

THE MIAMI SPECIAL UTILITY AUTHORITY (MSUA) MET IN REGULAR SESSION FEBRUARY 07, 2022, IN THE MIAMI CIVIC CENTER BANQUET ROOM AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Chairman
Kevin Dunkel, Trustee
Dwain Sundberg, Trustee
David Davis, Trustee
Brian Estep, Trustee

Bo Reese, City Manager
Ben Loring, Trust Attorney
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 10:0AM on February 04, 2022, pursuant to 25 O.S §311(9) (a) and (b).

THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Chairman Parker called the meeting to order at 6:00PM.

2. Invocation

Invocation by Pastor of One Church, Herb Young

3. Pledge of Allegiance

Trustee Estep led the Pledge of Allegiance

4. Public Input and Unscheduled Personal Appearances

None.

5. *Action Item* CONSENT AGENDA By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that Item 6 through Item 7 be placed on the consent agenda.

Trustee Davis moved to transfer Item #6 (**Action Item* Claims*) through Item #7 (**Action Item* Minutes: January 18, 2022 (Regular)*) to the consent agenda and approve as presented. The motion was seconded by Trustee Estep. The Trust was polled with the following results.

Davis, Aye Estep, Aye Dunkel, Aye Sundberg, Aye Parker, Aye

Chairman Parker declared the motion carried.

6. *Action Item* Claims

Moved to consent agenda.

7. *Action Item* Minutes: January 18, 2022 (Regular)

Moved to consent agenda.

8. *Action Item* Goodell Stratton and Davis Wright Tremaine Claims for GRDA Relicensing

City Manager Bo Reese explained that these claims were discussed previously.

Trustee Parker moved to approve the Goodell Stratton and Davis Wright Tremaine claims for GRDA relicensing. The motion was seconded by Trustee Davis. The Trust was polled with the following results.

Parker, Aye

Davis, Aye

Estep, Aye

Dunkel, Aye

Sundberg, Nay

Chairman Parker declared the motion carried.

9. *Action Item* Engagement With Willdan Financial Services to Perform a 2022 Electric, Water, Wastewater, and Solid Waste Rate Study and Non-Rate Fee Study

Bo Reese explained that this was approved at the Council meeting last month and is now on the agenda for MSUA to approve.

Trustee Estep moved to approve the engagement letter with Willdan Financial Services to perform a 2022 electric, water, wastewater, and solid waste rate study and non-rate fee study. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results.

Estep, Aye

Dunkel, Aye

Davis, Aye

Sundberg, Aye

Parker, Aye

Chairman Parker declared the motion carried.

10. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

11. Trustee Community Announcements

None.

12. Adjournment

Trustee Davis moved to adjourn the meeting. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results:

Davis, Aye

Dunkel, Aye

Estep, Aye

Sundberg, Aye

Parker, Aye

Chairman Parker declared the meeting adjourned at 6:04PM.



