



NOTICE OF REGULAR MEETING AND AGENDA
OF THE MIAMI SPECIAL UTILITY AUTHORITY (MSUA)
MONDAY, MAY 16, 2022
6:00 PM

MIAMI CIVIC CENTER
129 5th Avenue Northwest, Miami, Oklahoma

Filed in the Office of the City Clerk and displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 2:45 AM/PM on May 13, 2022, pursuant to 25 O.S. § 311(9) (a) and (b).

Melissa Moore
Melissa Moore, City Clerk

THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

- | | |
|--|-----------------|
| 1. Call to Order | Chairman Parker |
| 2. Invocation by Pastor of One Church | Herb Young |
| 3. Pledge of Allegiance | Trustee Estep |
| 4. Public Input and Unscheduled Personal Appearances
Each person will be limited to three minutes. The purpose of this agenda item is to provide an opportunity for citizens' comments and public announcements. In keeping with the principals of the Oklahoma Open Meeting Act, Authority Trustees and city staff will not engage in discussion or take any action under this agenda item. If you seek discussion or further inquiry, please contact your Trustee, the Chairman or the office of the city manager. Responses to citizen comments, if any, will occur under an applicable Agenda item at this or a future public meeting, or a response may be given by a phone call, personal meeting or a posting on the city website: www.miamiokla.net . | Chairman Parker |
| 5. *Action Item* CONSENT AGENDA
By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately. Staff recommends that Item 6 through Item 7 be placed on the consent agenda. | Trustees |
| 6. *Action Item* Claims | Trustees |
| 7. *Action Item* Minutes: May 02, 2022 (Regular) | Trustees |
| 8. *Action Item* Goodell Stratton Claim and Davis, Wright, Tremaine Claims for GRDA Relicensing | Trustees |
| 9. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9)) | Trustees |
| 10. Staff Reports (Written report included in packet, if available staff is present for questions) | Trustees |



11. Trustee Community Announcements

Trustees

12. Adjournment

Trustees

The MSUA Board of Trustees for the City of Miami is committed to making this meeting accessible to all citizens. If special assistance or accommodations are required, please submit your request to the City Manager's office. We also ask that those in attendance place all electronic devices on silent. Thank you.

MSUA PURCHASE ORDERS PRESENTED

Monday, May 16, 2022

VENDOR	DESCRIPTION		
INVENTORY			
BALDWIN POLE	CLASS 3 & 5 WOOD POLES (PO#22-01409)	\$	14,742.00
B&L WATERWORKS	12 GAUGE TRACER WIRE	\$	482.35
B&L WATERWORKS	METER COUPLING, SCH 40 FEMALE	\$	459.00
BORDER STATES	BAY FUSES (PO#22-01296)	\$	66.24
HUGOS	DEODORANT HANGERS	\$	240.00
HUGOS	GLOVES, RUST REMOVAL, SCRENCH (PO#22-01453)	\$	2,692.68
UTILITY SUPPLY	1" BRASS TEES	\$	88.00
UTILITY SUPPLY	WATER INVENTORY (PO#22-01208)	\$	2,194.59
UTILITY SUPPLY	PJ TEES (PO#22-01170)	\$	275.00
		\$	21,239.86
CUSTOMER SERVICE			
REID NEWSPAPER	LEGAL PUBLICATION	\$	105.91
		\$	105.91
ADMINISTRATIVE SERVICES			
GRAND RIVER DAM AUTH.	PURCHASED POWER 4.1.22-4.30.22	\$	796,505.64
OKLAHOMA TURNPIKE AUTH.	TOLL FEES 4/1-4/30/22	\$	5.25
WILLDAN FINANCIAL	RATE STUDY PAYMENT #1 (PO#22-01515)	\$	15,000.00
		\$	811,510.89
METERING			
FUELMAN	FUEL USAGE 4/11.22-4/17.22	\$	38.30
FUELMAN	FUEL USAGE 4/18.22-4/24.22	\$	179.71
FUELMAN	FUEL USAGE 4/25.22-5/1.22	\$	213.32
		\$	431.33
IT			
CONVERGEONE	PROFESSIONAL SERVICES (PO#22-01580)	\$	1,715.00
LOCKE SUPPLY	1000' CABLE	\$	347.26
SHI INTERNATIONAL	DELL LAPTOP (PO#22-01528)	\$	2,024.00
TYLER TECHNOLOGIES	INCODE FINANCIALS ANNUAL FEE (PO#22-01527)	\$	4,946.57
TYLER TECHNOLOGIES	MONTHLY CHARGES EXECUTIME (PO#22-00228)	\$	715.42
UNITAS GLOBAL	CLOUD BACKUP (PO#22-01538)	\$	2,663.85
UNITAS GLOBAL	CLOUD BACKUP (PO#22-01579)	\$	2,692.76
		\$	15,104.86
ELECTRIC			
ACE HARDWARE	NUTS & BOLTS	\$	3.48
ACE HARDWARE	MAGNETIC GUIDE, DECK SCREWS	\$	40.97
ALTEC	ROTARY DOOR LATCH	\$	159.69
ARVEST EQUIPMENT FINANCE	LEASE PAYMENT 5/2022	\$	8,307.43
B&B	1/2 & 3/4 STANDARD DRIVES	\$	34.93
B&B	WIPER BLADES, FLUID	\$	122.68
B&B	OIL	\$	4.50
BORDER STATES	PROGRAMMABLE MONITOR (PO#22-00934)	\$	6,253.72
FASTENAL	GALVANIZED KEG	\$	175.00
FASTENAL	DRIVER KIT	\$	299.00
FUELMAN	FUEL USAGE 4/11.22-4/17.22	\$	598.32
FUELMAN	FUEL USAGE 4/18.22-4/24.22	\$	503.34
FUELMAN	FUEL USAGE 4/25.22-5/1.22	\$	1,030.32
HALL ESTILL	MIAMI TRIBE NEGOTIATIONS (PO#22-01483)	\$	1,188.25
KARNES PRO TIRE	FLAT REPAIR	\$	16.50
KARNES PRO TIRE	2 NEW TIRES UNIT#219	\$	430.80
MIDSTATE TRAFFIC	REPLACE SIGNAL CABINET (PO#22-00551)	\$	33,466.00
MISACO	T-SHIRTS (PO#22-01431)	\$	947.50

