

MSUA PURCHASE ORDERS PRESENTED

Monday, October 3, 2022

VENDOR	DESCRIPTION		
INVENTORY			
ANIXTER	POLE SETTING FOAM (PO#23-00398)	\$	4,320.00
WESCO DISTRIBUTION	KVA TRANSFORMERS (PO#23-00563)		12190.04
		\$	16,510.04
CUSTOMER SERVICE			
PAYMENTUS	RETURN CHECK FEES	\$	69.65
TPSI	POSTAGE/PRINTING (PO#23-00528)	\$	1,038.90
TPSI	POSTAGE/PRINTING (PO#23-00529)	\$	1,277.73
		\$	2,386.28
ADMINISTRATIVE SERVICES			
BEVERLY ELLIS	RETIREMENT CHECK (PO#23-00607)	\$	250.00
QUADIENT LEASING	POSTAGE MACHINE LEASE (PO#23-00572)	\$	1,167.00
		\$	1,417.00
METERING			
FUELMAN	FUEL USAGE 8.29.22-9.12.22	\$	405.72
		\$	405.72
IT			
ARVEST BANK	CANCEL SAFETY SECURITY BOX	\$	20.00
LOCKE SUPPLY	911 ROOM AC (PO#23-00542)	\$	836.72
SHI INTERNATIONAL	LAPTOP DOCKING STATIONS (PO#23-00564)	\$	1,164.96
TYLER TECHNOLOGIES	EXECUTIME FEE (PO#23-00191)	\$	736.88
TYLER TECHNOLOGIES	METER READER MAINTENANCE (PO#23-00565)	\$	737.07
		\$	3,495.63
ELECTRIC			
ANIXTER	ELECTRICAL SUPPLIES	\$	399.36
ANIXTER	GUY STRAINS (PO#23-00561)	\$	1,237.98
ANIXTER	ELECTRICAL SUPPLIES	\$	158.04
ANIXTER	ELECTRICAL SUPPLIES	\$	79.02
BBC ELECTRICAL	POLE CHANG OUT (PO#23-00489)	\$	5,600.00
BBC ELECTRICAL	TURNPIKE WORK (PO#23-00489)	\$	22,400.00
BBC ELECTRICAL	TURNPIKE WORK (PO#23-00566)	\$	14,980.00
DITCH WITCH	GROUNDING STAKE SUBSITE	\$	48.18
EQUIPMENT SHARE	FESTIVAL GENERATORS (PO#23-00552)	\$	2,709.72
FUELMAN	FUEL USAGE 8.29.22-9.12.22	\$	2,262.18
GLOBAL RENTAL	AERIAL DEVICE (PO#23-00511)	\$	9,500.00
KARNES PRO TIRE	MOUNT 1 NEW TIRE	\$	270.50
KATNER MILLS	HYDRAULIC FLUID	\$	217.98
KATNER MILLS	MOUNT KIT	\$	97.99
TREASE WELDING	NITROGEN CYLINDER	\$	49.99
UNIVERSAL FIELD SERVICES	FEEDER 23 PROPERTY ACQUIS. (PO#23-00508)	\$	6,181.89
		\$	66,192.83
ROW			
DALTON DAVIS	OKVMA CONFERENCE PERDIEM (PO#23-00526)	\$	78.00
KATNER MILLS	OIL & FUEL FILTER	\$	25.98
JOEY MAHURIN	OKVMA CONFERENCE PERDIEM (PO#23-00525)	\$	78.00
TREVOR SHAMBLIN	OKVMA CONFERENCE PERDIEM (PO#23-00524)	\$	78.00
		\$	259.98
WATER PRODUCTION			
ACCURATE ENVIRONMENTAL	TOTAL COLIFORM TESTING	\$	290.00
FUELMAN	FUEL USAGE 8.29.22-9.5.22	\$	115.29
		\$	405.29

WATER DISTRIBUTION

DILLON POTTER	CDL REIMBURSEMENT (PO#23-00539)	\$	78.52
FUELMAN	FUEL USAGE 8.29.22-9.12.22	\$	1,855.88
HASSCO	WATER MAIN REPLACEMENT (PO#23-00116)	\$	21,100.00
KATNER MILLS	HEATER HOSE, CONNECTOR	\$	55.28
MIAMI INDUSTRIAL	HYDRAULIC HOSE, SLEEVE	\$	73.68
JOHN VANCE	MULTI POINT INSPECTION	\$	89.97
SAM COULTER	CDL REIMBURSEMENT (PO#23-00596)	\$	83.72

\$ 23,337.05**POLLUTION CONTROL**

FUELMAN	FUEL USAGE 8.29.22-9.12.22	\$	346.88
KATNER MILLS	BATTERY, TERMINAL	\$	141.07
KATNER MILLS	BATTERY TERMINAL	\$	30.97
LOCKE SUPPLY	ALTERNATOR RELAY	\$	101.45
LOCKE SUPPLY	RELAY, LAMP	\$	64.20
PACE ANALYTICAL	EFFLUENT WEEKLY	\$	57.56
PACE ANALYTICAL	EFFLUENT WEEKLY	\$	57.32
PACE ANALYTICAL	EFFLUENT WEEKLY	\$	57.56
REID NEWSPAPER	SLUDGE STORAGE BUILDING BID & CONST.	\$	45.61

\$ 902.62**WASTEWATER COLLECTION**

ACE PIPE CLEANING	CCTV & PIPE CLEANING (PO#23-00569)	\$	17,440.10
CIRCLE B UNDERGROUND	SEWER IMPROVEMENTS (PO#23-00592)	\$	181,692.97

\$ 199,133.07**SOLID WASTE**

ACTION GRAPHICS	RECEIPT BOOKS	\$	315.96
FUELMAN	FUEL USAGE 8.29.22-9.12.22	\$	4,606.52
GFL ENVIRONMENTAL	TIPPING FEES (PO#23-00560)	\$	135,185.23
KATNER MILLS	HOSE, FITTINGS	\$	135.69
KATNER MILLS	TRAILER WIRE	\$	88.56
YELLOWHOUSE MACHINERY	THERMOSTAT	\$	97.62

