Bo Reese explained that this is a new annual contract for veterinary services. Krista Duhon explained that the bid notice was published but no responses were received. Each veterinary office was notified when the bid notice was published. When no responses were received staff negotiated with Dr. Mindy Mayfield to receive services at a reduced cost. The contract is a one-year contract with the option to renew three (3) times. Dr. Mayfield will come to the shelter and the staff will have the ability to take animals to her facility as necessary.

Mayor Parker moved to approve award of new annual contract (C21-54) for veterinary services for fiscal year 2022-2023 to Dr. Mindy Mayfield. Councilmember Estep made the second. The Council was polled with the following results:

Parker, Aye Estep, Aye Davis, Aye Sundberg, Aye Dunkel, Aye

Mayor Parker declared the motion carried.

11. *Action Item* Resolution CC2022-03 Proposing a Change in the Boundaries of Municipal Wards

Ben Loring explained that every ten (10) years after the census is completed, municipalities must redraw the ward boundary lines. Staff is recommending option number two (2). The next step will be to have a public hearing and vote on the ordinance with the changes.

Councilmember Estep moved to approve resolution CC2022-03 proposing a change in the boundaries of municipal wards. Councilmember Davis made the second. The Council was polled with the following results:

Estep, Aye Davis, Aye Sundberg, Aye Dunkel, Aye Parker, Aye

Mayor Parker declared the motion carried.

12. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

13. Staff Reports (Written report included in packet, if available staff is present for questions)

None.

14. Mayor and Council Community Announcements

None.

15. City Manager's Communications

Bo Reese asked everyone to be mindful of the upcoming winter weather.

16. The Meeting Will be Continued From Council Chambers and Reconvened in the Staff Room for Purposes of the Executive Session

The council continued the meeting from the Council Chambers and reconvened in the staff room at 6:43PM.

17. Executive Session Pursuant to 25 O.S. 307(B) (4) for Confidential Communications With the City Attorney Concerning a Pending Investigation, Claim, or Action, to wit: Claim of Curtis Heintz

Mayor Parker asked Ben Loring, Tyler Cline, Bo Reese, Mark Hill, Ken Williams, and Melissa Moore to remain for the executive session.

Ben Loring recommended to go into executive session for the executive session item listed on the agenda because the disclosure would seriously impair the ability of the public body to proceed in the public's best interest.

Councilmember Dunkel moved to go into executive session for the reason stated in the agenda with the people listed above. Councilmember Sundberg made the second. The Council was polled with the following results:

Dunkel, Aye Sundberg, Aye Davis, Aye Estep, Aye Parker, Aye

Mayor Parker declared the Council in executive session at 6:33PM.

18. Executive Session Pursuant to 25. O.S §307(B)(3) and (4) for the Purpose of Confidential Communications Between the City Council, City Manager, Counsel for the City, and Any Other Pertinent Staff Members to Discuss, Confer on and Possibly Take Action in Open Session Pertaining to Potential Economic Development Through Purchase of Real Property or Enhancement of Real Property to be Provided by the City and/or its Trust Authority as Part of an Economic Development Project. In the Opinion of Counsel for the City, the Council is advised that the Executive Session is Necessary to Properly Inform and Advise the Council and That Disclosure Would Seriously Impair the Ability of the Council to be Informed and Evaluate Possible Action in the Best Public Interest. After Conclusion of the Confidential Portion of the Executive Session, the Council Will Reconvene in Open Meeting and the Final Decision, if any, Will be put to a Vote

Mayor Parker declared the Council out of executive session at 7:58PM.

19. The Meeting Will be Continued From the Staff Room and Reconvened in the Council Chambers

The council continued the meeting from the staff room and reconvened in the Council Chambers at 7:58PM.