OLSSON	69A/10 RELOCATION (PO#22-01478)	\$	6,365.60
OLSSON	FEEDER REBUILD (PO#22-01481)	\$	912.50
OLSSON	DISTRIBUTION POLE REPLACEMENT (PO#22-01084)	\$	5,288.43
OTA	TOLL FEES	\$	20.45
PMI	BOOMERANG METER (PO#22-01513)	\$	1,423.43
REID NEWSPAPERS	LEGAL PUBLICATION	\$	110.43
SIGNAL TEK	SERVICE CALLS MARCH 2022 (PO#22-01548)	\$	755.50
TRAFFIC SIGNAL	LIGHT REPAIR (PO#22-01549)	\$	3,500.00
TYLER CLINE	PER DIEM - NORMAN (PO#22-01550)	\$	58.00
UNITED RENTALS	SCISSOR LIFT (PO#22-00490)	\$	2,580.53
VERIZON	PHONES	\$	160.40
WORKING HANDS CAR WASH	ELECTRIC - CAR WASH	\$	99.00
		\$	74,856.70

ROW

BACCO	TREE CLEARING (PO#22-01507)	\$	5,415.60
BACCO	TREE CLEARING (PO#22-01545)	\$	5,135.90
FUELMAN	FUEL USAGE 4/11.22-4/17.22	\$	252.79
FUELMAN	FUEL USAGE 4/18.22-4/24.22	\$	187.15
FUELMAN	FUEL USAGE 4/25.22-5/1.22	\$	321.90
GLOBAL RENTAL	DIGGER DERRIC (PO#22-01547)	\$	9,500.00
HUGOS	OFFICE SUPPLIES	\$	23.18
UNITED RENTALS	SCISSOR LIFT (22-00490)	\$	2,580.52
		\$	23,417.04

WATER PRODUCTION

ACCURATE ENVIRONMENTAL	TOTAL COLIFORM TESTING - APRIL	\$	267.00
ACCURATE ENVIRONMENTAL	TOTAL COLIFORM TESTING - MAY	\$	267.00
ALTEC	EQUIPMENT REPAIR	\$	159.69
ALTEC	POLE TAMPER ASSEMBLY (PO#22-00533)	\$	5,425.84
ANDERSON ENGINEERING	SEWER INSPECTION (PO#22-01546)	\$	4,143.05
ARROWHEAD OUTDOOR	WATER OPERATOR POSITION AD	\$	75.00
BRENNTAG	VENT PLUG, FITTINGS, DIAPHRAGM	\$	388.11
B&B	FUEL FILTER/FUEL SEPARATOR	\$	155.84
KARNES PRO TIRE	FLAT REPAIR	\$	25.00
OWRB	MEMBERSHIP RENEWAL (PO#22-01463)	\$	4,090.00
OWRB	WATER RIGHT FEE (PO#22-01555)	\$	825.00
REID NEWSPAPERS	LEGAL PUBLICATION SEWERLINE	\$	100.32
REID NEWSPAPERS	LEGAL PUBLICATION WATERLINE	\$	100.32
TS3	VIDEO SUREILLANCE SYSTEM (PO#22-01335)	\$	2,548.47
UTILITY SUPPLY	POLY SHUT OFF TOOL	\$	315.93
		\$	18,886.57