Trustee Davis



Trustee Sundberg




Trustee Estep



Trustee Parker, Chairman



Trustee Dunkel

ATTEST: 
Melissa Moore, City Clerk



MSUA PURCHASE ORDERS PRESENTED

Monday, February 7, 2022

VENDOR	DESCRIPTION	
INVENTORY		
ANIXTER	UPSET BOLT, STAPLES, POLE TOPPER (PO#22-00442)	350.00
ANIXTER	PIN CLAMP, BRACKET (PO#22-00902)	3,137.16
BORDER STATES	ELECTRIC INVENTORY (PO#22-00314)	690.76
BRENNTAG	CHLORINE CYLINDERS (PO#22-00756)	1,368.00
UTILITY SUPPLY	POWERSEAL BANDS (PO#22-00424)	1,738.80
UTILITY SUPPLY	SADDLES (PO#22-00424)	1,738.80
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		9,023.52
CUSTOMER SERVICE		
OMECORP	SINGLE METER TAPE	59.00
PAYMENTUS	TRANSACTION FEES	89.55
		<hr/>
		148.55
ADMINISTRATIVE SERVICES		
ADMIRAL EXPRESS	OFFICE SUPPLIES	133.78
MIAMI ROTARY CLUB	DUES (MIKE ADDINGTON)	198.50
MIAMI ROTARY CLUB	DUES (JILL FITZGIBBON)	198.50
OLSSON	GENERAL ENGINEERING (PO#22-00001)	3,232.54
QUADIENT FINANCE	POSTAGE FUNDING (PO#22-00929)	2,212.19
QUADIENT LEASING	POSTAGE MACHINE LEASE (PO#22-00928)	1,167.00
		<hr/>
		7,142.51
METERING		
CLEAN	UNIFORMS	14.45
CLEAN	UNIFORMS	14.45
CLEAN	UNIFORMS	14.45
CLEAN	UNIFORMS	14.45
CLEAN	UNIFORMS	14.45
CLEAN	UNIFORMS	14.45
CLEAN	UNIFORMS	16.37
CLEAN	UNIFORMS	17.02
CLEAN	UNIFORMS	16.37
CLEAN	UNIFORMS	16.37
CLEAN	UNIFORMS	16.37
CLEAN	UNIFORMS	6.12
FUELMAN	FUEL USAGE 12/27-1/3/2022	255.66
WORKING HANDS CAR WASH	TECHNICAL DEPT. CAR WASH	60.75
		<hr/>
		460.91
IT		
SPARKLIGHT	INTERNET	17.19
SPARKLIGHT	INTERNET	625.00
TYLER TECHNOLOGIES	EXECUTIME (PO#22-00228)	715.42
TYLER TECHNOLOGIES	UTILITY BILLING NOTIFIACATION	348.50
TYLER TECHNOLOGIES	INCODE MAINTENANCE (PO#22-00968)	20,454.96
UNITAS GLOBAL	CLOUD BACKUP CHARGES (PO#22-00921)	2,719.82
		<hr/>

24,880.89

ELECTRIC

ALLGEIER, MARTIN, & ASSOC.	COORDINATION STUDY	446.12
ALTEC	REPLACE HYDRAULIC HOSE FITTINGS	457.46
ALTEC	PLACARD INSTALLATION	65.29
ANDERSON ENGINEERING	ENGINEERING INFRASTRUCTURE	109.25
B&B	POST, KNIFE SWITCH	152.06
BLACKROCK AUTOMATION	CAMERA INSTALL AND SCADA INTEGRATION (PO#22-00535)	3,720.39
BLACKROCK AUTOMATION	CAMERA INSTALL AND SCADA INTEGRATION (PO#22-00535)	3,731.78
BROOKS BROTHERS	POLE/MATERIAL TRAILER (PO#22-00540)	27,125.00
BROOKS BROTHERS	FOUR DRUM PULLER (PO#22-00537)	147,000.00
BUMPER TO BUMPER	SUBSTATION MATERIALS	61.80
CONSOLIDATED FLEET	DIELECTRIC TESTING (PO#22-00590)	7,615.00
FASTENAL	SUBSTATION MATERIALS	51.23
FASTENAL	SLING, SHACKLE	330.13
FUELMAN	FUEL USAGE 12/27-1/3/2022	562.77
GLOBAL RENTAL	DIGGER DERRICK RENTAL (PO#22-00937)	9,500.00
HALL ESTILL ATTORNEYS	PROFESSIONAL SERVICES (PO#22-00976)	770.25
HALL ESTILL ATTORNEYS	CORPORATE ADVICE	3,009.90
HUGOS	DISPLAY RAIL	20.38
KARNES PRO TIRE	225/70R19.5 TIRES	400.52
KARNES PRO TIRE	FLAT REPAIR	15.00
LOCKE SUPPLY CO	LABELING CARTRIGE	69.60
MIAMI INDUSTRIAL	LEATHER GLOVES, SAFETY GLASSES	239.60
OLSSON	FEEDER REBUILD (PO#22-00936)	2,075.35
OLSSON	H-FRAME STRUCTURES (PO#22-00935)	4,952.08
OREILY	ANTIFREEZE	37.98
OREILY	AIR/FUEL FILTERS AND WIPER BLADES	118.90
PINKLEY SALES CO.	REPAIR OF GRIDSMART PROCESSOR	495.00
VANCE	MAINTENACE INSPECTION	168.00
VANCE	TANK ASSEMBLY	123.40
WORKING HANDS CAR WASH	ELECTRIC - CAR WASH	37.75

213,461.99

ROW

ALTEC	REPAIR UNIT 237	962.13
BACCO	LINE CLEARING (PO#22-00915)	3,588.00
BACCO	LINE CLEARING (PO#22-00970)	5,415.60
CONSOLIDATED FLEET	DIELECTRIC TESTING (PO#22-00590)	280.00
FUELMAN	FUEL USAGE 12/27-1/3/2022	237.46
WORKING HANDS CAR WASH	RIGHT OF WAY CAR WASH	181.75

