



**NOTICE OF REGULAR MEETING AND AGENDA
OF THE MIAMI DOWNTOWN REDEVELOPMENT AUTHORITY (MDRA)
MONDAY, SEPTEMBER 16, 2019
4:00 PM
MIAMI CIVIC CENTER
129 5th Ave NW, Miami, Oklahoma 74354**

Filed in the office of the City Clerk and posted in the main hallway and the north outside entryway of the Civic Center at 8:20 (AM/PM) on September 13, 2019.

Melissa Moore
Melissa Moore, City Clerk

THE AUTHORITY MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED IN THIS AGENDA:

- | | |
|---|---|
| 1. Call to Order | Chairman Orcutt |
| 2. Public Input and Unscheduled Personal Appearances
Note: Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Trustees do not engage in discussion under this agenda item and staff members are directed not to. Responses to citizen comments, if any, will occur under the applicable agenda item or may be reserved for further response by phone call, personal meeting, or on the City website. | Chairman Orcutt |
| 3. CONSENT AGENDA
By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that Item 4 and 5 be placed on the consent agenda. | Trustees |
| 4. Minutes: August 2019 | Trustees |
| 5. Claims: \$21,885.31 | Trustees |
| 6. Coleman Managing Director's Report | Danny Dillon |
| 7. Reports:
A. Department of Library, Arts & Culture
B. Friends of the Coleman | Marcia Johnson
Janie McQuigg |
| 8. Other New Business, if any, which has Arisen Since the Posting of the Agenda and Could Not Have been Anticipated Prior to the Time of Posting (25 O.S. §311 (9)) | Trustees |
| 9. Trustee Community Announcements | Trustees |
| 10. Adjournment | Trustees |

The MDRA is committed to making this meeting accessible to all citizens and if special assistance or accommodations are required, please submit your request to the MDRA at the office of the Trust Manager. We also ask that all cell phones and pages be turned off or placed on silent. Thank you.

THE MIAMI DOWNTOWN REDEVELOPMENT AUTHORITY (MDRA) MET IN REGULAR MEETING MONDAY, AUGUST 19, 2019, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 4:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Ryan Orcutt, Chairman
Rudy Schultz, Trustee
Matt Keller, Trustee
Ron Stowell, Trustee
Lynn Forkum, Trustee
Megan Frazier, Trustee

Danny Dillon, Coleman Manager
Marcia Johnson, Dept. of Library, Arts & Culture

The agenda for the meeting was posted in the main lobby and the north outside entryway of the Miami Civic Center at 2:25 p.m. on August 16, 2019.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED IN THIS AGENDA:

Call to Order

Chairman Orcutt called the meeting to order

Public Input and Unscheduled Personal Appearances

There were none.

Consent Agenda:

By unanimous consent the public body may designate noncontroversial items to be considered in one motion and one vote. The public body may add items from the regular agenda and approve. Posted agenda items not added to the consent docket will be considered separately in their regular order. Staff recommends that items 4 & 5 be placed on the consent agenda.

Schultz made a motion to approve items 4 & 5; Stowell seconded. The Trust was polled with the following results:

Schultz: Aye; Stowell: Aye; Orcutt: Aye; Keller: Aye; Forkum: Aye; Frazier: Aye

Orcutt declared the motion approved.

Approve Minutes: July 2019

Moved to consent agenda.

Claims: Amount \$11,610.69

Moved to consent agenda.

Coleman Managing Director's Report:

Dillon presented the managing director's report. He mention the backdrop was up and looked beautiful. He reported on two August events at the Coleman, Faith Riders and the Platters which sold 330 tickets.

He said upcoming events included a Silent movie in October that would include a separate dinner ticket for \$20. The Coleman has already sold 26 of these tickets. Dillon is working with a vendor to get the correct bulbs for the chandelier so that work can be done on it. The barber shop is rented, and another shop is tentatively rented. He also mentioned that a contractor is looking at the shop closest to the theater to see if renovation can be done to enlarge the concession area and create a gift shop for the Friends of the Coleman.

Reports:

A. Department of Library, Arts & Culture:

Johnson told the Trust about an upcoming 66 Cultural District activity, Big Bites in the Art Park which will include a showing of the movie Jaws and some food trucks. She also talked about a pilot project with NEO in which the City and NEO would contract with Aaron Smith to coordinate arts and cultural activities within the 66 Cultural District and on the NEO campus. Each entity would contribute \$10,000 to the project and the money would be distributed through the NEO Foundation. Aaron's duties would include marketing and creating events to draw students downtown as well as community members and tourists. Johnson also mentioned that she and Trustee Orcutt would be overseeing the work done on this project and she will report on this project at each MDRA meeting.

B. Friends of the Coleman (FOC):

There was no report.

Other New Business, if Any, Which Has Arisen Since the Posting of the Agenda and Could Not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

There was none.

Trustee Community Announcements

There were none.

Adjournment

Keller made a motion to adjourn, seconded by Stowell.

Keller: Aye; Stowell: Aye; Orcutt: Aye; Schultz: Aye; Forkum: Aye; Frazier: Aye

Orcutt declared meeting adjourned at 4:37 p.m.

Trustee Forkum

Trustee Orcutt

Trustee Keller

Trustee Frazier

Trustee Stowell

Trustee Trussler

Chairman Schultz

ATTEST: _____

**MDRA
PURCHASE ORDERS PRESENTED
September 16, 2019**

VENDOR	DESCRIPTION	TOTAL
BOOTH & BOOTH ELECTRIC	LABOR, MATERIALS (CONTROL BOOTH)	304.40
BOOTH & BOOTH ELECTRIC	LABOR, MATERIALS (STAGE LIGHTS) (PO#20-00293)	630.00
BOOTH & BOOTH ELECTRIC	LABOR, MATERIALS (BARBERSHOP) (PO#20-00294)	1,310.11
DENNIS JAMES	ARTIST FEE (SILENT MOVIE) (PO#20-00343)	2,000.00
FRIENDS OF THE COLEMAN	MERCHANDISE SALES (PO#20-00274)	770.00
KONE	ELEVATOR MAINTENANCE	265.44
LIVINGSTON PLUMBING	LABOR, MATERIALS (WATER SUPPLY) (PO#20-00292)	2,298.15
LOCKE SUPPLY	LIGHTS, FAN (BARBERSHOP) (PO#20-00267)	968.02
MCINTOSH SERVICES	LABOR, MATERIAL (CHILLER) (PO#20-00174)	5,416.87
OKLAHOMA LIGHTING DISTRIBUTORS	LIGHT BULBS (PO#20-00263)	980.00
OKLAHOMA TAX COMMISSION	JULY SALES TAX	187.06
SHELLY BRYANT	DAMAGE DEPOSIT REFUND	300.00
		15,430.05

CREDIT CARD PURCHASES (JULY 15 - 31, 2019)

ACE HARDWARE	CLAMP, MENDER HOSE, SPRAYER, HOSE, CLEANER	99.00
		99.00

CITY OF MIAMI	PAYROLL (AUGUST 29, 2019)	3,465.87
CITY OF MIAMI	PAYROLL (SEPTEMBER 12, 2019)	2,890.39

TOTAL **21,885.31**