\$ 140,429.58**COMMUNITY DEVELOPMENT**

FUELMAN	FUEL USAGE 9.12.88	\$	53.78
OFMA	OFMA & CFM RENEWALS CHRIS & KRISTI	\$	200.00

\$ 253.78

CITY OF MIAMI	SALARIES & BENEFITS SEPTEMBER 8, 2022	\$	151,934.17
CITY OF MIAMI	SALARIES & BENEFITS SEPTEMBER 22, 2022	\$	179,630.03
DHS-LIHEAP PAYMENTS	OKDHS ENERGY VENDOR PAYMENT	\$	3,250.00
	UTILITY REFUND CHECKS	\$	545.33
BANK OF AMERICA	CREDIT CARD CHARGES JULY16-AUG. 1,2022	\$	10,109.09
BANK OF AMERICA	CREDIT CARD CHARGES AUG. 2-AUG. 15, 2022	\$	16,858.42
BANK OF OKLAHOMA	BOND PAYMENTS 10.22 (PO#23-00591)	\$	57,207.43
BANK OF OKLAHOMA	OWRB PAYMENT 10.22 (PO#23-00593)	\$	40,377.50

\$ 915,040.84

MSUA CREDIT CARDS
JULY 16 - AUGUST 1, 2022

CUSTOMER SERVICE

PEREGRINE - PRINTING	\$ 442.38	
PEREGRINE - POSTAGE	\$ 787.80	
TOTAL	<u> </u>	\$ 1,230.18

ADMINISTRATIVE SERVICES

LAKELAND OFFICE - OVERAGE FEES	\$ 283.56	
TOTAL	<u> </u>	\$ 283.56

METERING

CLEAN UNIFORM	\$ 16.98	
CLEAN UNIFORM	\$ 16.98	
WAL-MART-WATER	\$ 17.94	
TOTAL	<u> </u>	\$ 51.90

ELECTRIC

AMAZON- PRINTER INK	\$ 232.63	
WALMART GATORADE	\$ 29.34	
WALMART-GATORADE	\$ 166.26	
SAMSClub.COM - GATORADE	\$ 166.80	
LAKELAND OFFICE - OVERAGE FEES	\$ 69.94	
B & B AUTO - GREASE GUN	\$ 998.00	
LOCKE-GFCI'S	\$ 94.08	
LOCKE-GFCI'S	\$ 44.49	
ANDAX - TRANSFORMER SAC	\$ 376.15	
FARWEST-SAFETY GLASSES	\$ 158.03	
CLEAN - UNIFORM	\$ 8.80	
TOTAL	<u> </u>	\$ 2,344.52

RIGHT-OF-WAY

AMAZON - PRINTER INK	\$ 232.63	
TRACTOR SUPPLY -CYLINDER	\$ 259.99	
ALTEC- REPAIRS UNIT 237	\$ 488.00	
TURBO SPLY-TURBO CHARGER FOR CHIPPER	\$ 685.48	
CLEAN - UNIFORM	\$ 8.80	
TOTAL	<u> </u>	\$ 1,674.90

WATER PRODUCTION

AMAZON- PHONE CASE	\$ 36.99	
CLEAN UNIFORM	\$ 8.80	
AMAZON- WHITE BOARD	\$ 35.89	
SHERWIN WILLIAMS-PAINT	\$ 432.08	
AMAZON- SUPPLIES/CASE	\$ 187.69	
WAL-MART -PAINT SUPPLIES	\$ 36.61	
ONG - GAS USAGE	\$ 51.79	
TOTAL	<u> </u>	\$ 789.85

MSUA CREDIT CARDS
JULY 16 - AUGUST 1, 2022

WATER DISTRIBUTION

WALMART GATORADE	\$	29.34	
SAMSClub.COM - GATORADE	\$	166.80	
LAKELAND OFFICE - OVERAGE FEES	\$	181.63	
LOCKE-METER KEY	\$	137.46	
SPARKLIGHT -INTERNET	\$	91.98	
TRACTOR SUPP.-BOOTS	\$	164.99	
TOTAL			\$ 772.20

POLLUTION CONTROL

ACE - TOOLS	\$	91.42	
HERITAGE - ELECTRICAL PARTS	\$	1,021.84	
HERITAGE- BLADES	\$	174.54	
AMAZON- AIR COND.	\$	399.99	
FASTENAL- BOLTS	\$	96.53	
TOTAL			\$ 1,784.32

SOLID WASTE

CLEAN UNIFORM	\$	33.80	
WAL-MART-TRUCK FAN	\$	31.94	
BO'S TIRE- TIRE REPAIR	\$	75.00	
ACE-EVAP COOLER	\$	459.99	
LOCKE-FOIL FLX	\$	62.25	
LOCKE-FOIL FLX,CLTH	\$	69.94	
LOCKE-THERMOSTAT	\$	31.62	
LOCKE-LED BULBS/CONVERSION KIT	\$	182.65	
CLEAN UNIFORM	\$	33.80	
ONG - GAS USAGE	\$	36.64	
TOTAL			\$ 1,017.63

COMMUNITY DEVELOPMENT

LAKELAND OFFICE - OVERAGE FEES	\$	160.03	
TOTAL			\$ 160.03

TOTAL MSUA FUNDS

\$ 10,109.09

MSUA CREDIT CARDS
AUGUST 2 - AUGUST 15, 2022

CUSTOMER SERVICE

WAL-MART - WALLPAPER-TANWOOD	\$ 38.29	
TOTAL	<u> </u>	\$ 38.29

ADMINISTRATIVE SERVICES

AT&T - IPADS/CELL PHONES	\$ 44.38	
AT&T - IPADS/CELL PHONES	\$ 182.32	
TOTAL	<u> </u>	\$ 226.70

METERING

CLEAN UNIFORM	\$ 32.22	
AT&T - IPADS/CELL PHONES	\$ 131.20	
TOTAL	<u> </u>	\$ 163.42

INFORMATION TECHNOLOGY

BOLT FIBER OPTIC -PHONES	\$ 7,195.25	
AT&T PAYMENT - IPADS	\$ 45.58	
AT&T - IPADS/CELL PHONES	\$ 320.32	
AT&T PAYMENT - IPADS	\$ 172.31	
AT&T - IPADS/CELL PHONES	\$ 405.13	
WALMART- CHARGERS, FOLDERS	\$ 131.78	
TOTAL	<u> </u>	\$ 8,270.37