10,664.94

WATER PRODUCTION

ACCURATE ENVIRONMENTAL	TOTAL COLIFORM TESTING	262.00
ACCURATE ENVIRONMENTAL	TOTAL COLIFORM TESTING	262.00

OKLAHOMA NATURAL GAS	GAS USAGE 12.16-1.19.22	49.51
		573.51
WATER DISTRIBUTION		
ACE HARDWARE	1/4" POLY TUBE	7.35
FUELMAN	FUEL USAGE 12/27-1/3/2022	542.47
KATNER	CONNECTOR	13.49
MIAMI INDUSTRIAL	COUPLER, O'RING PIPE	86.47
UNITED UNDERGROUND	J&M FARMS WATERLINE (PO#22-00851)	12,300.00
UNITED UNDERGROUND	H STREET WATERLINE (PO#22-00207)	12,950.00
US BANK	LEAE PAYMENT 1/2022	1,724.50
UTILITY SUPPLY	EYE BOLTS, FLAT WASHER, HEX NUTS	194.89
		27,819.17
POLLUTION CONTROL		
AIR WISE HEATING & AIR	BLOWER MOTOR	444.62
EDWARDS EQUIPMENT	PRESSURE WASH PUMP PART (PO#22-00618)	1132.32
FUELMAN	FUEL USAGE 12/27-1/3/2022	74.01
HAWKINS	SLUDGE PRESS POLYMER (PO#22-00872)	1764.00
KATNER	TAPPERED BEARING SET	112.18
LOCKE SUPPLY	PLEATED FILTERS	364.20
LOCKE SUPPLY	BALL VALVE AND 2" NIPPLE	63.41
MIAMI MACHINE SHOP	ANGLE FRONT TABLE	495.00
OKLAHOMA NATURAL GAS	GAS USAGE 12.8-1.18.22	270.13
PACE ANALYTICAL	QUARTERLY BIOMONITORING (PO#22-00949)	2,461.00
PACE ANALYTICAL	SLUDGE TESTING	186.00
USA BLUEBOOK	WASTE PUMP (PO#22-00877)	4260.40
		11627.27
SOLID WASTE		
AIRE-MASTER	DEODORIZER SERVICES	14.70
ALERT 360	MONITORING SERVICES	30.00
CASCADE ENGINEERING	POLYCARTS (PO#22-00732)	10840.00
COREY FORGEY	CDL RENEWAL REIMBURSEMENT	36.00
FUELMAN	FUEL USAGE 12/27-1/3/2022	2975.23
GFL ENVIRONMENTAL	DEC. 2021 TIPPING FEES (PO#22-00926)	41685.13
KATNER MILLS	HYDRAULIC FILTER	14.77
KATNER MILLS	ANTIFREEZE AND MIRROR	44.67
MIAMI INDUSTRIAL	HYD. HOSE, NYLON HOSE SLEEVE	229.23
OKLAHOMA NATURAL GAS	GAS USAGE 12.8-1.18.22	206.76
O'REILLY	HYD. HOSE, MEGACRIMP	53.54
O'REILLY	PULLEY	16.26
O'REILLY	POWER CORD	38.19
TOTE ALONG	PARKA, JACKET, EMBROIDERY	186.25
VANCE MOTORS	CAN HOULER	43962.35
WELCH STATE BANK	FINAL LEASE PAYMENT 2/2022	5394.31
YELLOWHOUSE MACHINERY	STEP PLATE	267.89