WATER DISTRIBUTION

B&L WATERWORKS	TAPPING SADDLES (PO#22-01377)	\$	1,815.68
COLLINS CONSTRUCTION	REPAIRS ON C. NW (PO#22-01526)	\$	2,400.00
COLLINS CONSTRUCTION	REPAIR WATER SERVICE LINE	\$	400.00
CORE & MAIN	SERVICES AT PEORIA HOUSING (PO#22-01266)	\$	1,923.48
CORE & MAIN	SERVICES AT PEORIA HOUSING (PO#22-01266)	\$	5,792.64
FUELMAN	FUEL USAGE 4/11.22-4/17.22	\$	549.04
FUELMAN	FUEL USAGE 4/18.22-4/24.22	\$	996.66
FUELMAN	FUEL USAGE 4/25.22-5/1.22	\$	794.76
HUGHES LUMBER	MOWER TRAILER REPAIR (PO#22-01551)	\$	669.82
HUGOS	OFFICE SUPPLIES	\$	49.74
HUGOS	POLY BAGS, MARKERS, MARKER BOARD	\$	366.34
KEMP STONE	CRUSHED ROCK (PO#22-01485)	\$	7,950.32
NEO CONCRETE	CONCRETE 4TH & C. NW (PO#22-01475)	\$	500.00
NEO CONCRETE	4000# CONCRETE	\$	196.00
OLSSON	WELL 7 IMPROVEMENTS (PO322-01479)	\$	638.35

OLSSON	69A UTILITY RELOCATION (PO#22-01480)	\$	1,745.24
OLSSON	69A SANITARY IMPROVEMENT (PO#22-01482)	\$	557.28
O'REILLY	FUEL CAP	\$	16.91
OTA	TOLL FEES 4.1-4.30.22	\$	34.95
SOUTHERN TIRE MART	TIRE UNIT# 143 (PO#22-01476)	\$	1,825.20
SPRINGDALE TRACTOR	GLASS ASSEMBLY	\$	268.56
TEETERS PAVING	HIGH EARLY CONCRETE (PO#22-01556)	\$	1,015.00
UNITED RENTALS	SCISSOR LIFT (PO#22-00490)	\$	2,580.52
US BANK	LEASE PAYMENT - MAY 2022	\$	1,724.50
VERIZON	PHONES	\$	25.16
WORKING HANDS CAR WASH	WATER DEPT. CAR WASH	\$	9.00
		\$	34,845.15
POLLUTION CONTROL			
ALFA LAVAL	HYDRAULIC CYLINDER (PO#22-01396)	\$	1,887.61
FASTENAL	NYLOCK, SCRES & BOLTS	\$	81.25
FUELMAN	FUEL USAGE 4/18.22-4/24.22	\$	169.05
SIGMA-ALDRICH	E. COLI WATER TESTING	\$	188.62
		\$	2,326.53
WASTEWATER COLLECTION			
UNITED RENTALS	SCISSOR LIFT (PO#22-00490)	\$	2,580.52
		\$	2,580.52
SOLID WASTE			
AIRE MASTER	DEODORIZER SERVICES	\$	14.00
BOB GARNER	TOW SERVICE (PO#22-01543)	\$	550.00
FUELMAN	FUEL USAGE 4/11.22-4/17.22	\$	1,919.64
FUELMAN	FUEL USAGE 4/18.22-4/24.22	\$	2,205.30
FUELMAN	FUEL USAGE 4/25.22-5/1.22	\$	2,328.98
GFL ENVIRONMENTAL	APRIL TIPPING FEES (PO#22-01522)	\$	28,931.46
IRON WORKS	REBAR (PO#22-01454)	\$	1,188.00
MCNEILUS TRUCKING	DOT BUMPER G6 (PO#22-01433)	\$	555.91
SOUTHERN TIRE MART	SERVICE CALL UNIT #6319 (PO#22-01496)	\$	630.00
WASTE RESEARCH	BUSHINGS	\$	106.63
YELLOWHOUSE MACHINERY	TURBO REPLACEMENT UNIT #6319 (PO#22-01364)	\$	3,500.00
YELLOWHOUSE MACHINERY	SERVICE CALL FOR TURBO (PO#22-01511)	\$	1,584.71
		\$	43,514.63
COMMUNITY DEVELOPMENT			
FUELMAN	FUEL USAGE 4/25.22-5/1.22	\$	112.44
REID NEWSPAPERS	DAMERON ZONING	\$	69.65
		\$	182.09
STORMWATER			
HUGOS	DEODORIZERS	\$	5.00
HUGOS	PLUG IN DISPENSERS	\$	80.00
O'REILLY	BATTERY	\$	148.59
		\$	233.59
BANK OF AMERICA	MSUA CREDIT CARD CHARGES APRIL 2-APRIL 15, 2022	\$	28,341.52
	SALARIES & BENEFITS MAY 5, 2022	\$	136,977.96
	TOTAL MSUA CLAIMS	\$	1,214,555.15

MSUA CREDIT CARDS
APRIL 2, 2022 - APRIL 15, 2022

INVENTORY - ELECTRIC

BORDER ELECTRIC INVENTORY	\$464.20	
BORDER ELECTRIC INVENTORY	<u>\$468.60</u>	
TOTAL		\$932.80

INVENTORY - WATER

HERCULES MISC INVENTORY - PADLOCKS	\$2,000.00	
TOTAL		\$2,000.00

CUSTOMER SERVICE

PEREGRINE CORPORATION - PRINTING	\$648.18	
PEREGRINE CORP - PRINTING	\$648.96	
PEREGRINE CORPORATION- POSTAGE	\$363.98	
PEREGRINE CORP - POSTAGE	<u>\$364.42</u>	
TOTAL		\$2,025.54

