

THE MIAMI SPECIAL UTILITY AUTHORITY (MSUA) MET IN REGULAR SESSION JANUARY 18, 2022, IN THE MIAMI CIVIC CENTER BANQUET ROOM AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Chairman
Kevin Dunkel, Trustee
Dwain Sundberg, Trustee
David Davis, Trustee
Brian Estep, Trustee

Bo Reese, City Manager
Ben Loring, Trust Attorney
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 10:15AM on January 14, 2022, pursuant to 25 O.S §311(9) (a) and (b).

THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Chairman Parker called the meeting to order at 6:01PM.

2. Invocation

Invocation by Chief of Miami Fire Department, Robert Wright

3. Pledge of Allegiance

Trustee Davis led the Pledge of Allegiance

4. Public Input and Unscheduled Personal Appearances

None.

5. *Action Item* CONSENT AGENDA By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that Item 6 through Item 7 be placed on the consent agenda.

Trustee Estep moved to transfer Item #6 (**Action Item* Claims*) through Item #7 (**Action Item* Minutes: January 03, 2022 (Regular)*) to the consent agenda and approve as presented. The motion was seconded by Trustee Davis. The Trust was polled with the following results.

Estep, Aye Davis, Aye Dunkel, Aye Sundberg, Aye Parker, Aye

Chairman Parker declared the motion carried.

6. *Action Item* Claims

Moved to consent agenda.

7. *Action Item* Minutes: January 03, 2022 (Regular)

Moved to consent agenda.

8. Discussion on Truck Route Geo-Tech Report

John Snider showed pictures of the coring results from the geo-tech report. The report showed that the base of the truck route is gravel and has the same issue as Main Street. The soil is soft and holds the storm water. The report showed that there are three (3) to four (4) layers of asphalt on the truck route. The recommendation is to lay down a cleaner, stronger rock base and a drain box. The drainage will extend the life of the road by providing better drainage. The recommendation is to lay eight (8) inches of asphalt. One idea is to reclaim the asphalt, cement, and soil to use as

an asphalt mix for the road. This will need oversight to ensure the process will hold up to City trash trucks driving on the road.

No action taken.

9. *Action Item* Amend Anderson Engineering Contract C#21-49 and Approve Work Order PSG-1854 for GEO-Tech Drilling Services to be Used for Waterline Replacement Projects and Road Mill and Overlay Projects

Tyler Cline provided the Trust with a GIS map with estimated cost to fix each road. The geo-tech report will also be used for the utility side as well to determine the depth to bore for new water and sewer lines. Also, a geo-tech report is required any time the City is boring under a railroad. Once the design is completed then it would take approximately one year to replace the truck route. Traffic would be diverted during the project. John Snider explained that the estimates for each road was configured the same way.

Trustee Estep moved to approve amending Anderson Engineering contract #C21-49 and approve work order PSG-1854 for geo-tech drilling services to be used for waterline replacement projects and road mill and overlay projects. The motion was seconded by Trustee Sundberg. The Trust was polled with the following results.

Estep, Aye Sundberg, Aye Dunkel, Aye Davis, Aye Parker, Aye

Chairman Parker declared the motion carried.

10. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

11. Staff Reports

None.

12. Trustee Community Announcements

None.

13. Adjournment

Trustee Davis moved to adjourn the meeting. The motion was seconded by Trustee Estep. The Trust was polled with the following results:


Davis, Aye Estep, Aye Dunkel, Aye Sundberg, Aye Parker, Aye

Chairman Parker declared the meeting adjourned at 6:34PM.