ELECTRIC

ALTEC WATER CASK	\$ 63.76	
ALTEC DIGGER TEETH	\$ 438.90	
LOCKE-REC BOX, CVR	\$ 30.42	
BORDER STATES MACH BOLT	\$ 147.75	
CLEAN UNIFORM	\$ 21.34	
AT&T - IPADS/CELL PHONES	\$ 215.62	
OKASSESSOR-SERVICES	\$ 300.00	
TOTAL	<u> </u>	\$ 1,217.79

RIGHT-OF-WAY

BBB IND-CREDIT	\$ (162.00)	
BRONCO EQUIP-CAP	\$ 141.26	
CLEAN UNIFORM	\$ 17.60	
AT&T - IPADS/CELL PHONES	\$ 124.46	
TOTAL	<u> </u>	\$ 121.32

MSUA CREDIT CARDS
AUGUST 2 - AUGUST 15, 2022

WATER PRODUCTION

WALMART-OFFICE SUPP.	\$	70.95	
CLEAN-MATS	\$	26.66	
ACE-CLOSER	\$	224.97	
FASTENAL WD REPAIR	\$	89.03	
TREASE OXYGEN	\$	20.40	
USPS PO JOHN PAGE CERT. MAIL	\$	9.17	
USPS POSTAGE WD MORS	\$	8.93	
TOTAL			\$ 450.11

WATER DISTRIBUTION

ACE-MEASURING WEEL	\$	199.98	
MIAMI INDUST./ COUPLINGS	\$	66.07	
TRACTOR SUPPLY HYD. OIL	\$	199.96	
AMAZON- SUPPLIES	\$	53.97	
AT&T - IPADS/CELL PHONES	\$	254.46	
TOTAL			\$ 774.44

POLLUTION CONTROL

ACE RESPIRATOR	\$	119.98	
HERITAGE TRACTOR - PARTS	\$	2,333.86	
USA BB HTH	\$	386.96	
USA BB POLY CLEANER	\$	237.43	
AMAZON- ALT RELAY	\$	71.04	
AT&T - IPADS/CELL PHONES	\$	45.58	
TOTAL			\$ 3,194.85

WW COLLECTION

AT&T - IPADS/CELL PHONES	\$	44.38	
TOTAL			\$ 44.38

MSUA CREDIT CARDS
AUGUST 2 - AUGUST 15, 2022

SOLID WASTE

NAPA -CABIN FILTER	\$ 151.96	
BO'S TIRE- TIRE REPAIR	\$ 50.00	
CLEAN UNIFORM	\$ 101.91	
AT&T - IPADS/CELL PHONES	\$ 89.96	
TOTAL	<u> </u>	\$ 393.83

COMMUNITY DEVELOPMENT

AT&T - IPADS/CELL PHONES	\$ 221.37	
ABEBOOKS - TRAINING	\$ 0.15	
ABEBOOKS - TRAINING	\$ 11.49	
AB ABEBOOKS -TRAINING BOOKS	\$ 14.52	
ABEBOOKS - TRAINING	\$ 11.50	
DLT -CAD RENEWAL	\$ 1,658.31	
TOTAL	<u> </u>	\$ 1,917.34

STORM WATER

AT&T - IPADS/CELL PHONES	\$ 45.58	
TOTAL	<u> </u>	\$ 45.58

TOTAL MSUA FUNDS **\$ 16,858.42**

THE MIAMI SPECIAL UTILITY AUTHORITY (MSUA) MET IN REGULAR SESSION SEPTEMBER 19, 2022, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Chairman
Kevin Dunkel, Trustee
Dwain Sundberg, Trustee
Brad Williams, Trustee
Brian Estep, Trustee

Bo Reese, City Manager
Ben Loring, Trust Attorney
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 3:50PM on September 16, 2022, pursuant to 25 O.S §311(9) (a) and (b).

THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Chairman Parker called the meeting to order at 6:00PM.

2. Invocation

Invocation by Discipleship Minister of First Christian Church, Brandon Fletcher

3. Pledge of Allegiance

Trustee Dunkel led the Pledge of Allegiance.

4. Public Input and Unscheduled Personal Appearances

None.

5. *Action Item* CONSENT AGENDA By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that Item 6 through Item 7 be placed on the consent agenda.

Trustee Dunkel moved to transfer Item #6 (*Claims*) through Item #7 (*Minutes: September 06, 2022 (Regular)*) to the consent agenda and approve as presented. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Dunkel, Aye Estep, Aye Williams, Aye Sundberg, Aye Parker, Aye

Chairman Parker declared the motion carried.

6. *Action Item* Claims

Moved to consent agenda.

7. *Action Item* Minutes: September 06, 2022 (Regular)

Moved to consent agenda.

8. *Action Item* Goodell Stratton Claim for Pensacola/GRDA Relicensing in the Amount of \$645.00

Bo Reese explained that the claim is for July 22, 2022 to August 24, 2022. The services provided was review and respond to citizen questions and review FERC filings.

Trustee Estep moved to approve the Goodell Stratton claim for Pensacola/GRDA relicensing in the amount of \$645.00. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results:

Estep, Aye Dunkel, Aye Williams, Aye Sundberg, Abstain Parker, Aye

Chairman Parker declared the motion carried.

