

THE MAYOR AND THE CITY COUNCIL MET IN REGULAR SESSION FEBRUARY 21, 2023, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Mayor (Absent)

Brian Estep, Councilmember Ward 1

Kevin Dunkel, Councilmember Ward 2

Dwain Sundberg, Councilmember Ward 3

Brad Williams, Councilmember Ward 4

Bo Reese, City Manager

Ben Loring, City Attorney

Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 11:00AM on February 17, 2023, pursuant to 25 O.S §311(9) (a) and (b).

THE COUNCIL MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Mayor Pro Tempore Estep called the meeting to order at 6:08PM.

2. Public Input and Unscheduled Personal Appearances

None.

3. *Action Item* CONSENT AGENDA By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that Item 4 through Item 5 be placed on the consent agenda.

The following claims were pulled out from the consent agenda and voted upon separately.

NEECE CONCRETE	CONCRETE DEL - 6TH & E STREET SE- PO # 23-01540	\$ 37,472.00
BRAD WILLIAMS	NEW OFFICIAL TRAIN PER DIEM - PO # 23-01530	\$ 337.88

Councilmember Dunkel moved to transfer agenda item #4 (*Claims*) except for the two claims listed above through #5 (*Minutes: February 06, 2023 (Regular)*) to the consent agenda and approve. Councilmember Sundberg made the second. The Council was polled with the following results:

Dunkel, Aye Sundberg, Aye Williams, Aye Estep, Aye Parker, Absent

Mayor Pro Tempore Estep declared the motion carried.

4. *Action Item* Claims

Councilmember Dunkel moved to approve the claim to Neece Concrete for \$37,472.00. Mayor Pro Tempore Estep made the second. The Council was polled with the following results:

Dunkel, Aye Estep, Aye Sundberg, Abstain Williams, Aye Parker, Absent

Mayor Pro Tempore Estep declared the motion carried.

Councilmember Sundberg moved to approve the claim to Brad Williams for \$337.88. Councilmember Dunkel made the second. The Council was polled with the following results:

Sundberg, Aye Dunkel, Aye Williams, Abstain Estep, Aye Parker, Absent

Mayor Pro Tempore Estep declared the motion carried.

5. *Action Item* Minutes: February 06, 2023 (Regular)

Moved to consent agenda.

6. Presentation From Miami Area Economic Development Services (MAEDS)

Shannon Duhon provided an update on the Miami Economic Development Services two thousand twenty-three (2023) strategic initiatives. Duhon explained that MOKAN completed an employer survey with employers in the seven (7) county region. The survey focused on community, business, and workforce trends. The goal is to help area businesses understand the economic challenges and workforce needs. The survey results showed that the top challenges for employers are finding and retaining qualified employees. A top community priority was for affordable housing and childcare. The survey results showed that sixty-five percent (65%) of employers plan to add new jobs in two thousand twenty-three (2023). Some of the top challenges to business growth is inflation, affordable housing, lack of qualified employees, and childcare. The survey results for the top three (3) community strengths were local business support, friendly and caring, and community resources. The survey results for the top three (3) community weaknesses were blighted areas, crime, and homelessness.

No action taken.

7. *Action Item* Budget Amendment: #23-14 Receipting and Expending the Donation From the Miami Rotary Club for a Shade Structure at the Rotary Centennial Park; and Receipting, Transferring, and Expending the Insurance Recovery Funds and Budgeted for Insurance Deductible, Both to Repair the Joe Pollock Field House

Jennifer Swanson explained that this budget amendment is to receipt and expend the ten thousand dollar (\$10,000.00) donation from the Miami Rotary Club for the shade structure at the Rotary Centennial Park. This amendment is also for the insurance deductible and recovery funds to repair the field house at Joe Pollock.

Councilmember Sundberg moved to approve budget amendment #23-14. Councilmember Dunkel made the second. The Council was polled with the following results:

Sundberg, Aye Dunkel, Aye Williams, Aye Estep, Aye Parker, Absent

Mayor Pro Tempore Estep declared the motion carried.

8. *Action Item* Budget Amendment: #23-17A Moving Capital Improvement Unbudgeted Carryover Monies to the MSUA Fund to Purchase 110 N. Main Street Property

Councilmember Dunkel moved to approve budget amendment #23-17A. Councilmember Williams made the second. The Council was polled with the following results:

Dunkel, Aye Williams, Aye Sundberg, Aye Estep, Aye Parker, Absent

Mayor Pro Tempore Estep declared the motion carried.