ADMINISTRATIVE SERVICES

OMCTFOA HOTEL- M ADDINGTON	\$356.00	
OMCTFOA HOTEL-FITZGIBBON	\$356.00	
OMCTFOA HOTEL - J SWANSON	<u>\$356.00</u>	
TOTAL		\$1,068.00

METERING

CLEAN - UNIFORM	\$171.68	
CLEAN -UNIFORM	<u>\$19.22</u>	
TOTAL		\$190.90

INFORMATION TECHNOLOGY

BOLT - PHONES	\$6,868.09	
CANONFINANCIAL-COPIER CHGS.	\$3,116.47	
AMAZON -DOCKS AND RJ45	<u>\$341.03</u>	
TOTAL		\$10,325.59

ELECTRIC

WM SUPERCENTER HDMI CORD	\$12.97	
FARWEST LINE - BAG AND SHIRTS	\$475.80	
FARWEST LINE SPECIALTIES -WRENCHES	\$448.18	
ALTEC - GRND JACKET ASSMBLY	\$475.30	
CLEAN - UNIFORM	\$23.20	
BOOTBARN.COM - FRSHIRTS	\$461.34	
GELLCO CLOTHING FR CLOTHES	\$297.84	
GELLCO CLOTHING FR CLOTHES	\$337.30	
GELLCO CLOTHING FR CLOTHES	\$404.80	
GELLCO CLOTHING FR CLOTHES	\$2,103.80	
FARWEST LINE - HICKS	\$436.56	

MSUA CREDIT CARDS
APRIL 2, 2022 - APRIL 15, 2022

OKASSESSOR SUBSCRIPTION	\$300.00	
TOTAL	<u> </u>	\$5,777.09
RIGHT-OF-WAY		
CLEAN - UNIFORM	\$101.60	
TOTAL	<u> </u>	\$101.60
WATER PRODUCTION		
CLEAN - UNIFORM	\$8.80	
CLEAN - UNIFORM	\$8.80	
USPS-MAIL WATER REPORTS	\$8.76	
TOTAL	<u> </u>	\$26.36
WATER DISTRIBUTION		
TRACTOR SUPPLY-TRAILER WIRING	\$59.96	
HARBOR FREIGHTTOOLS BLUE TRUCK	\$14.99	
ACE HDWE -TOOLS BLUE TRUCK	\$5.59	
O'REILLY AUTO TAILGATE PARTS	\$104.75	
BUMPER TO BUMPERTAILGATE LID BLUE	\$13.50	
TRACTOR SUPP.-CHAINS-TIES	\$179.97	
GREEN ACRE SOD SOD PO #22-01338	\$1,080.00	
GREEN ACRE SOD -SOD	\$720.00	
TOTAL	<u> </u>	\$2,178.76
POLLUTION CONTROL		
AMAZON- BATTERIES	\$114.64	
AMAZON - SAW	\$257.53	
USA BB OIL	\$475.83	
ACE HDWE COUPLING NOZZLE	\$21.57	
USA BB KIMWIPES	\$110.41	
USA BB - WELCH PISTON-STYLE VACUUM	\$881.05	
USPS CERT MAIL	\$7.78	
TOTAL	<u> </u>	\$1,868.81
WW COLLECTION		
OZARK LASER- PLUGSTER	\$335.00	
TRACTOR SUP- REMOTE TV TRUCK	\$21.99	
TOTAL	<u> </u>	\$356.99

MSUA CREDIT CARDS
APRIL 2, 2022 - APRIL 15, 2022

SOLID WASTE

NAPA-GRAPHITE LUBE	\$11.99	
ACE- BOLTS	\$7.98	
ACE-TIRE STEM CAPS	\$5.98	
BO'S- TIRE REPAIR	\$230.00	
YELLOWHOUSE-FREIGHT	\$111.57	
CLEAN - UNIFORM	\$77.36	
CLEAN -UNIFORM	<u>\$253.41</u>	
TOTAL		\$698.29

COMMUNITY DEVELOPMENT

WORKBOOK S	\$129.98	
EB OFMA WORKSHOP	<u>\$150.00</u>	
TOTAL		\$279.98

STORM WATER

ROLLING BAG FOR OFFICE	\$20.82	
ACMETOOLS. MAGNET	<u>\$489.99</u>	
TOTAL		\$510.81

TOTAL MSUA FUNDS		<u><u>\$28,341.52</u></u>
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THE MIAMI SPECIAL UTILITY AUTHORITY (MSUA) MET IN REGULAR SESSION MAY 02, 2022, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Chairman
Kevin Dunkel, Trustee
Dwain Sundberg, Trustee
David Davis, Trustee
Brian Estep, Trustee

Bo Reese, City Manager
Ben Loring, Trust Attorney
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 12:20PM on April 29, 2022, pursuant to 25 O.S §311(9) (a) and (b).

THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Chairman Parker called the meeting to order at 6:00PM.

2. Invocation

Invocation by Retired Pastor of First Christian Church, Leon Weece.

3. Pledge of Allegiance

Trustee Davis led the Pledge of Allegiance.

4. Public Input and Unscheduled Personal Appearances

None.

5. *Action Item* CONSENT AGENDA By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that Item 6 through Item 7 be placed on the consent agenda.

Trustee Davis moved to transfer Item #6 (*Claims*) through Item #7 (*Minutes: April 18, 2022 (Regular)*) to the consent agenda and approve as presented. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Davis, Aye Estep, Aye Dunkel, Aye Sundberg, Aye Parker, Aye

Chairman Parker declared the motion carried.

6. *Action Item* Claims

Moved to consent agenda.

7. *Action Item* Minutes: April 18, 2022 (Regular)

Moved to consent agenda.

8. Presentation of Broad Band Feasibility Study by Uptown Services, LLC

Dave Stockton presented the results from the feasibility study that was completed by Uptown Services, LLC. Stockton presented the possible residential internet pricing and terms. Neil Shaw explained the distribution network building blocks for when a customer signs up for the service. There is federal funding available for families with low income to apply for financial assistance. Shaw explained that the fiber would be built up to the curb and would not be built to the house until the customer signs up for the service. The total cost per passing would be three thousand nine

hundred ninety dollars (\$3,990.00). Stockton explained the two different structures of owning and operating and having an operating partner while retaining ownership. Stockton provided information of the roles of the partnership. The funding model options provided included both with and without grant funding. The model also included both the owning and operating, and the owning and operating with operating partner. Stockton emphasized the importance of only using the initial funding and adding secondary funding. The typical payback goal is less than twenty (20) years. Stockton explained that Miami should plan that they would not be eligible for the federal BEAD funding. Stockton stated that with or without grant funding the project would be feasible. The funding recommendation is a long term bond of nine point six million (\$9.6M) including four hundred thousand dollars contingency funds (\$400K) and a working capital loan of one point four million (\$1.4M) including two hundred thousand dollars contingency funds (\$200K). The next steps would be to conduct a quantitative resident market research, monitor state broadband office guidelines for BEAD grant eligibility and prepare grant application package, possibly initiate negotiations with Northeast Electric Company on operating partner financial terms, and initiate discussions with financial advisor and/or bond counsel to confirm bonding capacity and terms.

No action taken.

9. *Action Item* Agreement With Miami Tribe of Oklahoma for Utility Prepayment

Bo Reese explained that this is an agreement with the Miami Tribe of Oklahoma to prepay their utility accounts in the amount of one million seven hundred thousand dollars (\$1.7M) which will be used to pay GRDA for winter storm Uri utility costs. The City will repay the advanced payment to the Tribe without interest by crediting the accounts listed in the agreement. Tyler Cline explained that without this advanced payment there would be street and capital improvement project delays. Chairman Parker thanked the Miami Tribe.

Trustee Davis moved to approve the agreement with the Miami Tribe of Oklahoma for utility prepayment. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results:

Davis, Aye Dunkel, Aye Estep, Aye Sundberg, Aye Parker, Aye

Chairman Parker declared the motion carried.

10. *Action Item* Crawford & Associates Engagement Letter for Accounting Services in FY 2022 – 2023

Jill Fitzgibbon explained that Crawford & Associates has been used for the last eleven years (11 yrs.). Crawford & Associates prepare financial statements for the preparation of the audit and provide consulting.

Trustee Davis moved to approve the Crawford & Associates engagement letter for accounting services in FY 2022-2023. The motion was seconded by Trustee Sundberg. The Trust was polled with the following results:

Davis, Aye Sundberg, Aye Dunkel, Aye Estep, Aye Parker, Aye

Chairman Parker declared the motion carried.

11. *Action Item* Annual Welch State Bank Contract to Process Utility Payments for the City of Miami

Jill Fitzgibbon explained that the contracts with Welch State Bank and First National Bank provide the customers with four (4) drive thru's, the ability to pay on Saturdays, and use their credit/debit cards without a charge. Both banks have provided this service for seven years (7 yrs.).

Chairman Parker moved to approve the annual Welch State Bank contract to process utility payments for the City of Miami. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Parker, Aye Estep, Aye Dunkel, Aye Davis, Aye Sundberg, Aye

Chairman Parker declared the motion carried.

12. *Action Item* Annual First National Bank Contract to Process Utility Payments for the City of Miami

Trustee Estep moved to approve the annual First National Bank contract to process utility payments for the City of Miami. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results:

Estep, Aye Dunkel, Aye Davis, Aye Sundberg, Aye Parker, Aye

Chairman Parker declared the motion carried.