9. *Action Item* Service Agreement With Tyler Technologies, Inc. to Migrate the City’s Financial Software Incode to the Tyler Technology Cloud Environment in the Amount of \$106,428.00

Keith Osborn explained that customer service and finance uses Incode from Tyler Technologies. Currently the files are stored on servers which are at the end of life. This service agreement will allow for the files to be moved from the servers to the cloud. The benefits of moving to the cloud include not having to pay for added storage or backups, no server cost, and provides a lower risk of financial data being exposed to a breach in the City’s network. This has been budgeted. Another benefit is that if Incode merges their versions for cloud users then the City will receive that upgrade free of charge.

Trustee Dunkel moved to approve the service agreement with Tyler Technologies, Inc. to migrate the city’s financial software Incode to the Tyler Technology cloud environment in the amount of \$106,428.00. The motion was seconded by Trustee Williams. The Trust was polled with the following results:

Dunkel, Aye Williams, Aye Estep, Aye Sundberg, Aye Parker, Aye

Chairman Parker declared the motion carried.

10. Action Item* Award Bid C22-45 for Construction of a Sludge Storage Building to Neece Concrete Construction, Approve Contract Contingent Upon the Submission of Required Contract Documents, and Approve City Manager or his Designee to Sign Notice to Proceed

Todd Murphree explained that the current area for the sludge is open to the elements and does not allow for the sludge to be dried out before land application. The sludge storage building will allow the sludge to be stored in a building where heat lamps can be used to draw out further moisture which allows for easier handling, odor control and make the land application site last longer. City Manager Bo Reese explained that this is a brilliant idea that Murphree had and thanked him for his continued ideas to keep his department moving forward. Chairman Parker expressed his appreciation for Murphree’s innovative thinking and forward thinking approach to save money.

Mayor Parker moved to approve awarding bid C22-45 for construction of a sludge storage building to Neece Concrete Construction, approve contract contingent upon the submission of required contract documents, and approve City Manager or his designee to sign notice to proceed. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Parker, Aye Estep, Aye Dunkel, Aye Williams, Aye Sundberg, Abstain

Chairman Parker declared the motion carried.

11. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

12. Staff Reports (Written report included in packet, if available staff is present for questions)

None.

13. Trustee Community Announcements

None.

14. The Meeting Will be Continued From Council Chambers and Reconvened in the Staff Room for Purposes of the Executive Session at the Completion of Agenda Item 17 of the Regular Meeting of the City Council

The Trust continued the meeting from the Council Chambers at 6:14PM and reconvened in the staff room at 6:39PM.

15. Executive Session in the Staff Room Pursuant to 25 O.S. 307(B)(3) and (4) for Discussing Potential Economic Development Through Purchase of Real Property or Enhancement of Real Property to be Provided by the City and/or one of its Trust Authorities as Part of an Economic Development Project

Chairman Parker asked Ben Loring, Tyler Cline, Bo Reese, Melinda Stotts and Melissa Moore to remain for the executive session.

Trustee Dunkel moved to go into executive session for the reason stated in the agenda with the people listed above. Trustee Estep made the second. The Trust was polled with the following results:

Dunkel, Aye Estep, Aye Williams, Aye Sundberg, Aye Parker, Aye

Chairman Parker declared the Council in executive session at 6:40PM.

Chairman Parker declared the Council out of executive session at 7:14PM.

The Trust reconvened the regular meeting at 7:14PM.

16. *Possible Action Item* on Matters Addressed in Executive Session Agenda Item Number 17

Trustee Estep moved to authorize the City Manager Bo Reese to negotiate terms and sign the contract within the terms discussed in executive session with the sellers of a property located on North Main Street. The motion was seconded by Trustee Sundberg. The Trust was polled with the following results:

Estep, Aye Sundberg, Aye Dunkel, Aye Williams, Aye Parker, Aye

Chairman Parker declared the motion carried.

Trustee Estep moved to authorize the City Manager Bo Reese to sign a memorandum of understanding with a certain economic development partner if purchased on Main Street. The motion was seconded by Trustee Sundberg. The Trust was polled with the following results:

Estep, Aye Sundberg, Aye Dunkel, Aye Williams, Aye Parker, Aye

Chairman Parker declared the motion carried.

Trustee Sundberg moved to authorize the City Manager Bo Reese to negotiate terms on a property on Main Street. The motion was seconded by Mayor Parker. The Trust was polled with the following results:

Estep, Aye Sundberg, Aye Williams, Aye Dunkel, Aye Parker, Aye

Chairman Parker declared the motion carried.

17. Adjournment

Trustee Dunkel moved to adjourn the meeting. The motion was seconded by Trustee Sundberg. The Trust was polled with the following results:

Dunkel, Aye Sundberg, Aye Williams, Aye Estep, Aye Parker, Aye

Chairman Parker declared the meeting adjourned at 7:22PM.

