

THE MIAMI SPECIAL UTILITY AUTHORITY (MSUA) MET IN REGULAR SESSION JANUARY 03, 2022, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Chairman  
Kevin Dunkel, Trustee  
Dwain Sundberg, Trustee  
David Davis, Trustee  
Brian Estep, Trustee

Bo Reese, City Manager  
Ben Loring, Trust Attorney  
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on [www.miamiokla.net](http://www.miamiokla.net) starting at 4:15PM on December 30, 2021, pursuant to 25 O.S §311(9) (a) and (b).

**THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:**

**1. Call to Order**

Chairman Parker called the meeting to order at 6:01PM.

**2. Invocation**

Invocation by Director of Norse Campus Ministries, Steve Whitesell

**3. Pledge of Allegiance**

Chairman Parker led the Pledge of Allegiance

**4. Public Input and Unscheduled Personal Appearances**

None.

**5. \*Action Item\* CONSENT AGENDA By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that Item 6 through Item 7 be placed on the consent agenda.**

Chairman Parker moved to transfer Item #6 (*\*Action Item\* Claims*) through Item #7 (*\*Action Item\* Minutes: December 13, 2021 (Special)*) to the consent agenda and approve as presented. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results.

Parker, Aye                      Dunkel, Aye                      Estep, Aye                      Davis, Aye                      Sundberg, Aye

Chairman Parker declared the motion carried.

**6. \*Action Item\* Claims**

Moved to consent agenda.

**7. \*Action Item\* Minutes: December 13, 2021 (Special)**

Moved to consent agenda.

**8. \*Action Item\* Budget Amendment: #22-15 MSUA – General & Administrative (Receipt & Expend ODOT Reimbursement for GRDA Relicensing Expenses)**

Mike Addington explained that the budget amendment will acknowledge receipt of funds from an ODOT reimbursement for work completed last fiscal year, and money expended and received to pay a claim for GRDA relicensing expenses.

Trustee Estep moved to approve budget amendment #22-15 MSUA – General & Administrative (receipt & expend ODOT reimbursement for GRDA relicensing expenses). The motion was seconded by Trustee Davis. The Trust was polled with the following results.

Estep, Aye                      Davis, Aye                      Dunkel, Aye                      Sundberg, Aye                      Parker, Aye

Chairman Parker declared the motion carried.

**9. \*Action Item\* Interlocal Agreement Between the City of Miami, Oklahoma and the Board of County Commissioners of Ottawa County**

Ben Loring explained that in the summer of 2021 there was a significant water leak in the Ottawa County jail which caused thirty-three thousand four hundred eight dollars and twenty-one cents (\$33,408.21) in excess water and sewer bills. The agreement is for the county to pay the bill of seventy-one thousand two hundred twenty-eight dollars and fifty-one cents (\$71,228.51) which includes the thirty-three thousand four hundred eight dollars and twenty one cents (\$33,408.21) due to the leak. The city will pay the county thirty-three thousand four hundred eight dollars and twenty-one cents (\$33,408.21) to demolish the VFW building that the city owns. Since the agreement was drawn up the county has made an additional payment to their utility account, but there has been an additional bill as well.

Trustee Davis moved to approve the interlocal agreement between the City of Miami, Oklahoma and the Board of County Commissioners of Ottawa County. The motion was seconded by Trustee Estep. The Trust was polled with the following results.

Davis, Aye                      Estep Aye                      Dunkel, Abstain                      Sundberg, Aye                      Parker, Aye

Chairman Parker declared the motion carried.

**10. \*Action Item\* Joint Resolution 2022-01 of the Mayor and City Council of the City of Miami, Oklahoma, and the Board of Trustees of the Miami Special Utility Authority (MSUA) for Community Financial Support and Fee Waiver to the Miami Towers Housing Authority and Nine Tribes Housing Authority for the Remodels and Renovations of the Miami Towers and the Nine Tribes Towers Within the City of Miami, Oklahoma**

The Resolution was discussed as written at length. THIS IS NOT A WAIVER OF INSPECTIONS OR PERMITS, and the developments must comply with all city building codes and will apply for and pull all applicable permits without fee. The remaining provisions of Joint Resolution 2022-01 are to be redrafted by staff and presented back to the Trust at a later date.

Trustee Estep moved to approve an amendment of Joint Resolution 2022-01 to only waive the fees for building permits and inspections for both the Miami Towers Housing Authority and the Nine Tribes Housing Authority for the currently pending remodels and renovations of the Miami Towers and the Nine Tribe Towers at this time. The motion was seconded by Trustee Davis. The Trust was polled with the following results.

Estep Aye                      Davis, Aye                      Dunkel, Aye                      Sundberg, Aye                      Parker, Aye

Chairman Parker declared the motion carried.