13. *Potential Action Item* Senior Management Group Request To Waive Sewer and Late Fee Charges Due to Sprinkler System Failure

Callie Hilburn explained that the Senior Management Group had a failure in the sprinkler system which caused a leak. The water from the leak did not go into the sanitary sewer system. The ordinance allows for a customer to request a fifty percent (50%) adjustment on their water and sewer charge one (1) time per location. Customer Service made the adjustment. The request is to waive the remaining sewer charge of three thousand one hundred forty-seven dollars and sixty-six cents (\$3,147.66) and the late fee of seven hundred thirty-seven dollars and eighty cents (\$737.80) in addition to the adjustment made previously.

Trustee Davis moved to approve waiving the sewer and late charge. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Davis, Aye Estep, Aye Dunkel, Nay Sundberg, Nay Parker, Aye

Chairman Parker declared the motion carried.

14. *Potential Action Item* Max Martin Request to Waive Water, Sewer, and Late Fee Charges Due to City Contractor Issue

Callie Hilburn explained that the request is to waive the water, sewer and late fee charges due to the city contractor working on a main line directly above the residence which may have contributed to the leaks. At this time no adjustments have been made to this account. The total adjustment would be two thousand one hundred thirty-six dollars and eighty-one cents (\$2,136.81). The water from the leak did not go into the sanitary sewer system.

Chairman Parker moved to approve waiving the water, sewer, and late fee charges. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Parker, Aye Estep, Aye Dunkel, Aye Davis, Aye Sundberg, Aye

Chairman Parker declared the motion carried.

15. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

16. Trustee Community Announcements

None.

17. Adjournment

Trustee Dunkel moved to adjourn the meeting. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Dunkel, Aye Estep, Aye Davis, Aye Sundberg, Aye Parker, Aye

Chairman Parker declared the meeting adjourned at 6:50PM.

Trustee Davis

Trustee Sundberg

Trustee Estep

Trustee Parker, Chairman

Trustee Dunkel

ATTEST: _____
Melissa Moore, City Clerk

MSUA PURCHASE ORDERS PRESENTED

Monday, May 2, 2022

VENDOR	DESCRIPTION		
INVENTORY			
ANIXTER	SCHEDULE 40 PVC CONDUIT (PO#01140)	\$	4,547.50
ANIXTER	POLE WRAP (22-00902)	\$	1,236.00
BORDER STATES	BRACKET CUTOUT/ARRESTER (PO#22-01296)	\$	683.24
BORDER STATES	15KV INSULATOR (PO#22-01403)	\$	1,874.40
BORDER STATES	CUTOUT & FUSE (PO#22-01025)	\$	2,815.20
BORDER STATES	ELECTRIC INVENTORY (PO#22-01217)	\$	3,756.23
BORDER STATES	ELECTRIC INVENTORY (PO#22-01468)	\$	9,306.90
BRENNTAG	CHLORINE GAS CYLINDER (PO#22-01281)	\$	1,578.00
FASTENAL	METAL HOLE SAW	\$	341.60
GENERAL MACHINERY	INSTANT COLD PACK	\$	51.12
HUGOS	RESPIRATOR, BATTERIES, PRIMER,ALCOHOL (PO#22-01387)	\$	1,384.76
STUART IRBY	CUTOUT & FUSE (PO#22-01025)	\$	1,656.00
UTILITY SUPPLY	WATER INVENTORY (PO#22-01208)	\$	1,208.64
		\$	30,439.59
CUSTOMER SERVICE			
PAYMENTUS	RETURN CHECK FEES	\$	89.55
SHI INTERNATIONAL	PROFESSIONAL LICENSE	\$	404.12
		\$	493.67
ADMINISTRATIVE SERVICES			
QUADIENT	POSTAGE FUNDING	\$	285.00
		\$	285.00
METERING			
B&B AUTO SUPPLY	OIL FILTER/OIL	\$	65.76
FUELMAN	FUEL USAGE 4.8-4.11.22	\$	235.93
		\$	301.69
IT			
CONVERGEONE	ROUTER & VPN (PO#22-01422)	\$	612.50
CONVERGEONE	NONTEX LICENSE RENEWAL (PO#22-00366)	\$	9,975.00
SHI INTERNATIONAL	SURFACE PRO COVER	\$	125.70
SHI INTERNATIONAL	SERVICE PLAN	\$	228.58
SPARKLIGHT	INTERNET	\$	17.19
SPARKLIGHT	INTERNET	\$	625.00
TYLER TECHNOLOGIES	UTILITY BILLING NOTIFICATIONS	\$	372.90
UNITAS GLOBAL	CLOUD BACKUP FEES (PO#22-01397)	\$	2,671.13
		\$	14,628.00