Trustee Williams

Trustee Sundberg

Trustee Estep

Trustee Parker, Chairman

Trustee Dunkel

ATTEST: _____
Melissa Moore, City Clerk

MSUA PURCHASE ORDERS PRESENTED

Monday, September 19, 2022

VENDOR	DESCRIPTION		
INVENTORY			
BORDER STATES	ELECTRIC INVENTORY (PO#23-00203)	\$	3,063.87
BORDER STATES	ELECTRIC INVENTORY (PO#23-00203)	<u>\$</u>	<u>728.66</u>
		\$	3,792.53
CUSTOMER SERVICE			
SOONER PRINTING	PAPER, INK	\$	97.50
SOONER PRINTING	RECEIPT PAPER	\$	22.75
TPSI	PRINTING & POSTAGE	<u>\$</u>	<u>2,847.29</u>
		\$	2,967.54
ADMINISTRATIVE SERVICES			
GRDA	GRDA PCAX PYMT. 1 OF 1 (PO#23-00407)	\$	2,698,459.00
GRDA	PURCHASED POWER 8.1.22-8.31.22	<u>\$</u>	<u>1,432,812.58</u>
		\$	4,131,271.58
METERING			
FUELMAN	FUEL USAGE 8.22.22-8.28.22	<u>\$</u>	<u>165.28</u>
		\$	165.28
IT			
11:11 SYSTEMS	BACKUP SERVICES (PO#23-00461)	\$	2,726.29
SHI INTERNATIONAL	ANNUAL MICROSOFT RENEWAL (PO#23-00448)	\$	73,977.50
SPARKLIGHT	INTERNET SERVICE	<u>\$</u>	<u>17.19</u>
		\$	76,720.98
ELECTRIC			
ALTEC	CYLINDER REPAIR (PO#23-00455)	\$	667.04
ANIXTER	PROJECT A-C MATERIALS	\$	221.75
ANIXTER	PROJECT A-C MATERIALS	\$	265.66
ANIXTER	PROJECT A-C MATERIALS	\$	143.60
ANIXTER	PROJECT A-C MATERIALS (PO#23-00467)	\$	624.66
FUELMAN	FUEL USAGE 8.22.22-8.28.22	\$	1,010.37
HK ELECTRIC	INSTALLED PHOTO EYE ON LIGHTS	\$	170.00
HUGOS	DESK TRAYS, FILES	\$	12.66
HUGOS	OFFICE SUPPLIES	\$	16.06
KARNES PRO TIRE	FLAT REPAIR	\$	16.50
ROUSCH APPRAISALS	114 NORTH MAIN PROPERTY (PO#23-00454)	<u>\$</u>	<u>2,000.00</u>
		\$	5,148.30
WATER PRODUCTION			
ACCURATE ENVIRONMENTAL	TOTAL COLIFORM TESTING	\$	120.00

ACCURATE ENVIRONMENTAL	TOTAL COLIFORM TESTING	\$	270.00
ACCURATE ENVIRONMENTAL	TOTAL COLIFORM TESTING	\$	60.00
		\$	450.00
WATER DISTRIBUTION			
B-TOWN CONSTRUCTION	WATERLINE REPLACEMENT (PO#23-00291)	\$	28,950.00
B&L WATERWORKS	FORD REDUCING FEMALE	\$	34.05
B&L WATERWORKS	8" MJ TEE	\$	263.00
B&L WATERWORKS	FORD TAP SLEEVE, FLANGE GASKET	\$	495.73
B&L WATERWORKS	FORD CORP STOP	\$	275.90
DITCH WITCH	FITTINGS	\$	321.58
HASSCO FABRICATIONS	WATER METERS (PO#23-00452)	\$	1,900.00
LEWIS TAUUNEACIE	BORE IN WATER MAIN (PO#23-00142)	\$	5,940.00
M&K OUTDOORS	TENSION SPRING, CARBURETOR	\$	296.10
FUELMAN	FUEL USAGE 8.22.22-8.28.22	\$	453.27
POLY PRO	MJ ADAPTERS (PO#23-00339)	\$	2,344.30
UTILITY SUPPLY	HYDRANT SWIVELS (PO#23-00447)	\$	2,409.00
UTILITY SUPPLY	MJ TEES, PLUGS, TEE BOLTS (PO#23-00390)	\$	2,271.57
UTILITY SUPPLY	POLY ADAPTERS, HYDRANT ADAPTER, PLUGS, (PO#23-00274)	\$	968.08
UTILITY SUPPLY	90 BEND, POLY ADAPTER, GATE VALVE, GASKET (PO#23-00273)	\$	1,287.64
UTILITY SUPPLY	TAP SLEEVES, GATE VALVES, GASKETS, BOLT SET, (PO#23-00156)	\$	2,340.10
UTILITY SUPPLY	GASKETS, BOLTS, ADAPTERS (PO#23-00451)	\$	2,429.41
VANCE AUTO GROUP	DAMPER	\$	197.50
		\$	53,177.23
POLLUTION CONTROL			
AQUIONICS	UV LAMPS (PO#23-00343)	\$	1,907.61
FUELMAN	FUEL USAGE 8.22.22-8.28.22	\$	103.35
LOCKE SUPPLY	TUBE INSULATION	\$	5.76
PACE ANALYTICAL	CHRONIC BIOMONITORING	\$	187.88
PACE ANALYTICAL	EFFLUENT WEEKLY	\$	57.56
PACE ANALYTICAL	EFFLUENT WEEKLY	\$	57.56
PACE ANALYTICAL	ACUTE WET TEST (PO#23-00152)	\$	1,225.01
PACE ANALYTICAL	ACUTE WET TEST (PO#23-00151)	\$	1,357.50
POLYDYNE	CLARIFLOC POLYMER (PO#23-00420)	\$	832.50
TY'S PROFAB	ARM TUBES (PO#23-00417)	\$	935.00
		\$	6,669.73
SOLID WASTE			
AIRE MASTER	DEODORIZER SERVICES	\$	15.63
ALERT 360	MONITORING SERVICES	\$	31.00
FUELMAN	FUEL USAGE 8.22.22-8.28.22	\$	2,345.30
KATNER MILLS	WATER PUMP, BELT, CLAMP	\$	249.67
KATNER MILLS	BELT	\$	80.99
O'REILLY	OIL FILTERS	\$	17.99
TORRES CONCRETE	DEMO AND HAUL OFF (PO#23-00275)	\$	800.00
TORRES CONCRETE	TIE BAR POURED & COMPACT (PO#23-00276)	\$	6,400.00
TORRES CONCRETE	CONCRETE PAD (PO# 23-00441)	\$	1,800.00
WEST PEST	PEST CONTROL	\$	60.00
		\$	11,800.58
COMMUNITY DEVELOPMENT			
FUELMAN	FUEL USAGE 8.22.22-8.28.22	\$	56.31
SOONER PRINTING	WINDOW ENVELOPES	\$	25.00
		\$	81.31
STORMWATER			
COLLINS CONSTRUCTION	REPAIR F&E INTAKE (PO#23-00265)		\$2,450.00
		\$	2,450.00

BANK OF OKLAHOMA	SEPTEMBER BOND PAYMENTS	\$ 140,403.66
OK. WATER RESOURCE BOARD	SEPTEMBER OWRB PAYMENT	\$ 40,700.09
	UTILITY REFUNDS	\$ 150.00
	TOTAL MSUA CLAIMS	\$ 4,475,948.81

MSUA PURCHASE ORDERS PRESENTED

Monday, September 19, 2022

VENDOR	DESCRIPTION GRDA	
ADMINISTRATIVE SERVICES		
GOODELL STRATTON	RULE CURVE CHANGE (PO#23-00483)	\$645.00
	TOTAL MSUA CLAIMS	\$645.00

**MIAMI SPECIAL UTILITY AUTHORITY
ACTION REQUEST**

**MSUA MEETING
DATE:** October 3rd, 2022

AGENDA TITLE: Davis, Wright, Tremaine Claim for Pensacola/GRDA Relicensing and Associated Complaint Proceeding in the Amount of \$1,264.00

BACKGROUND:

Professional services and disbursements incurred from July 28, 2022 to September 8, 2022, on behalf of the City of Miami focused on communication with the Miami team about current legal proceedings and answering citizen questions.