9. *Action Item* 5 Year Capital Improvement Plan for the Miami Regional Airport

Thomas Anderson explained that the five (5) year capital improvement plan for the Miami Regional Airport is for FFA required improvements. Some funds for this plan will come from the OAC and FAA. The plan will have a cost of four million five hundred fifty-four thousand, eight hundred dollars (\$4,554,800.00) over the five (5) years. The city's portion of the cost is ten percent (10%) which is four hundred forty-four thousand three hundred thirty dollars (\$444,330.00).

Councilmember Dunkel moved to approve the 5-year capital improvement plan for the Miami Regional Airport. Councilmember Sundberg made the second. The Council was polled with the following results:

FUELMAN	FUEL USAGE 1.23.23 - 1.29.23	\$ 1,146.52
FUELMAN	FUEL USAGE 1.30.23 - 2.5.23	\$ 1,000.60
WORKING HANDS CAR WASH	CAR WASHES - JANUARY	\$ 107.75
KATNER MILLS	IGNITION COIL & SPARK PLUGS - UNIT 1301	\$ 132.82
KATNER MILLS	RTU EXT LIFE - UNIT # 1801	\$ 27.98
KATNER MILLS	SILENT GUARD FRONT & REAR - UNIT # 2001	\$ 120.98
KATNER MILLS	RADITOR HOSE - UNIT # 1801	\$ 97.87
KATNER MILLS	AIR FILTER - UNIT # 1801	\$ 12.00
KATNER MILLS	WINDSHIELD WASHER FLUID - UNIT # 2002	\$ 27.54
KATNER MILLS	BRANCHED RADITOR HOSE - UNIT # 1801	\$ 42.59
O'REILLY	CAPSULE UNIT # 2001	\$ 95.49
O'REILLY	OIL & FUEL CAP - UNIT 1301	\$ 46.68
O'REILLY	O2 SENSORS - UNIT 1301	\$ 197.18
BRADLEY MULLIN	PER DIEM - FIREARM TRAIN 2 WKS - PO # 23-01425	\$ 576.00
SKYEBROWE	ANNUAL SUBSCRIPTION - PO # 23-01443	\$ 2,549.15
TOTAL		\$ 6,181.15

FIRE DEPARTMENT

FUELMAN	FUEL USAGE 1.23.23 - 1.29.23	\$ 248.14
FUELMAN	FUEL USAGE 1.30.23 - 2.5.23	\$ 286.53
STERICYCLE NORTHERN SAFETY & INDUSTRIAL	MEDICAL WASTE DISPOSAL JANUARY	\$ 182.22
NAFECO	6FT FIBER GLASS PIKE POLE	\$ 128.21
ACE HARDWARE	HAIX BOOT	\$ 385.00
ACE HARDWARE	SCREW DRIVER	\$ 9.99
ACE HARDWARE	PROPANE	\$ 21.99
ACE HARDWARE	FILTER	\$ 26.99
ACE HARDWARE	PROPANE	\$ 6.50
KATNER MILLS	BULBS	\$ 11.69
KATNER MILLS	SPARK PLUGS, RADITOR HOSE - TRUCK # 9	\$ 269.75
KATNER MILLS	MANIFOLD BOLT SET - TRUCK # 9	\$ 95.50
KATNER MILLS	TIMING COVER, BOLT & OIL COOLER - TRUCK # 9	\$ 68.23
A-1 OUTBOARD	SERVICED BOAT	\$ 175.00
OSDH EMERGENCY SYSTEMS	EMT LICENSES - GAVIN PAYTON	\$ 85.00
OSDH EMERGENCY SYSTEMS	EMT LICENSES - HUNTER BISSELL	\$ 85.00
O'REILLY	MOTOR OIL	\$ 29.99
O'REILLY	LIFT SUPPORT & LIGHT SOCKET	\$ 71.06
O'REILLY	RETURNED LIFT SUPPORT	\$ (9.50)
TOTAL		\$ 2,177.29