**11. \*Potential Action Item\* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))**

None.

**12. Trustee Community Announcements**


None.


**13. Adjournment**

Trustee Dunkel moved to adjourn the meeting. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Dunkel, Aye                      Estep, Aye                      Davis, Aye                      Sundberg, Aye                      Parker, Aye

Chairman Parker declared the meeting adjourned at 6:38PM.

  
Trustee Davis

  
Trustee Sundberg

  
Trustee Estep

  
Trustee Parker, Chairman

  
Trustee Dunkel

ATTEST:   
Melissa Moore, City Clerk



**MSUA PURCHASE ORDERS PRESENTED**

Monday, January 3, 2022

VENDOR	DESCRIPTION	
<b>INVENTORY</b>		
B&L WATERWORKS	BLUE TUBING	265.00
BORDER STATES	BOLTS (PO#22-00502)	512.00
BORDER STATES	LED COBRA LUMINAIRES (PO#22-00682)	30,213.00
BORDER STATES	1000 WATT METAL LAMPS (PO#22-00742)	999.60
BORDER STATES	DEADEND CLAMPS (PO#22-00817)	897.60
FASTENAL	BATTERIES, PAINT, NUTS (PO#22-00396)	861.11
O'REILLY	BLUE DEF DIESEL FLUID	359.70
SOUTHWEST ELECTRIC	KVA 75 TRANSFORMER (PO#22-00757)	6,374.00
		<b>40,482.01</b>
<b>CUSTOMER SERVICE</b>		
PAYMENTUS	RETURN CHECK FEES	99.50
		<b>99.50</b>
<b>ADMINISTRATIVE SERVICES</b>		
OAPT US&C MEMBERSHIP	MEMBERSHIP RENEWAL - JF	25.00
OMCTFOA	MEMBERSHIP JF, MA	100.00
OLSSON	GENERAL SERVICES (PO#22-00001)	4,704.70
OLSSON	GENERAL SERVICES (PO#22-00001)	11,623.32
		<b>16,453.02</b>
<b>METERING</b>		
FUELMAN	FUEL USAGE 11/29/21-12-12-21	251.24
WORKING HANDS CAR WASH	CAR WASH - METERING	39.00
		<b>290.24</b>
<b>IT</b>		

GRANICUS	LIVESTREAM SOFTWARE (PO#22-00072)	2,400.00
SPARKLIGHT	INTERNET	625.00
SPARKLIGHT	INTERNET	17.19
TYLER TECHNOLOGIES	MONTHLY CHARGE EXECUTIME (PO#22-00228)	715.42
		<hr/>
		<b>3,757.61</b>
<b>ELECTRIC</b>		
B&B AUTO SUPPLY	TRUCK STUDS	234.24
FUELMAN	FUEL USAGE 11/29/21-12-12-21	515.30
HALL ESTILL	CORPORATE ADVICE (PO#22-00836)	5,741.50
HALL ESTILL	CORPORATE ADVICE (PO#22-00835)	7,457.03
KARNES PRO TIRE	245/70R19.5 TIRE UNIT# 219	248.61
LOCKE SUPPLY	THREADED PLUGS, SOCKET, SCREWDRIVER, BITS, CONDUIT	224.09
MERCHANT JOB TRAINING	BOOK 1 TUITION-JP (PO#22-00833)	550.00
NW TRANSFORMER CO.	TRANSFORMER REWINDS (PO#22-00791)	2,027.00
OLSSON	FEEDER REBUILD	317.50
OLSSON	UTILITY RELOCATION (PO#22-00840)	4,081.31
OLSSON	ENGINEERING SERVICES (PO#22-00838)	2,113.49
VERIZON	MONTHLY SERVICES	105.55
WORKING HANDS CAR WASH	ELECTRIC - CAR WASH	26.00
		<hr/>
		<b>23,641.62</b>
<b>ROW</b>		
ACE HARDWARE	SOCKETS,LED BULBS, LIGHTS & CORDS	314.04
BACCO TREE SERVICE	LINE CLEARANCE (PO#22-00747)	4,163.00
BACCO TREE SERVICE	TREE TRIMMING (PO#22-00795)	5,415.60
FUELMAN	FUEL USAGE 11/29/21-12-12-21	172.35
HUGO'S	STAPLER, ADDRESS LABELS	17.54
WORKING HANDS CAR WASH	R.O.W. TRUCK CAR WASH	211.75
		<hr/>
		<b>10,294.28</b>
<b>WATER PRODUCTION</b>		
ACCURATE ENVIRONMENTAL	TOTAL COLIFORM TESTING	234.00
ACCURATE ENVIRONMENTAL	TOTAL COLIFORM TESTING	100.00
ACCURATE ENVIRONMENTAL	TOTAL COLIFORM TESTING	252.00
KATNER MILLS	GENRAC STARTER	499.00
OKLAHOMA NATURAL GAS	GAS USAGE 11-16-12-16-21	41.27
		<hr/>
		<b>1,126.27</b>
<b>WATER DISTRIBUTION</b>		
B&B AUTO PARTS	TRAILER JACK, STOP TAIL KIT, AFRAME JACK	293.00
B&L WATERWORKS	BLUE TUBING, METER GASKET	386.60
B&L WATERWORKS	METERBOX PIPE, SADDLE (PO#22-00809)	1,183.68
B&L WATERWORKS	MJ ANCHOR COUPLING (PO#22-00845)	1,035.48
B&L WATERWORKS	SADDLE	42.35
B&L WATERWORKS	MJ TRANS PACK, FORD REPAIR CLAMP	280.72
DITCH WITCH	VAC FILTER	269.04
FUELMAN	FUEL USAGE 11/29/21-12-12-21	499.41