ELECTRIC

ACE HARDWARE	HITCHPINS	\$	10.18
B&B AUTO SUPPLY	BOOSTER	\$	55.88
B&B AUTO SUPPLY	LIFT SUPPORT	\$	39.00
FUELMAN	FUEL USAGE 4.8-4.11.22	\$	1,026.76
HALL ESTILL	PROFESSIONAL SERVICES	\$	166.00
HALL ESTILL	PROFESSIONAL SERVICES (PO#22-01423)	\$	9,097.65
HALL ESTILL	PROFESSIONAL SERVICES (PO#22-01424)	\$	2,686.40
MIDSYAYE TRAFFIC CONTROL	JUNCTION BOX (PO#22-01428)	\$	740.00
NORTHWEST TRANSFORMER	REWIND TRANSFORMERS (PO#22-01426)	\$	5,855.00
NORTHWEST TRANSFORMER	RECONDITION TRANSFORMERS (PO#22-01427)	\$	6,561.00
PREMIER TRUCK GROUP	REPAIRS UNIT #219 (PO#22-01417)	\$	816.37
		\$	27,054.24

ROW

BACCO TREE SERVICE	LINE CLEARING (PO#22-01461)	\$	5,415.60
BACCO TREE SERVICE	LINE CLEARING (PO#22-01449)	\$	3,323.90
BACCO TREE SERVICE	LINE CLEARING (PO#22-01445)	\$	5,415.60
FUELMAN	FUEL USAGE 4.8-4.11.22	\$	491.07
GLOBAL RENTAL	DIGGER DERRIC RENTAL (PO#22-01379)	\$	9,500.00
GLOBAL RENTAL	AERIAL DEVICE RENTAL (PO#22-01425)	\$	5,125.00
		\$	29,271.17

WATER PRODUCTION

B&L WATERWORKS	WATER TEST GAUGE	\$	15.55
KARNES PRO TIRE	MOUNT 2 NEW TIRES UNIT#123	\$	314.92
		\$	330.47

WATER DISTRIBUTION

B&B AUTO SUPPLY	FUSE ASSORTMENT	\$	5.15
B&L WATERWORKS	FORD PIPE RESTRAINT	\$	70.62
B&L WATERWORKS	CIRCLE CLAMP	\$	71.56
B&L WATERWORKS	90 DEGREE ELBOW	\$	176.00
B&L WATERWORKS	FORD PIPE RESTRAINT	\$	110.42
FUELMAN	FUEL USAGE 4.8-4.11.22	\$	951.44
HALL ESTILL	PROFESSIONAL SERVICES	\$	474.00
NEO CONCRETE	4TH & C NW PROJECT	\$	250.00
POLY PRO	REPAIR TO ROLLING (PO#22-01415)	\$	2,371.28
UTILITY SUPPLY	500 COUNT DRILL	\$	340.00
		\$	4,820.47

POLLUTION CONTROL

FUELMAN	FUEL USAGE 4.4-4.11.22	\$	37.41
GRANICUS	LIVESTREAM SOFTWARE (PO#22-01452)	\$	6,126.15
HAWKINS	SLUDGE PRESS POLYMER (PO#22-01370)	\$	1,843.38
KATNER MILLS	HYDRAULIC FILTER, OIL FILTER & OIL	\$	101.89
TEAM VIEWER	PAC LICENSE (PO#22-01477)	\$	898.00
TY'S PROFAB	WELD STAINLESS STEEL TUBES (PO#22-01436)	\$	935.00
		\$	9,941.83

WASTEWATER COLLECTION

CIRCLE B UNDERGROUND	SEWER IMPROVEMENTS	\$	686,208.69
		\$	686,208.69

SOLID WASTE

AIRE MASTER	DEODORIZER SERVICES	\$	36.28
ALERT 360	MONITORING SERVICES	\$	30.00
FUELMAN	FUEL USAGE 4.4-4.11.22	\$	3,548.00
GFL ENVIRONMENTAL	MARCH TIPPING FEES (PO#22-01404)	\$	79.00
HK ELECTRIC	AIR COMPRESSOR REPAIR	\$	85.00
SOUTHERN TIRE MART	LOADER TIRES UNIT# 5238 (PO#22-01353)	\$	2,400.00
		\$	6,178.28

COMMUNITY DEVELOPMENT

ADMIRAL EXPRESS	MARKERS	\$ 13.90
FUELMAN	FUEL USAGE 4.4-4.11.22	\$ 50.45
		\$ 64.35
STORMWATER		
ACE HARWARE	BLOWER BACKPACK	\$ 379.99
		\$ 379.99
BANK OF OKLAHOMA	BOND TRUSTEE FEES	\$ 500.00
	UTILITY FINAL REFUNDS	\$ 1,913.69
	SALARIES & BENEFITS APRIL 21, 2022	\$ 172,749.02
	TOTAL MSUA CLAIMS	\$ 985,560.15

MSUA PURCHASE ORDERS PRESENTED

MONDAY, MAY 16, 2022

VENDOR	DESCRIPTION GRDA	
ADMINISTRATIVE SERVICES		
DAVIS WRIGHT TREMAINE	PENSACOLA RELICENSING PROJECT (PO# 22-01606)	26,855.25
DAVIS WRIGHT TREMAINE	PENSACOLA RELICENSING PROJECT (PO# 22-01606)	48,545.45
GOODELL, STRATTON	RULE CURVE CHANGE (PO#22-01598)	2,092.00
	TOTAL MSUA CLAIMS	77,492.70