20. *Potential Action Item*Discuss, Consider, and Vote on Any Matter Discussed in Executive Session

Councilmember Davis moved to approve the claim by Curtis Heintz which seeks compensation for property damage. Councilmember Estep made the second. The Council was polled with the following results:

Davis, Aye Estep, Aye Dunkel, Aye Sundberg, Aye Parker, Aye

Mayor Parker declared the motion carried.

21. Adjournment

Councilmember Dunkel moved to adjourn. Councilmember Estep made the second. The Council was polled with the following results:

Dunkel, Aye Estep, Aye Sundberg, Aye Davis, Aye Parker, Aye


Mayor Parker declared the meeting adjourned at 8:01PM.


Councilmember Davis

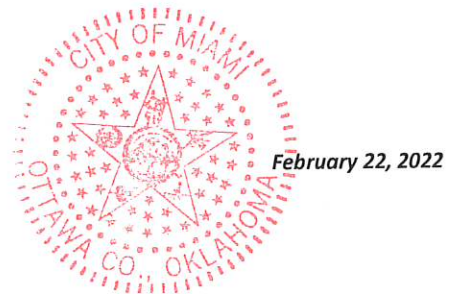
Absent
Councilmember Sundberg


Councilmember Dunkel


Councilmember Estep


Mayor Bless Parker

ATTEST: 
Melissa Moore, City Clerk



PURCHASE ORDERS PRESENTED

February 22, 2022

VENDOR	DESCRIPTION (REVISED)	
LEGAL DEPT		
GEORGEANN ROYE	ATTORNEY FEES (PO# 22-00418)	\$1,125.00
		\$1,125.00
POLICE DEPARTMENT		
FUELMAN	JAN FUEL COST 1.10 -1.31.22	\$4,197.62
LUBE-N-GO	OIL CHANGE	\$47.95
O'REILLY	CERAMIC PADS/ BRAKE ROTOR/ WIPERS	\$350.36
SOUTHERN UNIFORM & EQUIP	BADGE/NAMETAG	\$53.70
TRANSUNION	BACKGROUND CHECKS	\$184.00
		\$4,833.63
FIRE DEPARTMENT		
ACE HARDWARE	WRENCH, NUTS & BOLTS	\$18.19
FUELMAN	JAN FUEL COST 1.10 -1.31.22	\$1,098.91
KATNER MILLS	ANTIFREEZE	\$25.98
NATIONAL REGISTRY EMT	REIMB - K. BALDRIDGE EMT TEST (PO#22-01005)	\$98.00
OK STATE UNIVERSITY	EMS WORKSHOP	\$100.00
OK STATE UNIVERSITY	BASIC LIFE SUPPORT CARD FOR H. BISSEL	\$7.00
O'REILLY	ANTIFREEZE, BRAKE ROTORS AND BRAKE PADS	\$429.50
OTA	PIKEPASS	\$2.80
TREASE INDUSTRIAL	OXYGEN, COMPRESSED	\$33.90
		\$1,814.28
COUNTY/FIRE		
OK STATE UNIVERSITY	HEARTSAVER CPR CARDS	\$609.00
		\$609.00
EMERGENCY MANAGEMENT		
FUELMAN	JAN FUEL COST 1.10 -1.31.22	\$40.88
		\$40.88
CODE ENFORCEMENT		
FUELMAN	JAN FUEL COST 1.10 -1.31.22	\$132.39
OK UNIFORM BLDG CODE	STATE PERMITS	\$192.00
O'REILLY	JEEP AUTO PARTS	\$593.17
SOONER PRINTING	DOOR POST SIGNS	\$38.00
		\$955.56
RISK MANAGEMENT		
PIONEER PRINTING	PRINTER INK	\$168.00
		\$168.00
STREET DEPARTMENT		
FUELMAN	JAN FUEL COST 1.10-1.16.22	\$3,332.79
SAFELY-KLEEN SYSTEMS	OIL FEE	\$85.00
		\$3,417.79
CEMETERY		
ADMIRAL EXPRESS	NEW OFF CHAIR/PAPER/SUPPLIES	\$401.97
FUELMAN	JAN FUEL COST 1.10-1.31.22	\$286.52
LIVINGSTON PLUMBING	PEX WATER LINES / REPAIR HYDRANT	\$255.00
MFA OIL COMPANY	DIESEL	\$481.11
		\$1,424.60
ANIMAL CONTROL		
FUELMAN	JAN FUEL COST 1.10-1.31.22	\$76.34
		\$76.34
PARKS DEPARTMENT		