Trustee Davis


Trustee Sundberg


Trustee Estep


Trustee Parker, Chairman


Trustee Dunkel

ATTEST: 
Melissa Moore, City Clerk



MSUA PURCHASE ORDERS PRESENTED

Tuesday, January 18, 2022

VENDOR	DESCRIPTION	
INVENTORY		
BORDER STATES	SINGLE BAND MOUNT CLUSTER (PO#22-00826)	576.02
BORDER STATES	LUMINAIRES, STAPLES (PO#22-00546)	4,565.60
HUGOS	SAFETY CONES	450.00
HUGOS	SAFEGRIP GLOVES	416.00
SOLOMON CORPORATION	50 KVA 1 PHASE PADMOUNT (PO#22-00417)	2,860.00
UTILITY SUPPLY	WATER INVENTORY (PO#22-00321)	5,272.37
UTILITY SUPPLY	2" WATER METERS (PO#22-00423)	4,440.00
UTILITY SUPPLY	WATER INVENTORY (PO#22-00424)	1,738.80
		<hr/>
		20,318.79
CUSTOMER SERVICE		
PAYMENTUS	TRANSACTION FEES SEPT. 2021	109.45
		<hr/>
		109.45
ADMINISTRATIVE SERVICES		
DEANNA JOHNSON	RETIREMENT CHECK	250.00
GRDA	PURCHASED POWER 12/1-12/31/21	776,314.02
OML	MC&T MEMBERSHIP - JF (PO#22-00317)	65.00
OSU	TRAINING - JS	425.00
		<hr/>
		777,054.02
METERING		
FUELMAN	FUEL USAGE 12/13- 12/20/21	173.43
		<hr/>
		173.43
IT		
DAVENPORT GROUP	DELL EMC NETWORKING RUCKUS (PO#22-00784)	724.00
GRANICUS	LIVESTREAM SOFTWARE (PO#22-00072)	4,500.00
KNOWBE	AWARENESS TRAINING (PO#22-00783)	9,936.00
TYLER TECHNOLOGIES	MONTHLY CHARGE EXECUTIME (PO#22-00228)	715.42
TYLER TECHNOLOGIES	INCODE FINANCIALS (PO#22-00865)	2,858.63
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		18,734.05
ELECTRIC		
ALLGEIER, MARTIN & ASSOC.	SUBSTATION RELAY (PO#22-00882)	9,264.50
ARVEST	LEASE PAYMENT 1/2022	8,307.43
FUELMAN	FUEL USAGE 12/13- 12/20/21	839.33
GLOBAL RENTAL	ARTICULATING AERIAL DEVICE PO#22-00897)	5,125.00
GLOBAL RENTAL	DIGGER DERRICK RENTAL (PO#22-00898)	9,500.00
HUGOS	GRAY TACK BOARD	62.46
HUGOS	OFFICE SUPPLIES	87.02
OLSSON	DIST. POLE REPLACEMENT (PO#22-00801)	1,107.50
OLSSON	H-FRAME STRUCTURE (PO#22-00800)	3,074.35
SOLOMON CORPORATION	TRANSFORMER (PO#22-00415)	8,010.00

OTA	TOLL FEES 12/1-12/31/2021	0.85
PREMIER TRUCK GROUP	SENSOR UNIT#222 (PO#22-00466)	624.57
PREMIER TRUCK GROUP	OVERAGE FOR COST OF SENSOR UNIT#222	152.95
VERIZON	IPADS	283.00
		<u>46,438.96</u>
ROW		
BACCO	TREE TRIM SERVICES (PO#22-00858)	2,351.00
BACCO	TREE TRIM SERVICES (PO#22-00860)	3,094.80
BACCO	TREE TRIM SERVICES (PO#22-00859)	5,135.90
BACCO	TREE TRIM SERVICES (PO#22-00881)	4,227.60
FUELMAN	FUEL USAGE 12/13- 12/20/21	299.26
SUNKISSED FLORAL	CHRISTMAS GARLAND (PO#22-00397)	5,635.00
		<u>20,743.56</u>
WATER PRODUCTION		
ACTION GRAPHICS	DAILY LOG BOOKS	180.38
ACCURATE ENVIRONMENTAL	TESTING (PO#22-00873)	850.00
ACCURATE ENVIRONMENTAL	TOTAL COLIFORM	262.00
KATNER MILLS	GENRAC STARTER	499.00
RITZ SAFETY	EMERGENCY ESCAPE DEVICE (PO#22-00204)	3,871.20
		<u>5,662.58</u>
WATER DISTRIBUTION		
ACE HARDWARE	BRASS KEYKRAFTER	5.98
FUELMAN	FUEL USAGE 12/13- 12/20/21	206.44
NEO CONCRETE	FIBERMESH/CONCRETE CENTRAL & H	103.00
OTA	TOLL FEES 12/1-12/31/2021	48.35
TORRES CONCRETE	CONCRETE AT D & G NW (PO#22-00887)	4,660.00
UTILITY SUPPLY	PJ TEES	459.00
UTILITY SUPPLY	RESETTER & ADAPTER (PO#22-00866)	1,755.00
UTILITY SUPPLY	TURBINE WATER METER (PO#22-00867)	1,575.00
UTILITY SUPPLY	TINY HOMES MATERIAL (PO#22-00852)	12,939.00
		<u>21,751.77</u>
POLLUTION CONTROL		
FUELMAN	FUEL USAGE 12/13- 12/20/21	68.14
		<u>68.14</u>
SOLID WASTE		
AIRE-MASTER	DEODORIZER SERVICES	14.00
ALERT 360	MONITORING SERVICES	30.00
FUELMAN	FUEL USAGE 12/13- 12/20/21	1,801.42
PEREGRINE	HOLIDAY SCHEDULE	406.00
USBANCORP	LEASE PAYMENT 2/01/2022	125004.93
WELCH STATE BANK	LEASE PAYMENT 1/2021	5818.67
		<u>133075.02</u>
STORMWATER		
O'REILLY	FILTERS, OIL, STABILIZER	62.28
		<u>62.28</u>