EMERGENCY MANAGEMENT

FUELMAN	FUEL USAGE 1.30.23 - 2.5.23	\$ 33.37
SHI INTERNATIONAL	LAPTOPS & DESKTOP / EMER. MGT - PO # 23-01270	\$ 2,853.06
TOTAL		\$ 2,886.43

CODE COMPLIANCE

FUELMAN	FUEL USAGE 1.30.23 - 2.5.23	\$ 102.46
		\$
OK UNIFORM BUILDING CODE	STATE PERMIT FEE - JANUARY	276.00
TOTAL		\$ 378.46
RISK MANAGEMENT		
TRAVELERS INSURANCE	LAW ENFORCEMENT LIABILITY - STEPHEN MURRAY	\$ 87.00
RLI SURETY	PUBLIC OFFICIAL POSIT SCHED BOND - BRIAN ESTEP	\$ 100.00
TOMO DRUG TESTING	DRUG TESTING - PO # 23-01453	\$ 588.00
AMERICAN BANKERS INS CO	RENEWAL FLOOD INS - PO # 23-01454	\$ 796.00
TOTAL		\$ 1,571.00
STREET DEPARTMENT		
FUELMAN	FUEL USAGE 1.23.23 - 1.29.23	\$ 269.83
FUELMAN	FUEL USAGE 1.30.23 - 2.5.23	\$ 1,232.81
WORKING HANDS CAR WASH	CAR WASHES - JANUARY	\$ 6.00
RUSH TRUCK CENTERS	SENSOR EBP	\$ 71.93
RUSH TRUCK CENTERS	BRACKET, KIT LOWER HOLDER - UNIT # 5226	\$ 135.00
RUSH TRUCK CENTERS	HEATER ENG PRE - UNIT # 5226	\$ 150.00
RUSH TRUCK CENTERS	FITTING FUEL OUTLET - UNIT # 5226	\$ 48.00
RUSH TRUCK CENTERS	SERVICE - UNIT # 5252	\$ 241.54
TOTAL		\$ 2,155.11
CEMETERY		
ALERT 360	MONITORING SERVICES - FEBRUARY	\$ 27.81
WORKING HANDS CAR WASH	CAR WASHES - JANUARY	\$ 52.00
LOCKE SUPPLY CO	CONDUIT STRAP	\$ 6.47
O'REILLY	FUEL CAP - BRUCE'S TOOL TRUCK	\$ 14.09
TOTAL		\$ 100.37
MUNICIPAL BUILDING (FACILITIES)		
HK ELECTRIC	ELECTRICAL WORK IN CVB - PO # 23-01471	\$ 680.00
TOTAL		\$ 680.00
SWIMMING POOL		
COMMERCIAL AQUATIC SERVICES	10" VALVE, FLANGE, & BOLTS - PO # 23-01513	\$ 1,639.53
TOTAL		\$ 1,639.53
ANIMAL CONTROL		
FUELMAN	FUEL USAGE 1.23.23 - 1.29.23	\$ 26.04
TOTAL		\$ 26.04
PARKS		
FUELMAN	FUEL USAGE 1.23.23 - 1.29.23	\$ 74.30
FUELMAN	FUEL USAGE 1.30.23 - 2.5.23	\$ 215.13

ALTEC INDUSTRIES	SERVICE CALL - INTERLOCK ON BOOM - PO #23-00896	\$ 745.00
ZEB MINGORI	PER DIEM/ SAFETY INSPECT COURSE - PO # 23-01534	\$ 121.25
BILL STARKS	PER DIEM/ SAFETY INSPECT COURSE - PO # 23-01536	\$ 121.25
TOTAL		\$ 1,276.93

LIBRARY

INGRAM	BOOK ORDERS	\$ 10.53
INGRAM	BOOK ORDERS	\$ 163.48
INGRAM	BOOK ORDERS	\$ 96.62
INGRAM	BOOK ORDERS	\$ 15.94
INGRAM	BOOK ORDERS	\$ 94.24
INGRAM	BOOK ORDERS	\$ 33.01
INGRAM	BOOK ORDERS	\$ 71.83
INGRAM	BOOK ORDERS	\$ 58.83
INGRAM	BOOK ORDERS	\$ 9.29
INGRAM	BOOK ORDERS	\$ 12.40
INGRAM	BOOK ORDERS	\$ 30.79
INGRAM	BOOK ORDERS	\$ 270.34
OVER DRIVE	BOOK ORDERS - PO # 23-01548	\$ 3,000.00
CATILYN BAKER	OLA CONFERENCE - PER DIEM - PO # 23-01549	\$ 172.50
CALLIE CORTNER	OLA CONFERENCE - PER DIEM - PO # 23-01551	\$ 172.50
TOTAL		\$ 4,212.30