STAFFS RECOMMENDATION:

Staff recommends approval for payment of the Davis, Wright, Tremaine Claim for Pensacola/GRDA Relicensing and Associated Complaint Proceeding in the Amount of \$1,264.00.

Proposed Motion:

I move to approve the payment of the Davis, Wright, Tremaine Claim for Pensacola/GRDA Relicensing and Associated Complaint Proceeding in the Amount of \$1,264.00.

PRESENTER(S):

Ben Loring

MSUA PURCHASE ORDERS PRESENTED

Monday, October 3, 2022

VENDOR	DESCRIPTION GRDA	
ADMINISTRATIVE SERVICES		
Davis, Wright, Tremaine	RULE CURVE CHANGE (PO#23-00483)	\$1,264.00
	TOTAL MSUA CLAIMS	\$1,264.00

**CITY OF MIAMI/MIAMI SPECIAL UTILITY AUTHORITY
ACTION/DECISION REQUEST**

**COUNCIL/MSUA
MEETING DATE:** October 03, 2022

AGENDA TITLE: Letter of Engagement With ArchiveSocial for Archiving
Social Media Records in the Amount of \$299.00

BACKGROUND:

- The Oklahoma Open Records Act requires municipalities to retain and produce public records including social media records.

- ArchiveSocial provides cloud based social media archiving services.
- Records are stored in real time with oversight capabilities across multiple users and departments.
- Records remain the property of the City of Miami and the City will have the ability to download the files if the City does not renew the service.
- Includes unlimited data storage and unlimited data exports.
- Provides the ability to set up a retention schedule for records.

- Introductory price for the first year is \$299, annually the cost is approximately \$3,588.00
- The cost is included in this year's fiscal budget.
- No contract required, can terminate service if not satisfied.

STAFFS RECOMMENDATION:

Approve the letter of engagement.

Proposed Motion:

"I move to approve the letter of engagement with ArchiveSocial."

PRESENTER(S):

Keith Osborn/Melissa Moore

Miami Special Utility Authority and the City of Miami, Oklahoma

Letter of Engagement for MSUA and Council

10/3/2022

PURPOSE: To inform MSUA and Council about the ArchiveSocial social media archiving service to support the need for archiving Miami's social media as public records.

GOAL: Approve agreement with ArchiveSocial social media archiving service

BACKGROUND INFORMATION:

At the October 3rd City Council meeting, the City will seek approval for the agreement with ArchiveSocial for their social media archiving services not to exceed \$299 for the first year with service dates 10/5/22 - 10/4/2023.

ArchiveSocial is an automated social media archiving service. ArchiveSocial helps meet the needs for public records archiving and servicing public records act requests. Communications on social media and messaging applications are subject to the same disclosure guidelines as communications on more conventional mediums such as email.

The [Oklahoma Open Records Act](#) defines public records as, “all documents, including, but not limited to, any book, paper, photograph, microfilm, data files created by or used with computer software, computer tape, disk, record, sound recording, film recording, video record or other material regardless of physical form or characteristic, created by, received by, under the authority of, or coming into the custody, control or possession of public officials, public bodies, or their representatives in connection with the transaction of public business, the expenditure of public funds or the administering of public property.” Information posted to social media by public agencies, as well as the comments and replies received on that information, can constitute public records in Oklahoma and must be retained. Additionally, the [Oklahoma Office of Management and Enterprise Services](#) says: “All content, comments and replies posted on any state agency social media, Web 2.0 or social networking technology are subject to the Oklahoma Open Records Act.”

Social media increasingly serves as a primary communications channel with the public. The ability to retain and produce accurate records of our social media has become increasingly important. Records of social media content may prove critical in protecting the City of Miami during legal proceedings and other risk-oriented circumstances.

ArchiveSocial currently archives social media such as Facebook, Twitter, Youtube, Instagram, LinkedIn, Vimeo, Pinterest, Flickr, and TikTok. ArchiveSocial is the world’s #1 and largest social media archiving provider in the US, trusted by over 7000 local, state, and federal agencies including many of your neighbors: Pryor Creek, Tulsa Tech, Tulsa Fire, Tahlequah, Catoosa, Collinsville, Claremore, University of Oklahoma, Oklahoma Department of Rehabilitation Services, Oklahoma Department of Health, Oklahoma Corporation Commission

Sole Source Justification for Procurement of
Social Media Archiving



OBJECTIVE & REQUIREMENTS

The City of Miami is seeking to engage a vendor, ArchiveSocial, to establish an automated social media archiving and web snapshots platform. The overall need for such a platform stems from the following requirements:

- i. The Oklahoma Open Records Act defines public records as, “all documents, including, but not limited to, any book, paper, photograph, microfilm, data files created by or used with computer software, computer tape, disk, record, sound recording, film recording, video record or other material regardless of physical form or characteristic, created by, received by, under the authority of, or coming into the custody, control or possession of public officials, public bodies, or their representatives in connection with the transaction of public business, the expenditure of public funds or the administering of public property.” By this definition, information posted to social media by public agencies, as well as the comments and replies received on that information, can constitute public records in Oklahoma and must be retained by our agency.
- ii. Oklahoma Social Networking Standards from the Office of Management and Enterprise Services: Open Records Act: All content, comments and replies posted on any state agency social media, Web 2.0 or social networking technology are subject to the Oklahoma Open Records Act. Information disseminated using these technologies is subject to being re-printed in newspapers, magazines or online in any other web or web media format. Records Retention: Social computing content created or received by state agency personnel – whether during work hours or on personal time, and regardless of whether the communication device is publicly or privately owned – may meet the definition of a record as defined by State statute, when the content is made or received in connection with the transaction of the official business of the agency [67 O.S., §203(a)] and should be retained as required.