YELLOWHOUSE MACHINERY	LOADER FAN PO#22-00907)	587.11	
YELLOWHOUSE MACHINERY	LOADER FILTERS	119.34	
		<u>106701.73</u>	
COMMUNITY DEVELOPMENT			
CONSTRUCTION INDUSTRIES	RENEWAL INSPECTION LICENSE - TJ	35.00	
		<u>35.00</u>	
STORMWATER			
ACE	GAS MIX, CAN, BLOWER, VAC, SHREDDER	338.48	
		<u>338.48</u>	
DHS/LIHEAP	LIHEAP RETURN	235.00	
BANK OF OKLAHOMA	BOND TRUSTEE FEES	500.00	
	MSUA CC DECEMBER 16 - JANUARY 2, 2022	8251.50	
	SALARIES & BENEFITS JANUARY 13, 2022	140157.12	
	SALARIES & BENEFITS JANUARY 27, 2022	172605.30	
	FINAL UTILITY REFUND	1408.88	
	FINAL UTILITY REFUND	<u>578.27</u>	
	TOTAL MSUA CLAIMS		\$ 736,614.54
MSUA CREDIT CARDS			
DECEMBER 16- JANUARY 3, 2022			
INVENTORY - ELECTRIC			
BORDER ELECTRIC INVENTORY		\$314.80	
BORDER ELECTRIC INVENTORY		\$58.80	
BORDER ELECTRIC INVENTORY		<u>\$288.01</u>	
TOTAL			\$661.61
CUSTOMER SERVICE			
PEREGRINE - PRINTING		\$440.85	
PEREGRINE - POSTAGE		\$785.07	
PEREGRINE - PRINTING		\$341.20	
PEREGRINE - POSTAGE		<u>\$607.62</u>	
TOTAL			\$2,174.74
ADMINISTRATIVE			
AMAZON - OFFICE SUPPLIES		<u>\$171.48</u>	
TOTAL			\$171.48
METERING			
KARNES-FLAT RPR		\$15.00	
AMAZON--HARD DRIVE		\$109.99	
TRCTR SUP-JACKET		<u>\$67.99</u>	
TOTAL			\$192.98
INFORMATION TECHNOLOGY			
AMASON - SECURITY CAMERAS		\$399.98	

NTWRKSLT DOMAINNAME BACKORDER	\$10.00	
AMZN POWER SUPPLY	\$20.98	
AMAZON UPS RAIL KITS	\$384.03	
AMAZON SERVER RACK HDWARE	\$149.98	
AMAZON - TAPE	\$18.58	
TOTAL		\$983.55

ELECTRIC

TAG AGENCY - TRANSACTION FEE	\$3.15	
OTC-TAG OFFICE - TRUCK TAG	\$49.00	
CLEAN - UNIFORM	\$101.20	
CLEAN - UNIFORM	\$101.20	
CLEAN - UNIFORM	\$101.20	
GRAMERCY PARK-FRAUDULENT CHG	\$669.18	
GRAMERCYPARK FRAUDULENT CHG	\$978.03	
TOTAL		\$2,002.96

RIGHT-OF-WAY

CLEAN - UNIFORM	\$23.60	
CLEAN - UNIFORM	\$23.60	
CLEAN - UNIFORM	\$23.60	
TOTAL		\$70.80

WATER PRODUCTION

CLEAN - MATS	\$35.20	
TOTAL		\$35.20

WATER DISTRIBUTION

HARBOR FREIGHT SOCKET ADPT	\$9.98	
ACE HDWE -DRILL BITS FOR TAPPING MACH	\$23.98	
KARNES PRO TIR FLAT REPAIR CHRIS TRUCK	\$15.00	
SPARKLIGHT CABLE/INTERNET	\$89.79	
TOTAL		\$138.75

POLLUTION CONTROL

FASTENAL BOLTS	\$138.24	
USA BB GLOVES	\$407.03	
USA BB POLY CLEANER	\$293.18	
TOTAL		\$838.45

SOLID WASTE

WASTE RESEARCH TARPEN PART	\$384.50	
O'REILLY -HEADLIGHT G6	\$50.66	
IRON WORKS-METAL BAR G6	\$128.46	
BO'S TIRE-G6 TIRE REPAIR	\$100.00	
BO'S TIRE- TIRE REPAIR	\$35.00	
AIRE MASTER-DEODORIZER	\$228.01	

TOTAL		\$926.63
COMMUNITY DEVELOPMENT		
AMAZON - CALENDARS	<u>\$54.35</u>	
TOTAL		\$54.35
GRAND TOTAL		<u>\$8,251.50</u>

MSUA PURCHASE ORDERS PRESENTED

TUESDAY, FEBRUARY 7, 2022

VENDOR	DESCRIPTION - GRDA	
ADMINISTRATIVE SERVICES		
DAVIS WRIGHT TREMAINE	PENSACOLA RELICENSING (22-00901)	121,183.37
DAVIS WRIGHT TREMAINE	PREP FOR ORACLE ARGUMENT (22-01035)	70,012.42
GOODELL, STRATTON	RULE CURVE CHANGE (PO#22-00895)	<u>7,056.00</u>
	TOTAL MSUA CLAIMS	198,251.79