GENERAL GOVERNMENT

OTTAWA CO CLERK	RESOLUTION NO. CC2023-04	\$ 20.00
MIAMI SENIOR CENTER	MONTH. BILL. CONTR. FEB. #C21-42 - PO # 23-00192	\$ 1,000.00
CIVIC PLUS	MUNICODE & SUPPLEMENT - PO # 23-01495	\$ 2,781.00
MIAMI AREA ECON DEVELOP	QRTL PYMT CONTACT C22-48 - PO # 23-00505	\$ 12,500.00
ADMIRAL EXPRESS	CHAIRS - CITY MANAGERS OFF. - PO # 23-00787	\$ 5,246.61
BRAD WILLIAMS	NEW OFFICIAL TRAIN PER DIEM - PO # 23-01530	\$ 337.88
TOTAL		\$ 21,885.49

HUMAN RESOURCES

INVESTIGATIVE CONCEPTS	BACKGROUND CHECKS	\$ 170.90
ARROWHEAD OUTDOOR	ACCOUNTING CLERK POSITION AD	\$ 75.00
ARROWHEAD OUTDOOR	FIREFIGHTER POSITION AD	\$ 75.00
ARROWHEAD OUTDOOR	GRAPHIC INFO POSITION AD	\$ 75.00
ARROWHEAD OUTDOOR	PUBLIC SAFETY POSITION AD	\$ 75.00
ARROWHEAD OUTDOOR	PARK MAINTENCE POSITION AD	\$ 75.00
McAFEE & TAFT	TELECONFER WITH CINDY VANOVER	\$ 82.50
TOTAL		\$ 628.40

WORKERS COMPENSATION

CONSOLIDATED BENEFITS	SERVICE FEES FEBRUARY - PO # 23-00245	\$ 1,500.00
TOTAL		\$ 1,500.00

STREET & ALLEY

ANDERSON ENGINEERING	MIAMI-US 69 TRUCJ BYPASS - PO # 23-01481	\$ 24,791.00
BARCO MUNICIPAL PRODUCTS	SIGN POSTS - PO # 23-01546	\$ 1,959.90
TOTAL		\$ 26,750.90

STREET & STADIUM

KEMP STONE	CRUSHER RUN DEL STREET DEPART- PO # 23-01473	\$ 4,541.31
KEMP STONE	CRUSHER RUN DEL STREET DEPART- PO # 23-01473	\$ 2,640.73
KEMP STONE	CRUSHER RUN DEL STREET DEPART- PO # 23-01511	\$ 4,984.93
KEMP STONE	CRUSHER RUN DEL STREET DEPART- PO # 23-01511	\$ 543.54
KEMP STONE	CRUSHER RUN DEL STREET DEPART- PO # 23-01512	\$ 3,831.62
NEO CONCRETE	CONCRETE DEL - D ST. NW - PO # 23-01507	\$ 1,170.00
NEO CONCRETE	CONCRETE DEL - D ST. NW - PO # 23-01507	\$ 11,938.00
NEO CONCRETE	CONCRETE DEL - D ST. NW - PO # 23-01539	\$ 11,784.00
TORRES CONCRETE	CONCRETE DEL - PO # 23-01538	\$ 33,480.00
NEECE CONCRETE	CONCRETE DEL - 6TH & E STREET SE- PO # 23-01540	\$ 37,472.00
BROWCO	DIAMOND CUTTING BLADES - PO # 23-01543	\$ 1,814.00
BROWCO	GEOGRID, DOWELS & SEPAR FABRIC - PO # 23-01547	\$ 34,789.29
BROWCO	QUICLOADS DOWEL SLEEVES - PO # 23-00795	\$ 1,030.00
FABICK CAT	RENTAL MODEL CAT 289D3 XHP - PO # 23-01542	\$ 7,872.50
TOTAL		\$ 157,891.92