FUELMAN	JAN FUEL COST 1.10-1.31.22	<u>\$603.07</u>
		\$603.07
LIBRARY		
BLACKSTONE PUBLISHING	CD ORDERS	\$53.60
CENTER POINT	NON-FICTION BOOK ORDERS	\$46.74
INGRAM	VARIOUS BOOK ORDERS	\$479.33
LIBRARICA LLC	SOFTWARE LICENSE RENEWAL	\$492.30
LIVINGSTON PLUMBING	REPLACED GALVANIZED WATER LINES	\$85.00
MIDWEST TAPE	CHILDREN'S BOOKS	\$46.48
OK DEPT OF LABOR	ELEVATOR SAFETY INSPECTION	<u>\$225.00</u>
		\$1,428.45
GENERAL GOVERNMENT		
CRAWFORD & ASSOCIATES PC	PROFESSIONAL SERVICES (PO# 22-00986)	\$1,105.00
MIAMI SENIOR CENTER	MONTHLY DOCS CONTRACT (PO#22-00358)	<u>\$1,000.00</u>
		\$2,105.00
HUMAN RESOURCES		
ARROWHEAD OUTDOOR	HIRING AD PUBLICATIONS	\$150.00
INVESTIGATIVE CONCEPTS	PRE-EMPLOYMENT RECORDS SEARCH	\$306.80
JOPLIN GLOBE	HIRING AD PUBLICATIONS	\$185.68
REID NEWSPAPERS	HIRING AD PUBLICATIONS	<u>\$20.00</u>
		\$662.48
STREET & ALLEY		
KEMP STONE	CRUSHER ROCK	\$197.15
KEMP STONE	CRUSHER RUN FOR STREET PROJECT (PO#22-00990)	<u>\$7,651.00</u>
		\$7,848.15
	36	
INSURANCE FUND		
NFP CORPORATE SERVICES	BROKER SERVICES - MEDICAL (PO# 22-01058)	\$3,762.00
EMPLOYEE INSURANCE FUND	LIFE-VOL DEP/AD&D VOL SPOUSE	<u>\$2,801.95</u>
		\$6,563.95
CAPITAL IMPROVEMENT		
VANCE COUNTRY FORD	2022 FORD F150 (PO# 22-01029)	<u>\$34,520.00</u>
		\$34,520.00
DEMOLITION FUND		
QUANTUM LABORATORIES	GRANT- ASBESTOS ANALYSIS	<u>\$227.50</u>
		\$227.50
FACILITIES		
FUELMAN	JAN FUEL COST 1.10-1.31.22	\$52.18
HK ELECTRIC	PARKING LOT POLE	\$297.50
HK ELECTRIC	LIGHTING IN TOOL ROOM (PO# 22-01026)	\$552.50
HUGO'S INDUSTRIAL SUPPLY	MAINTENANCE SUPPLIES (PO# 22-01027)	\$576.45
LOCKE SUPPLY CO.	ELECTRICAL SUPPLIES (PO#22-01028)	<u>\$625.17</u>
		\$2,103.80
AIRPORT		
WISPER	INTERNET SERVICE	<u>\$80.00</u>
		\$80.00
	TOTAL GENERAL FUND	\$19,264.08
	TOTAL OTHER FUNDS	<u>\$51,343.40</u>
	TOTAL GOVERNMENTAL FUNDS	<u><u>\$70,607.48</u></u>