HALL ESTILL	PROFESSIONAL SERVICES J7M FARMS (PO#22-00837)	711.00
HUGOS	RACK UPRIGHTS (PO#22-00623)	1,470.00
KATNER MILLS	UNIT #227 - STUD BRAKES (PO#22-00793)	862.28
KEMP STONE	CRUSHER ROCK	314.64
KEMP STONE	CRUSHER ROCK (PO#22-00737)	1,268.58
MID CENTRAL CONTRACT	FUSES, STARTER, CONTACTOR (PO#22-00828)	1,927.50
MID CENTRAL CONTRACT	GENERATOR SERVICES (PO#22-00827)	630.00
NEO CONCRETE	CONCRETE/FIBERMESH (PO#22-00830)	927.00
OLSSON	69A SANITARY IMP. (PO#22-00839)	7,532.70
OLSSON	RR BORE MONITORING (PO#22-00598)	2,536.75
O'REILLY	BRAKE CONTROL	169.99
O'REILLY	STABILIZER, FLUID	130.66
SHI INTERNATIONAL	MICROSOFT SURFACE PRO (PO#22-00758)	1,225.78
TEETERS	E. NW & CENTRAL AVE. MATERIALS (PO#22-00810)	864.00
UNITED UNDERGROUND	MCKINLEY WATERLINE (PO#22-00182)	3,762.00
UNITED UNDERGROUND	ROCKDALE WATERLINE (PO#22-00181)	9,120.00
UNITED UNDERGROUND	ROCKDALE FROM JEFFERSON. TO ELM (PO#22-00631)	2,565.00
US BANK	LEASE PAYMENT 12/21	1,724.50
VERIZON	MONTHLY SERVICES	25.18
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		<b>41,757.84</b>
<b>POLLUTION CONTROL</b>		
B&L WATERWORKS	BRASS BALL VALVE, COUPLINGS, PRESSURE GAUGE	83.87
FUELMAN	FUEL USAGE 11/29/21-12-12-21	227.22
KATNER MILLS	ADAPTER BEARING	109.99
KATNER MILLS	BLACK SILICONE, FEELER GAUGE	29.27
O'REILLY	HUB ASSEMBLY, BELT, TENSIONER, IDLER PULLEY	206.76
PACE ANALYTICAL	WINTER TESTING (PO#22-00624)	540.00
SCOTT MILLER	STUDY GUIDE (PO#22-00825)	10.00
		<hr/>
		<b>1207.11</b>
<b>SOLID WASTE</b>		
FUELMAN	FUEL USAGE 11/29/21-12-12-21	1309.01
GFL ENVIRONMENTAL	TIPPING FEES (PO#22-00834)	37780.38
O'REILLY	BATTERY	304.56
WEST PEST	REGULAR SPRAY SERVICES	120.00
YELLOWHOUSE MACHINERY	CONTROL VALVE (PO#22-00691)	2000.00
YELLOWHOUSE MACHINERY	HYDRAULIC VALVE (PO#22-00636)	697.25
YELLOWHOUSE MACHINERY	DIESEL PEDAL	400.20
YELLOWHOUSE MACHINERY	FLOW CONTROL (PO#22-00748)	1516.92
		<hr/>
		<b>44128.32</b>
<b>COMMUNITY DEVELOPMENT</b>		
FUELMAN	FUEL USAGE 11/29/21-12-12-21	43.14
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		<b>43.14</b>
<b>STORMWATER</b>		
HUGOS	STAPLER, ADDRESS LABELS	59.70
		<hr/>