These requirements justify the need for Miami to establish the use of social media archiving technology. It is important to note that, because social networking platforms are developed and managed by external third-parties, and do not offer consistent or complete mechanisms by which to archive data, there is significant variance in the quality and comprehensiveness of archiving offered by competing technologies. It is vital that we evaluate and select the technology that best overcomes the inherent limitations of the social networking platforms, and thereby offers the highest level of protection and compliance available.

The desired technology must integrate with the agency’s social media accounts to capture records regardless of how or when content is posted to social networks. The solution must archive complete electronic records in native format (i.e with no data conversion or reliance on web scrapers) and capture historical records, if still provided by the network, from the inception of the social media accounts. The archive must ensure the authenticity of records in order to

meet legal and compliance requirements, and provide detailed capture of multimedia and other associated information. Furthermore, the technology must capture edits and revisions to communications across all supported social network platforms. To mitigate the risk of inconsistent or incomplete data due to changes or down-time incurred by a social network, the solution should continually re-verify and update the archived history of each social media account. Finally, it must include advanced search and export capabilities that have been proven in the production of public records and legal e-discovery for other similar public agencies.

REQUIRED SOLUTION CAPABILITIES

User Interface

- Provides organizational management capabilities that allow for centralized oversight of social media records across multiple users and departments.
- Allows individual users and departments to access to their own relevant set of information in the event of a records request or legal discovery, without the assistance of IT or a system administrator.
- Provides complete and accurate replay of social media conversations and related context in a manner that mirrors the original social network. Specifically, conversation threads must be fully replicated and expandable on all content types and platforms that support conversations and message replies.
- Displays a version history of records for all content that has been edited, highlighting the relevant versions based on the context of what the user is currently viewing or searching.

Data Capture

- Archives the primary channels of sent and received communications across each supported social networking site, including private messaging and content designed to 'expire' from public view, such as Instagram stories, and Blocked Lists.
- Ingests all historical information (communications created prior to archiving) provided by the APIs for each social networking account added to the archive.
- Ensures detailed capture of each communication that includes full resolution photos and videos, and any other associated information (e.g. comments on comments, images embedded within comments, shortened URL information).
- Captures all supported social media content in a 100% native and authentic format, complete with full technical metadata, obtained directly from each social networking API.
- Timestamps all native metadata and supporting multimedia with digital signatures to prove authenticity and ensure records can serve as legal evidence if needed.
- Provides near real-time capture of records across all supported platforms.
- Captures new comments on existing posts in the history, across all supported platforms, regardless of how far back in the history the original post was created.
- Detects and captures new versions of records when text or multimedia in a communication is modified on any of the supported social networking platforms, regardless of whether or not the social networking platform provides explicit notification of such changes.
- Detects when content is deleted on any of the supported social networking platforms,

regardless of whether or not the social networking platform provides explicit notification of deletions, and tags all affected records as deleted in the archive.

- Detects when comments are hidden on Facebook and tags the affected records in the archive.
- Retains captured records in the archive, and provides continued access to those records, even if the social networking page has been deactivated or no longer exists.
- Captures dynamic media such as live-streamed video on platforms including Facebook Live, Twitter's Periscope, and Youtube Live Streams.

Searchability

- Provides searchability across all archived social networking sites in a single search query.
- Provides the ability to restrict searching based on keywords, phrases, date ranges, content types, specific social networking accounts, and conversation participants (to/from information).
- Automatically categorizes search results and allows for instant filtering to help locate and identify content relevant to a records request.
- Implements full replay of conversations and content related to a search result. For example, if a single comment matches the search query, the solution must be able to replay the entire surrounding conversation in which the content appeared.
- Supports searches based on tagging, including the ability to locate content that was automatically tagged as deleted, hidden, edited, or expired.
- Automatically prioritizes and highlights the versions of a record that match the search query when a record has multiple versions due to edits.

Data Export

- Provides the ability to export records across the archive as well as based on search queries (according to the detailed criteria outlined in Searchability above).
- Accurately exports records in PDF format with all text, images, and links, and in a manner allows for searchability of the PDF.
- Reconstructs conversation threads when exporting to PDF format, to ensure that the full context of a conversation is included even when exporting specific comments or message replies. Additionally, recombines independent search results that belong to the same conversation thread in order to avoid duplication and confusion in the output.
- Automatically prioritizes and exports the most relevant version of a record, in order to avoid duplication and confusion, when a record has multiple versions due to edits.
- Highlights all records that matched the original search query when exporting to PDF.
- Supports additional export formats including HTML and CSV at a minimum.
- Supports the ability to schedule recurring exports on a weekly, monthly, or annual basis to comply with the need for local storage.

Retention Scheduling

- Includes support for retention schedules and disposition of records.
- Allows for retention based on the content of individual records to ensure that our agency's existing retention schedules can be applied to social media content.
- Supports global retention periods for the entire archive, specific social media accounts,

and specific departments.