62.28

MSUA CC DECEMBER 1 - DECEMBER 15, 2021	\$24,901.96
SALARIES & BENEFITS DECEMBER 30, 2021	\$126,757.27
FINAL UTILITY REFUND	<u>301.65</u>
TOTAL MSUA CLAIMS	\$ 1,196,152.93

**MSUA CREDIT CARDS
DECEMBER 1- DECEMBER 15, 2021**

INVENTORY - ELECTRIC

BORDER -ELECTRIC INVENTORY	\$223.68	
BORDER ELECTRIC INVENTORY	\$60.00	
BORDER - ELECTRIC INVENTORY	\$60.00	
BORDER ELECTRIC INVENTORY	\$298.25	
BORDER ELECTRIC INVENTORY	<u>\$60.00</u>	
TOTAL		\$701.93

CUSTOMER SERVICE

PEREGRINE - PRINTING	\$288.86	
PEREGRINE - CC ERROR	\$100.00	
PEREGRINE - POSTAGE	<u>\$414.41</u>	
TOTAL		\$803.27

ADMINISTRATIVE SERVICES

LAKELAND - COLOR COPIES	<u>\$308.75</u>	
TOTAL		\$308.75

METERING

AMZN-MONOCULAR	\$220.60	
ACE-POSTAGE	<u>\$12.23</u>	
TOTAL		\$232.83

INFORMATION TECHNOLOGY

WRITEY BOARDS - PROJ SCREEN	\$185.00	
NETWORK SOL - WEBSITE	\$64.95	
BOLT - PHONES	\$6,918.32	
CANON - COPIER CONTRACTS	\$3,116.47	
AMAZON - RAIL HARDWARE	\$179.99	
WALMART - KEYBOARD ROUTER	\$98.97	
WAL-MARTAUDIO CABLE	\$9.88	
AT&T - MOBILEIRON	<u>\$4,669.40</u>	
TOTAL		\$15,242.98

ELECTRIC

LAKELAND - COLOR COPIES	\$102.19	
HARBOR INVERTER CABLES	\$253.97	

ALTEC - SYNTHETIC ROPE	\$400.62	
BORDER STATES WASHER 410	\$410.00	
FARWEST - KNIFE SOCKET	\$447.46	
MW BOOTS - ENYART BOOTS	\$284.99	
CLEAN -UNIFORM	\$101.20	
FARWEST LINEMAN BOOK	\$283.17	
TOTAL		\$2,283.60

RIGHT-OF-WAY

KARNES - TIRES UNIT 228	\$515.70	
KARNES - TIRES UNIT 228	\$515.70	
MIDWEST - CHEMICALS	\$912.50	
CLEAN -UNIFORM	\$23.60	
TOTAL		\$1,967.50

WATER PRODUCTION

LAKELAND - COLOR COPIES	\$103.62	
USA BLUE BK WATER REAGENTS	\$362.28	
TOTAL		\$465.90

WATER DISTRIBUTION

HARBOR FREIGHT - KEY	\$7.99	
HARBOR FREIGHT TOOLS UNIT 143	\$138.92	
TRACTOR SUPPLY TOOLS UNIT 143	\$99.94	
ACE HDWE -TOOLS UNIT 143	\$409.98	
O'REILLY - FLUID	\$117.13	
LOCKE SUPPLY - TOOLS UNIT 143	\$43.86	
B & B AUTO - VAC TRUCK COVER	\$13.97	
BATTERY OUTFIT - BATTERY METER	\$24.95	
TRACTOR SUPPLY - LANDSCAPE MIX	\$293.95	
NOTT'S - REIMBURSEMENT	\$5.11	
TOTAL		\$1,155.80

POLLUTION CONTROL

WALLIS LUB. - OIL	\$225.63	
AMZN PIPE PLUG	\$65.70	
USA BB SWITCH	\$327.15	
FASTENAL - BOLTS	\$7.00	
HOLIDAY INN - LODGING	\$403.20	
TOTAL		\$1,028.68

SOLID WASTE

MIAMI INDUSTRIALSAFETY GLASSES	\$55.92
BO'S TIRE- TIRE REPAIR	\$225.00
HARBOR FREIGHT-EX CORDS	\$148.93
ACE HDWE-FLOOR DRI	\$15.98

HARBOR FREIGHT-TOOLS	\$35.95	
ACE HDWE-LADDER	<u>\$81.98</u>	
TOTAL		\$563.76
COMMUNITY DEVELOPMENT		
LAKELAND - COLOR COPIES	<u>\$146.96</u>	
TOTAL		\$146.96
GRAND TOTAL		\$24,901.96