	59.70
MSUA CC NOVEMBER 16-DECEMBER 1, 2021	18379.54
SALARIES & BENEFITS DECEMBER 21, 2021	164309.18
FINAL UTILITY REFUND	<u>1767.23</u>
<b>TOTAL MSUA CLAIMS</b>	<b>\$ 367,796.61</b>

**SPECIAL UTILITY AUTHORITY  
NOVEMBER 16 – DECEMBER 1, 2021**

**INVENTORY - ELECTRIC**

BORDER STATES-ELECTRIC INV.	<u>\$499.80</u>	
<b>TOTAL</b>		<b>\$499.80</b>

**CUSTOMER SERVICE**

PEREGRINE - PRINTING	\$247.78	
PEREGRINE - PRINTING	\$448.29	
PEREGRINE -CREDIT	( <b>\$247.78</b> )	
PEREGRINE-PRINTING	\$343.83	
PEREGRINE - PRINTING	\$365.51	
PEREGRINE - POSTAGE	\$516.75	
PEREGRINE - POSTAGE	\$798.33	
PEREGRINE -CREDIT	( <b>\$516.75</b> )	
PEREGRINE - POSTAGE	\$612.30	
PEREGRINE - POSTAGE	\$650.91	
<b>TOTAL</b>		<b>\$3,219.17</b>

**METERING**

ACE-BOLT LOCK	\$23.98	
AMZN-MONOCULAR	\$110.30	
CLEAN - UNIFORM	\$14.45	
CLEAN - UNIFORMS	<u>\$28.90</u>	
<b>TOTAL</b>		<b>\$177.63</b>

**IT**

INTERNAT'L TRANS - REALVNC	\$2.75	
AMAZON - REALVNC	\$275.40	
CANON - COPIER CONTRACT	\$3,116.47	
AMZN SDI CABLES	\$384.94	
AMAZON - SSD DRIVE	\$110.20	
AT&T PREMIER EBILL - IPADS	<u>\$3,047.77</u>	
<b>TOTAL</b>		<b>\$6,937.53</b>

**ELECTRIC**

TRACTOR TOOL BOX	\$469.99
J HARLEN - CARHART BIBS	\$269.99
FARWEST VEST JACKET	\$353.36

WEATHERTECH - FLOOR MATS	\$232.90	
KEMP AGGREGATE BASE A	\$154.40	
CLEAN - UNIFORMS	\$510.91	
<b>TOTAL</b>		<b>1991.55</b>
<b>RIGHT-OF-WAY</b>		
ACE - BASIL SPRAY TANKS	\$39.98	
ESTES BUCKET REPAIR	\$1,000.00	
MID WEST BASIL SPRAY	\$912.50	
CLEAN - UNIFORMS	\$131.52	
ALLEN CHRISTMAS SIGN	\$120.00	
<b>TOTAL</b>		<b>\$2,204.00</b>
<b>WATER PRODUCTION</b>		
CLEAN - UNIFORMS	\$35.33	
FIND IT PARTS - VALVE	\$116.75	
LOCKE-SUMP PUMP	\$398.00	
<b>TOTAL</b>		<b>\$550.08</b>
<b>WATER DISTRIBUTION</b>		
CLEAN - UNIFORMS	\$17.41	
TRACTOR CABLES HAMMER	\$104.98	
TRACTOR SUPPLY- PROPANE TORCH	\$55.97	
TRACTOR SUPPLY - STEPS	\$55.98	
FASTENAL COMPANY SAFETY GLASSES	\$211.68	
PREMIER - OIL CHANGE PARTS	\$348.29	
SPARKLIGHT CABLE	\$89.79	
<b>TOTAL</b>		<b>\$884.10</b>
<b>POLLUTION CONTROL</b>		
AMAZON - BOOKS	\$175.68	
AMAZON - WALL PLANNER	\$38.22	
USA BB CRUCIBLES	\$130.26	
AMZN CONTACT	\$385.00	
<b>TOTAL</b>		<b>\$729.16</b>
<b>SOLID WASTE</b>		
TRI STATE -FILTERS G6	\$408.91	
PETERBILT OF JOPLIN-FILTER	\$123.42	
BO'S TIRE- TIRE REPAIR	\$25.00	
CUSTOM TENTS AND TARPS -TARP	\$180.00	
DOLLAR TREE -CLEANER	\$30.00	
ACE HDWE - KEY COPY	\$2.99	
CLEAN - UNIFORM	\$215.26	
CLEAN - UNIFORMS	\$101.04	
<b>TOTAL</b>		<b>\$1,086.62</b>

**COMMUNITY DEVELOPMENT**  
ADVANCED CONED LLC - CEU 'S  
ADVANCEDCONED - CEU  
**TOTAL**

\$49.95

\$49.95

**\$99.90**

**TOTAL MSUA CREDIT CLAIMS**

**\$18,379.54**