MONTH:	APRIL	YEAR:	2022
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1)	PLANT OPERATIONS	All Sampling Test Results during the month that were reported on the Discharge Monitoring Report to DEQ were within our permit Limits. No Violations reported.
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Amount in Million Gallons (MG) of Treated Wastewater	87.53	Daily Max Treated for the Month	4.215	Daily Min Treated for the Month	1.989
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2)	HAULED LAND APPLIED SLUDGE	DATE:		NET WET LBS.:		NET DRY LBS.:	
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4)	DAILY/WEEKLY REQUIREMENTS	
	DAILY LAB	Dissolved Oxygen, PH, Temperature, Solids on SBRs, Influent and Effluent.
	WEEKLY LAB	BODS on Influent and Effluent E-COLI on Effluent
	SLUDGE CONTROL	Sludge was pressed 16 times this month.
	PLANT INSPECTIONS	A Plant walk through to inspect all equipment is done once in the morning and once in the afternoon.
	PLANT UPKEEP	Staff at the Plant does all the mowing and Weed Eating. Floors in all the Building are Swept and Moped weekly. The Grit and Screenings in the Headworks are dumped every morning and afternoon daily.
	LIFT STATIONS	Lift Stations are checked daily for proper operation. They are Mowed on a Weekly basis.

4)	PROJECTS/MAINTENANCE	25	Plant maintenance work orders were completed during the month that includes some of the following:
	Oil Change		Comminutor CM1101, TORO Mower Unit 375, Auger Monster SC701 and SC702
	Check Belt Tension		Digester Blowers B403, Digester Sludge Pump P501 and P502
	Greased Bearings		
	Operational Inspection		UV Wipers Unit UV901
	Change Filters		All Heat and Air Units

MONTH:	APRIL	YEAR:	2022
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5) EQUIPMENT FAILURES	Issues and Developments
SBR Blowers	During the morning walk through Staff found a Broken Mount Bolts on SBR Blower 2. Staff removed the old Bolt and installed a new one.
PLCs	The Power Module on MCC 2s Programable Logic Controller (PLC) was replaced to faulty conditions.
Sludge Presses	One of the Hydraulic Cylinders on Press 2 developed a Leak. A replacement Cylinder has been ordered and will be installed upon its arrival.

6) OTHER	Issues and Developments
Monthly Safety Program	Validate, Review and or Revise the Safety Check List Validate, Review and or Revise the Safety Lock Out Tag Out (LOTO) Ran the entire grounds Safety Checklist. Flush Water Valves in Emergency Eye Wash and Decontamination Showers. Check and Repair Emergency Lighting and Exit Lights. Checked and repaired all Smoke Alarms in the Sludge Building. Ran the Health and Safety Checklist Inspection.
Safety Program	The Annual Blood Borne Pathogens, Hazardous Chemical, and Lock Out Tag Out was given to Staff.

7) PRETREATMENT	Issues and Developments
MSGP Permit WWTP	Monthly Inspection and Site Evaluation was completed.

**SOLID WASTE MONTHLY REPORT 2022 APRIL
MAY 16, 2022**

MATERIAL	APRIL TONNAGE TOTALS	FISCAL YTD TONNAGE TOTALS	YTD TONNAGE LAST FISCAL YEAR	TIPPING FEES	FISCAL YTD TIPPING FEES	YTD TIPPING FEES LAST FISCAL YEAR	LANDFILLS
Yardwaste	200.98	1189.75	978.93	N/A	N/A	N/A	City Landfill
Residential Waste - C/D	1623.26	16020.53	15434.6	\$57,862.92	\$454,727.05	\$459,061.02	WCA
C/D	0	0	0	\$0.00	\$0.00	\$0.00	B-3
TOTALS	1824.24	17210.28	16413.53	\$57,862.92	\$454,727.05	\$459,061.02	

MAINTENANCE		
	APRIL	FISCAL YTD
2003	\$7,730.50	\$54,676.68
		\$0.00
TOTAL		\$54,676.68

REVENUE RECEIVED			
	APRIL	FISCAL YTD	2021 YTD Revenue
Transfer Station Tipping Fees	\$56,734.44	\$551,377.66	\$424,150.52
Res. & Comm. Fees	\$180,559.72	\$1,803,390.66	\$1,781,913.61
TOTALS	\$237,294.16	\$2,354,768.32	\$2,206,064.13

FREE DISPOSAL SATURDAY		
MONTH	LOADS	TONNAGE
APRIL	178	44.52
FISCAL YEAR	TOTAL LOADS	TOTAL TONNAGE
2019-2020	1589	445.24
2020-2021	1598	443.68
FISCAL YTD	1418	343.30

METAL SALES	
MONTH	TOTALS
APRIL	\$0.00
FISCAL YEAR	TOTALS
2019-2020	\$3,430.40
2020-2021	\$6,093.45
FISCAL YTD	\$1,536.40

COMPOST SALES	
MONTH	TOTALS
APRIL	\$192.00
FISCAL YEAR	TOTALS
2019-2020	\$764.00
2020-2021	\$384.00
FISCAL YTD	\$648.00