PARKS & RECS

SPIRIT FENCE	T-BALL FIELD FENCING - PO # 23-01494	\$ 600.00
TOTAL		\$ 600.00

CAPITAL IMPROVEMENT - STREETS

BANK OF GRAND LAKE	2022 CAT 926 M LOADER - PO # 23-01554	\$ 5,891.67
TOTAL		\$ 5,891.67

CAPITAL IMPROVEMENT - FACILITIES

LOCKE SUPPLY CO	CEILING PANELS/ CIVIC CENTER - PO # 23-01545	\$ 1,288.23
TOTAL		\$ 1,288.23

DEMOLITION FUND

B-3 CONSTRUCTION	FEMA 4438-08 A & D GRANT - PO # 23-01535	\$ 3,797.08
TOTAL		\$ 3,797.08

GRANTS & DONATION - LIBRARY

INGRAM	BOOK ORDERS	\$ 133.19
INGRAM	BOOK ORDERS	\$ 20.49
JOE FARMER	LET'S TALK ABOUT IT, OK - THE HELP	\$ 303.75
RUSSELL LAWSON	LET'S TALK ABOUT IT, OK - NICKEL AND DIMED	\$ 305.00
TOTAL		\$ 762.43

COUNTY FIRE

B & B AUTO PARTS	LOWER INTAKE MANIFOLD - CO PO # 2844	\$ 678.57
KATNER MILLS	DISTRIBUTOR & FUEL INJECT UNIT #0 - CO PO # 2845	\$ 589.82
TOTAL		\$ 1,268.39

MCVB

WORKING HANDS CAR WASH	CAR WASHES - JANUARY	\$ 30.00
OKLAHOMA TOURISM	BROCHURE MAILOUT - JANUARY	\$ 205.20
SOONER PRINTING	LOGO STAMP	\$ 37.50
SOONER PRINTING	BUSINESS CARDS - DAVIS	\$ 58.00
LINK MEDIA OUTDOOR	MCVB BILLBOARD MONTHLY FEE	\$ 300.00
CANON	MONTHLY CONTRACT - 12.1.22 - 12.31.22	\$ 162.25
CANON	MONTHLY CONTRACT - 1.1.23 - 1.31.23	\$ 162.25
CANON	MONTHLY CONTRACT - 2.1.23 - 2.28.23	\$ 162.25
ARROWHEAD OUTDOOR	DIGITAL BILLBOARD - FEB - PO # 23-01533	\$ 650.00
AMANDA DAVIS	EXPENS REM FOR JAN & FEB - PO # 23-01526	\$ 584.38
AMANDA DAVIS	SELECT TRAVEL SALES SHOW - PO # 23-01527	\$ 236.00
TOTAL		\$ 2,587.83

INFRASTRUCTURE STREET DIVISION

SCURLOCK INDUSTRIES	4X4 LIDS 6TH & E ST SE - PO # 23-01474	\$ 500.00
NEO CONCRETE	CONCRETE DEL - 6TH & E ST SE - PO # 23-01475	\$ 9,144.00
ANDERSON ENGINEERING	STREET TESTING - PO # 23-01485	\$ 1,688.06
ANDERSON ENGINEERING	STREET TESTING - PO # 23-01483	\$ 5,804.39
ANDERSON ENGINEERING	STREET TESTING - PO # 23-01486	\$ 3,372.79
TOTAL		\$ 20,509.24

AIRPORT

EPIC AVIATION	JET FUEL - PO # 23-00832	\$ 32,726.25
EPIC AVIATION	JET FUEL - PO # 23-01564	\$ 1,634.59
TOTAL		\$ 34,360.84

OFF-CYCLE CHECKS/DRAFTS

FRANZUA RENUK	DEPOSIT REFUND 2.6.23	\$ 500.00
PARADIGM LIAISON SERVICES	DEPOSIT REFUND 2.6.23	\$ 500.00
OTTAWA COUNTY CLERK	LIEN RELEASES 2.15.23	\$ 54.00
TOTAL		\$ 1,054.00

CITY OF MIAMI	SALARIES & BENEFITS - 2.9.23	\$ 262,498.13
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TOTAL GENERAL FUND \$ 45,798.50

TOTAL OTHER FUNDS \$ 257,208.53

TOTAL GOVERNMENTAL FUNDS \$ 566,559.16