MARKET COMPARISON & SOLE SOURCE JUSTIFICATION

While other vendors provide some form of social media archiving capabilities, ArchiveSocial is the only provider that comprehensively and directly meets the above Required Solution Capabilities. Specifically:

- No other social media archiving vendor provides the level of comprehensive, detailed, and authentic capture of social media as ArchiveSocial. No other social media archiving vendor automatically detects edits, deletions, hidden and expired content across all supported social networking platforms in native format. No other social media archiving vendor provides technology that comprehensively re-verifies the entire history of the archive in order to mitigate inconsistencies and temporary gaps in data provided by the social networking platforms. As a result, use of another social media archiving solution would likely reduce our compliance with public records laws and increase risk for our agency.
- No other social media archiving vendor provides full reproduction of social media content in PDF format, including full reconstruction of conversation threads from a single search result with matching results highlighted. ArchiveSocial ensures our ability to respond to a social media records request in the most complete and efficient manner possible.
- No other vendor providing social media archiving technology has a predominant (near 100%) focus on both the challenge of archiving social media, as well as the needs of government. ArchiveSocial is able to provide the strongest evidence of customer satisfaction and applicability to public records needs as demonstrated by their customer references, government case studies, and public sector awards.

About ArchiveSocial

ArchiveSocial is the #1 provider of social media archiving technology for public agencies, servicing more than 5,000 state, local and federal government agencies in 49 US states, including the United States National Archives and Records Administration, Pryor Creek, Tulsa Tech, Tulsa Fire, Tahlequah, Catoosa, Collinsville, Claremore, University of Oklahoma, Oklahoma Department of Rehabilitation Services, Oklahoma Department of Health, Oklahoma Corporation Commission, etc.

In 2014, Gartner Research Group selected ArchiveSocial as a “Cool Vendor in Government” based on a comprehensive review of social media archiving vendors. In 2016, 2017, 2018, 2019, and 2020 Government Technology named ArchiveSocial a GovTech Top 100 company. ArchiveSocial is a United States-based, minority founded corporation located in Durham, NC.



QUOTE

ArchiveSocial, Inc.
P.O. Box 3330
Durham NC 27702
United States

#4232

09/22/2022

Bill To

City of Miami, OK

City of Miami, OK
Miami OK 74354
United States

Ship To

City of Miami, OK
Miami OK 74354
United States

TOTAL (USD)

\$299.00

Quote Expires: 10/05/2022

Item	Options	Amount
Economy - 1.6KR - 12A Social Media Archiving Subscription (\$299/month) - Up to 12 Accounts & Up To 1.6k Records Per Month Service Dates: 10/5/2022 - 10/4/2023		\$3,588.00
Credit Credit of \$3,289 applied for 11 months of service.		(\$3,289.00)

Subtotal (USD)	\$299.00
Other Credits (USD)	
Tax Total (USD)	\$0.00
Total (USD)	\$299.00



Account Order Form

Thanks for choosing ArchiveSocial for your social media records solution.

Please review and submit any needed changes via email.

Payment process: We will issue an invoice.

Invoices are payable on net-30 terms unless otherwise stated in additional information field via check, credit card, or electronic bank transfer. Please note that annual and initial prorated invoices will come from invoicing@archivesocial.com.

Service Commencement Date:	10/5/2022
Renewal Date:	10/5/2023
Invoice Issue Date:	10/5/2022
Additional Information:	Includes 11 months of credit for service

Your Subscription Plan

Account name:	City of Miami, OK-
Plan:	Economy Plan (1600 records - 12 accounts)
If Enterprise, number of records:	
Includes Web Snapshots:	<input type="checkbox"/>

Billing Contact Information

Name:	Keith Osborn
Title:	Director of Information Technology
Email:	kosborn@miamiokla.net
Phone number:	(918) 541-2371

Primary Administrator Contact Information

Name:	Melissa Moore
Title:	City Clerk
Email:	mmoore@miamiokla.net
Phone number:	(918) 542-6685

What's included:

- Unlimited data storage
- Unlimited data exports
- Records from the beginning of your social media pages
- Phone and Email customer support
- Dedicated Customer Success Team

Please note that if you plan to issue a purchase order, we request you include the following language on the front of the PO:

ArchiveSocial's maximum liability under this purchase order is limited to the total amount of fees received during the 12 month period preceding the event giving rise to the liability, except that such limitation of liability will not apply to ArchiveSocial's indemnification for intellectual property infringement or personal injury.

Your use of service will be subject to our standard terms of service available on our website.

**SOLID WASTE MONTHLY REPORT 2022 AUGUST
SEPTEMBER 19, 2022**

MATERIAL	AUG. TONNAGE TOTALS	FISCAL YTD TONNAGE TOTALS	YTD TONNAGE LAST FISCAL YEAR	TIPPING FEES	FISCAL YTD TIPPING FEES	YTD TIPPING FEES LAST FISCAL YEAR	LANDFILLS
Yardwaste	623.57	711.44	263.10	N/A	N/A	N/A	City Landfill
Residential Waste - C/D	1820.34	2373.57	3289.95	\$135,185.23	\$231,730.69	\$100,561.58	WCA
C/D	0	0	0	\$0.00	\$0.00	\$0.00	B-3
TOTALS	2443.91	3085.01	3553.05	\$135,185.23	\$231,730.69	\$100,561.58	

MAINTENANCE		
	AUG.	FISCAL YTD
2003	\$4,170.85	\$7,385.69
		\$0.00
TOTAL		\$7,385.69

REVENUE RECEIVED			
	AUG.	FISCAL YTD	2021 YTD Revenue
Transfer Station Tipping Fees	\$54,880.16	\$117,817.40	\$114,389.97
Res. & Comm. Fees	\$180,811.80	\$359,854.92	\$362,373.73
TOTALS	\$235,691.96	\$477,672.32	\$476,763.70

FREE DISPOSAL SATURDAY		
MONTH	LOADS	TONNAGE
AUG.	148	39.49
FISCAL YEAR	TOTAL LOADS	TOTAL TONNAGE
2020-2021	1598	443.68
2021-2022	1762	436.38
FISCAL YTD	275	71.06

METAL SALES	
MONTH	TOTALS
AUG.	\$0.00
FISCAL YEAR	TOTALS
2020-2021	\$6,093.45
2021-2022	\$3,069.80
FISCAL YTD	\$0.00

COMPOST SALES	
MONTH	TOTALS
AUG.	\$96.00
FISCAL YEAR	TOTALS
2020-2021	\$384.00
2021-2022	\$800.00
FISCAL YTD	\$224.00